

KINGSBURG HIGH SCHOOL
2023 - 2024



STUDENT & PARENT HANDBOOK

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Kingsburg High School

1900 18th Avenue

Kingsburg, CA 93631

www.kingsburghigh.com - District

www.khs.kingsburghigh.com – Kingsburg High School

BOARD OF TRUSTEES:

Mike Serpa – President

Steve Nagle – Clerk

Brent Lunde – Trustee

Rick Jackson – Trustee

Johnie Thomsen - Trustee

DISTRICT

Superintendent: **Don Shoemaker**

Chief Business Official: **Rufino Ucelo, Jr.**

Director of Student Services: **Cindy Schreiner**

Director of Alternative Education: **Ryan Walterman**

KHS

Principal: **Ryan Phelan, Ed.D.**

Assistant Principal: **Heather Wilson**

Assistant Principal: **Michelle Warkentin**

Director of Counseling: **Heather Apgar**

Counselor: **Stephanie Marriott**

Athletic Director: **Scott Hodges**

Non Discrimination Statement

The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on age, gender, race, color, religion, ancestry, national origin, ethnic group, marital or parental status, political affiliation, physical or mental disability, sexual orientation or the perception of one or more of such characteristics, immigration status, military or veteran status. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

School Office Hours: 7:30 a.m. – 4:00 p.m.

School Information: (559) 897-5156

School Fax #: (559) 897-7759

District Office Hours: 7:30 a.m. – 4:00 p.m.

District Information: (559) 897-7721

District Fax Number: (559) 419-6404

KINGSBURG HIGH SCHOOL

We believe that education is the process that society uses to prepare its citizenry to be productive, valued and cooperative participants. This process is designed to establish attitudes, values, knowledge and skills that enable students to become positive influences in our world community.

We Value:

- Strengthening reading, speaking, thinking, writing and computational skills
- Providing the opportunity for each student to reach their maximum potential
- Guiding students to develop a value system based on honesty, dignity and respect for others
- Encouraging students to develop qualities of responsible citizenship, which includes service to community
- Preparing students in problem-solving and goal-setting to cope with a variety of real life situations
- Providing enrichments in the Fine Arts and Humanities for lifelong enjoyment
- Strengthening the students' awareness and commitment to cultural diversity
- Promoting an environment that fosters self-esteem, self-respect and self-direction
- Helping students to develop lifestyles of mental and physical wellness
- Providing skills that enhance preparation to adjust to a rapidly changing technological world
- Supporting students in the development of vocational talents to enter the world of work
- Providing co-curricular programs which allow students to grow through competition and participation in special interests
- Providing a safe and caring campus environment for each individual

EXPECTED SCHOOL WIDE LEARNING RESULTS (ESLRS)

- 1) Be an effective communicator
 - a. Build stamina to read and comprehend a variety of complex texts.
 - b. Speak and write in a logical, coherent, well-organized manner.
 - c. Listen and interpret messages in a discerning manner and respond appropriately.
 - d. Apply universal ideas in texts to new material and situations in written and verbal formats.
- 2) Be a complex thinker
 - a. Access, evaluate, analyze and synthesize information from a variety of sources and learning experiences
 - b. Use problem solving strategies and critical thinking skills in both academic and career preparation
 - c. Apply math concepts required in everyday situations and in the workplace
- 3) Be a self-directed learner
 - a. Learn to establish a purpose, set goals, take responsibility and work toward achieving goals.
 - b. Develop the skills needed to access and use reliable, fact based information to construct knowledge.
 - c. Develop a growth mindset that values learning as a lifelong activity.
- 4) Be a productive member of society
 - a. Develop self-esteem and integrity
 - b. Develop social responsibility and understanding needed to function in a diverse society
 - c. Develop social skills to effectively work and contribute to a group
- 5) Use technology
 - a. Understand, demonstrate and apply the skills needed to function in a technological world.
 - b. Use a variety of technologies to identify, understand and solve problems
 - c. Communicate clearly and creatively using a variety of digital tools and media appropriate for a task.
 - d. Leverage technology to achieve and demonstrate competency in learning goals.
 - e. Demonstrate ethical use of technology.
- 6) Be a quality producer
 - a. Establish and apply good work ethics and quality standards in both an academic and career setting
 - b. Apply learning to rigorous and authentic content to produce high-quality work.
 - c. Generate professional documents suitable for both academic and professional settings.
 - d. Use self-evaluation in both academic and real world situations.

FALL/WINTER SCHEDULES

<u>Monday</u>		<u>Tuesday - Friday</u>		<u>Finals</u>	
Early Bird	7:30 – 8:30	Early Bird	7:00 – 8:00	Final	8:10 – 10:05
Staff Dev.	8:05 – 9:30	Period 1/2	8:10 – 10:05	Break	10:05 – 10:35
Period 1/2	9:35 – 11:08	Break	10:05 – 10:20	Final	10:40 – 12:35
Period 3/4	11:19 – 12:47	Period 3/4	10:25 – 12:20		
Lunch	12:47 – 1:27	Lunch	12:20 – 1:00		
Period 5/6	1:32 – 3:00	Period 5/6	1:05 – 3:00		
<u>Minimum Day</u>		<u>Homeroom</u>		<u>Extended Lunch</u>	
Early Bird	7:00 – 8:00	Early Bird	7:00 – 8:00	Early Bird	7:00 – 8:00
Period 1/2	8:10 – 9:35	Period 1/2 & HR	8:10 – 10:25	Period 1/2	8:10 – 10:00
Period 3/4	9:40 – 11:05	Break	10:25 – 10:40	Break	10:00 – 10:15
Period 5/6	11:10 – 12:35	Period 3/4	10:45 – 12:30	Period 3/4	10:20 – 12:10
		Lunch	12:30 – 1:10	Lunch	12:10 – 1:05
		Period 5/6	1:15 – 3:00	Period 5/6	1:10 – 3:00
<u>Assembly</u>		<u>Rally</u>		<u>Foggy Day</u>	
Early Bird	7:00 – 8:00	Early Bird	7:00 – 8:00	Period EB	9:00 - 10:00
Period 1/2	8:10 – 8:25	Period 1/2	8:10 – 9:55	Period 1/2	10:10 -11:30
Group 1	8:30 – 9:20	Break	9:55 – 10:10	Period 3/4	11:35 -12:55
Class Time	9:20 – 10:00	Period 3/4	10:15 – 12:00	Lunch	12:55 -1:35
Group 2	10:05 – 10:55	Rally	12:00 – 12:30	Period 5/6	1:40 - 3:00
Break	10:55 – 11:10	Lunch	12:30 – 1:10		
Period 3/4	11:15 – 12:45	Period 5/6	1:15 – 3:00		
Lunch	12:45 – 1:25				
Period 5/6	1:30 – 3:00				

Buses leave campus each day 5 minutes after the final bell in the circle drive off of Sierra Street

When weather conditions do not permit the safe operation of the buses, the high school may operate a foggy day schedule. The decision is made by the administration on consultation with the bus drivers, the Highway Patrol and weather bureau officials. We attempt to make the decision prior to 6:30 a.m. and relay the information to television station KVPT TV Channel 18, Facebook, and Remind App.. If a decision is made to delay school because of extremely foggy conditions, classes will be shortened as indicated above and as follows:

- Plan A Two hour delay in class and morning transportation. Class begins at 10:10 a.m.
- Plan B Additional one hour delay in bus time. Regular class begins at 10:10 a.m.
- Plan C Morning transportation is cancelled. Regular class begins at 10:10 a.m.

SPRING SCHEDULES

Monday

Early Bird	7:30 – 8:30
Staff Dev.	8:05 – 9:30
Period 1/2	9:35 – 10:58
Period 3/4	11:09 – 12:27
Lunch	12:27 – 1:07
Period 5/6	1:12 – 2:30

Tuesday - Friday

Early Bird	7:00 – 8:00
Period 1/2	8:10 – 9:55
Break	9:55 – 10:10
Period 3/4	10:15 – 12:00
Lunch	12:00 – 12:40
Period 5/6	12:45 – 2:30

Finals

Final	8:10 – 10:05
Break	10:05 – 10:35
Final	10:40 – 12:35

Minimum Day

Early Bird	7:00 – 8:00
Period 1/2	8:10 – 9:35
Period 3/4	9:40 – 11:05
Period 5/6	11:10 – 12:35

Homeroom

Early Bird	7:00 – 8:00
Period 1/2 & HR	8:10 – 10:15
Break	10:15 – 10:30
Period 3/4	10:35 – 12:10
Lunch	12:10 – 12:50
Period 5/6	12:55 – 2:30

Extended Lunch

Early Bird	7:00 – 8:00
Period 1/2	8:10 – 9:50
Break	9:50 – 10:05
Period 3/4	10:10 – 11:50
Lunch	11:50 – 12:45
Period 5/6	12:50 – 2:30

Assembly

Early Bird	7:00 – 8:00
Period 1/2	8:10 – 8:25
Group 1	8:30 – 9:20
Class Time	9:20 – 9:50
Group 2	9:55 – 10:45
Break	10:45 – 11:00
Period 3/4	11:05 – 12:25
Lunch	12:25 – 1:05
Period 5/6	1:10 – 2:30

Rally

Early Bird	7:00 – 8:00
Period 1/2	8:10 – 9:45
Break	9:45 – 10:00
Period 3/4	10:05 – 11:40
Rally	11:40 – 12:10
Lunch	12:10 – 12:50
Period 5/6	12:55 – 2:30

Testing Schedule

Testing	8:10 – 10:20
Break	10:20 – 10:35
Period 1/2	10:40 – 11:40
Period 3/4	11:45 – 12:45
Lunch	12:45 – 1:25
Period 5/6	1:30 – 2:30

Foggy Day

Period EB	9:00 - 10:00
Period 1/2	10:10 - 11:20
Period 3/4	11:25 - 12:35
Lunch	12:35 - 1:15
Period 5/6	1:20 - 2:30

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- Plan B Additional one hour delay in bus time. Regular class begins at 10:10 a.m.
- Plan C Morning transportation is canceled. Regular class begins at 10:10 a.m.

KINGSBURG HIGH SCHOOL STAFF

Teachers

Daniel Albers English
 Sarah Alvarado Math
 Nathan Ayers Social Studies
 Phillip Bergstrom English
 Carrie Boyd Math
 Alexis Calvert Agriculture
 Frank Carbajal Social Studies
 Jorge Contraras Spanish
 Jim Cranford PE
 Marci Cranford PE
 Diana Crass English
 Patricia Crass English
 Patricia Crose Ceramics
 Doug Davis Director Instructional Tech/Activities
 Brad Deaver Math
 Brian Donovan Agriculture
 Yanairy Espindola Spanish
 Amanda Ferguson Agriculture
 Carrie Friesen Social Studies
 Diana Gomez Nursing Careers (VROP)
 Benjamin Gonzalez VROP CSI, Crim. Justice
 Martha Gudino Spanish
 Jon Hall English
 Kenneth Harvey Math
 Robert Hernandez Special Education
 Scott Hodges Science/Athletic Director
 Omar Jalil VROP Sports Medicine
 Bill Jensen Math
 Mark Jensen Social Studies
 Satinder Klair Science
 Gabriella Lopes Special Education
 Shanna McDonald Social Studies
 Heather Manley English
 Mike Manley Math
 Amanda Manuszak Science
 John Marquez VROP Manufacturing/Construction
 Ingrid Morris Math
 Richard Mynderup Choral Music
 Leigh-Ann Olsen Science
 Ana Para Spanish
 Bryan Peterson Math
 Darin Peterson Science, Health
 Pauline Phillips Science
 Michele Schiller English
 Mike Schofield Band Music
 Jacob Simmons English
 Joelle Swenning English/Journalism
 Laura Vallenari Librarian
 Elizabeth VanderVelde Special Ed/RSP

Art Velarde Art
 Gail Williams Math
 Dave Wilson English
 Chris Woods Health
 Joshua Woods Computer Science

Support Staff

Amanda Aleman RSP Teacher Assistant
 Elena Alcantara Intervention Specialist
 Malinda Andersen Utility, Bus Driver
 Gilbert Badilla Utility, Bus Driver
 Justin Bautista Technology Support Technician
 Trish Bermundez Cafeteria Assistant
 Art Campos Supervisor M.O.T.
 Noel Chavez Technology Services Coordinator
 Tyler Clifton Utility Worker
 Peggy Copp Music Accompanist/Assistant
 Kristy Ortiz Attendance Technician
 Rosa Corona Attendance Technician
 Lisa Crespin District Payroll/HR
 Anisa Estrada RSP Classroom Aide
 Katie Fridlund RSP Classroom Aide
 Vincent Galvez Utility Worker
 Celia Garcia Food Service Manager
 Eric Erling Utility, Bus Driver
 Rhiena Hudson RSP Classroom Aide
 Shari Jensen Superintendent Admin. Assist.
 Kristine Johnston R/C Clerk
 Michael Keiser Utility Worker
 Eric Langdon Utility Worker
 Isabel Loera Bilingual/Teacher Assist.
 Robin Lund ASB Accounts
 Maria Mancini Principal Admin. Assist.
 Gilbert Montalvo Utility, Bus Driver
 Amber Moreno Campus Safety Assistant
 Bobby Navarro Utility, Bus Driver
 Kristy Ortiz Registrar
 Karen Osborne District Accounts Payable
 Rita Perez Food Services
 Sarah Quintana RSP Classroom Aide
 Kerry Peterson College & Career Center Teacher
 Alma Rios RSP Classroom Aide
 Reggie Rivera Bus Maintenance, Bus Driver
 Josiah Robertson Teacher Assistant
 Evelyn Salazar RSP Teacher Assistant
 Colby Simmons RSP Teacher Assistant
 Jose Serrano Utility, Bus Driver
 Theresa Smith Attendance Technician
 Elsa Vargas Network Analyst
 Ronnie Wilson Maintenance, Bus Driver

A BRIEF HISTORY OF KINGSBURG HIGH SCHOOL

The Kingsburg Joint Union High School District was formed in 1905 and presently covers about 95 square miles. Because our district is in portions of more than one county (Fresno, Kings, and Tulare Counties) we are a joint district. Because our district covers more than one elementary district (Clay, Traver, Kings River, and Kingsburg Charter Elementary School) we are a union district.

District facilities comprise a single 54-acre high school campus. It is interesting to note that in an election in 1910 for the purpose of raising money to purchase land for a new school, there was some opposition from those who felt that land at the corner of 18th Avenue and Sierra Street was “too far” from the center of town. Today, thanks to the support of the taxpaying citizens, Kingsburg High School students enjoy a modern, convenient educational facility.

OUR ALMA MATER IS “THE GREEN AND THE GOLD”

There are days in our mem’ry we love and revere,
There are days we remember with joy and with tears,
In visions unnumbered, and pleasures untold,
We love thy dear colors, the GREEN and the GOLD.

When all through the future where’er we may go,
We dream of the days of the GREEN and the GOLD,
Inspired with the love in our hearts we shall know
How to love thee, to serve thee, the GREEN and the GOLD.

OUR FIGHT SONG IS “ON WITH KINGSBURG”

On with Kingsburg, On with Kingsburg,
Fight on through the game!
We’re for Vikings, Yea for Vikings,
We will fight for fame, Rah! Rah! Rah!
On with Kingsburg, On with Kingsburg,
Fight on brave and bold!
Yes, we will win the game
The green and the gold!



ATTENDANCE POLICIES AND PROCEDURES

The Kingsburg Joint Union High School District's attendance policies emphasize the need for responsibility on the part of both the student and the parent.

1. **Absences must be cleared by parent note, phone call, email, or personal visit to the attendance office within 3 school days, including the last day of absence. Absences not cleared within this time are considered truancies and will be referred to the Assistant Principal.**
2. When your son/daughter is to be absent, **please notify the school by 8:00 a.m. on the day of the absence.** (Phone: (559) 419-6443 or email khsattendance@kingsburghigh.com)

ATTENDANCE REQUIREMENTS

- A. Students must be in attendance for at least 4 hours (240 minutes) to be considered present for a regular school day pursuant to Education Code 48200.
- B. Students who accumulate 10% of absences excused or not excused for any reason will be referred to S.A.R.B. review hearing.
Absences can only be made up by attending Saturday School, at the rate of one Saturday school per day of absence.
- C. Parents/Guardians have the right to submit, in writing, an explanation of why their student was absent and any proof that they would have to substantiate the absence(s).
- D. School sponsored activities, funerals, religious events (excused no more than 4 hours per semester), doctor's notes and legal notes are not counted toward the 95% attendance rate.
- E. Students **MUST** attend at least two periods before participating in any practice or competition or extracurricular activity.
- F. Students who are truant, unexcused, or cut may **NOT** make up work.
- G. Absences for three (3) consecutive days need a doctor's note to clear. Otherwise, absences after the three consecutive days will be considered unexcused. The manner in which a student's absence is cleared is of great importance and will determine whether the student is allowed to make up missed class work and/or be disciplined. Therefore, the Attendance Clerk will be responsible for determining if the cause of absence is excused and will indicate the type of clearance for each absence.

If you move at any time during the school year, please report any changes of address, phone number, or similar information to the office PROMPTLY. It is critical to keep our records current at all times.

ABSENCE DETERMINATION/REASONS

Excused Absences: (A pupil absent under Ed Code Section 48205 shall be allowed to complete all assignments and tests missing during their absence that can be reasonably provided and upon satisfactory completion within a reasonable period of time, shall be given full credit therefore.)

Notwithstanding Education Code Section 48200, a pupil shall be excused from school when the absence is:

1. Due to his or her illness
2. Due to quarantine under the direction of a county or city health officer
3. For the purpose of having medical, dental, optometric, or chiropractic services rendered
4. Attending a funeral service of a member of his or her immediate family. (One day if the service is in California and not more than three days if the service is conducted outside California. Immediate family means mother, father, grandmother, grandfather, brother or sister or any relative living in the immediate household).
5. For the purpose of jury duty in the manner provided by law
6. Due to illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
7. For justifiable personal reasons, including but not limited to (requested by parent in writing and approved by the principal pursuant to uniform standards established by the governing board): Appearance in court,

- observance of holiday or ceremony of his or her religion, religious retreats (shall not exceed four hours per semester), and attendance at an employment conference
8. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 9. For the purpose of spending time with a member of the pupil's immediate family, who is an active-duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position.
 10. Attendance at the student's naturalization ceremony to become a United States citizen
 11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people
 12. For the purpose of high school pupil engaging in a civic or political event provided that the pupil notifies the school ahead of the absence.

Excused Absences: (make-up work is permitted)

An absence for reasons accepted by the school or through Ed Code Section 48205. It is the student's responsibility to request make up work after returned from an excused, and/or home suspension. This work must be done the following class day without delay to avoid penalty. Teachers will allow students a "day for a day" timeline to complete assignments after an excused absence so the grade will not be lowered as a result of incomplete work. It is the students' responsibility to turn in all completed homework to all teachers upon first day of returning back to school.

Unexcused Absences: (make-up work NOT permitted)

An absence for reasons not accepted by the school or through Ed Code Section 48205. When a student has been absent for a legitimate reason, but parent/guardian fails to report the absence within the three day period, the absence must still be reported as Unexcused Verified.

Truancy/Cut Absence: (make-up work NOT permitted)

Student was absent from school without parent knowledge. Penalty is loss of privilege to make up work missed during absence and disciplinary action. Truancy will be documented for SARB purposes and counted as negative attendance.

SHORT-TERM TRAVEL STUDY

Students can request short term travel study/short term independent study for no less than 3 consecutive days and no more than 10 days under the discretion of KHS administration. Student and parent must meet with administration at least 10 days in advance and must be eligible to qualify for the program. A contract must be signed and the student must meet all the deadlines set forth in the contract. Once the contract is fulfilled and all work is graded the attendance will be changed. If the student does not fulfill the requirements, no credit will be given.

The Board of Trustees recognizes its responsibility for the education of all youths in the school system. The Board authorizes, (AR 6158), short-term travel study as an alternative means of meeting the classroom curriculum requirements for students who meet the established district criteria.



The following QR code can be scanned to request travel study.

Attendance Credit

Teachers will review work for academic credit. Administration will review the work solely for attendance purposes. If the student completes all assigned work, full attendance credit will be given. Partial attendance credit may be applied if not all the work was completed.

Successful short-term study education entails a commitment by parent/guardian, student and school.

STUDENT ATTENDANCE REVIEW BOARD (SARB)

In accordance with Educational Code 48260(a), Kingsburg High School utilizes the S.A.R.B. process for students who have irregular attendance issues. Attendance warning letters will be sent home to parents/guardians when students have multiple tardies, truancies, or all day absences (excused or unexcused). Students, who continue to have irregular attendance after warning letters have been sent home, will be referred to a SARB hearing. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

SARB (School Attendance Review Board)

If a student's attendance is poor, parents are required to appear before the School Attendance Review Board (SARB). SARB is specifically charged with finding solutions to unresolved student attendance and discipline problems by bringing together representatives of Children Services, Probation, Law Enforcement, community representatives and others to serve on the board. SARB will work with the parents in an attempt to understand why students are experiencing attendance and/or behavior problems, and serve as a vehicle to attempt to find a solution to the problem. When solutions are determined, the student and parent(s) will agree to an attendance contract and will be evaluated regularly.

SARB Letter Procedures:

SARB Letter #1: 3 days (or 9 periods) of unexcused or unverified absences, cuts or three 30 minute or more tardies or any combination thereof.

SARB Letter #2: 5 days (or 15 periods) of unexcused or unverified absences, cuts or two more 30 minute or more tardies or any combination thereof. Meeting will be scheduled with the Assistant Principal.

SARB Letter #3: 7 days (or 24 periods) of unexcused or unverified absences, cuts or two more 30 minute or more tardies or any combination thereof. After this third letter is sent out by the school, the school will schedule a SARB hearing. If further attendance problems persist after the SARB hearing contract, other alternatives may be imposed.

SCHOOL WIDE ATTENDANCE POLICY PROCEDURES:

Students must maintain a 95% or better attendance rate to be eligible for extra activities

**Students with 10 or more unexcused attendance marks must attend Saturday School.*

Consequences/interventions for negative attendance (T = Tardy, H = More than 30 minutes tardy, U = Unexcused verified absence, L = Unverified unexcused absence, and C = Cut) to class cumulative

Unexcused Absence
1-9 Periods of Unexcused Negative Attendance: Warning
10 Periods of Unexcused Negative Attendance: Saturday School/Possible Letter Sent Home
16 Periods of Unexcused Negative Attendance: Saturday School Required/Letter Sent Home
24 Periods of Unexcused Negative Attendance: Saturday School Required/possible Pre SARB meeting
28 Periods of Unexcused Negative Attendance: Parent meeting and/or phone call home and loss of OFF CAMPUS Lunch privileges. Student placed on possible SARB contract.
36 Periods of Unexcused Negative Attendance: Possible referral to Superior Court/Student will lose privilege to walk in Graduation (12th graders only) if they have MORE than 36 periods of unexcused negative attendance.

Excused Absence
Step 1: On 10 th excused absence- Letter sent home
Step 2: on 15 th excused absence- Meeting scheduled with assistant principal
Step 3: on 17 th excused absence- District SARB Meeting
Step 4: Additional excused absence- Follow SARB contract

TARDY POLICY (LESS THAN 30 MINUTES)- CUMULATIVE, PER SEMESTER

Academic success is directly correlated to attendance and tardies. Administrators, counselors, classified staff, security resource officers, students and parents must work together to make sure students are present and on time to each class. Students need to arrive to each class on time. **Tardies count toward unexcused negative attendance total. Tardies can affect walking in graduation.**

SATURDAY SCHOOL 8:00A.M.-NOON (95% ATTENDANCE RATE)

To support student attendance, Saturday School is a program that gives students an opportunity to make up missed periods, make up unexcused tardies, prepare for academic tests, and close academic deficits. Saturday School will be held for four hours on the specified dates listed below. Four hours of Saturday School will count toward **3 periods of tardies/absences**. Students cannot bank time for future absences. Assistant Principal and Attendance Clerk will monitor attendance and communicate with parents. Saturday school make-ups will be first applied to unexcused absences, excused absences and then applied to tardies. Excused absences may be made up voluntarily.

Saturday School Dates (dates subject to change)

Every Saturday beginning on September 16th, 2023. The final Saturday school will be conducted on May 18th, 2024.

Saturday School Expectations:

1. Come with homework, pencil and all necessary materials to complete assignments
2. Cell phones will be put away during Saturday School Hours
3. Credit is only given if students are present from 8:00am-12:00pm
4. Four hours of Saturday School will count towards **3 period of tardies/absences**.
5. Students who are being disruptive and not following the rules will be asked to leave and will not receive credit for Saturday School

Consequences for not attending Saturday School:

1. Another Saturday School will be assigned
2. All Lunch Detention can be assigned as well as another Saturday school.

ONLY Saturday School can make up unexcused negative attendance period marks.

Students who have:

1. Missed TWO Saturday Schools
2. More than 12 period tardies
3. 18 or more Unexcused period absences

will be assigned a MANDATORY full LUNCH detention until Saturday Schools are attended.

Additional Information:

*Every Friday morning, a report will be updated for Tardies, Unexcused Absences, and Saturday Schools.

*In regards to attendance, the report is fluid and will be updated on a weekly basis.

OFFICE PROCEDURES

Educationally speaking, it is imperative that the instructional day remains as undisturbed as possible. However, from time to time, a student needs to conduct business in the office. When a student is called to the office, there are procedures in place to follow:

1. **PARENTS** If you are checking out your student for any reason, you must contact the office to authorize your student leaving campus and the student must come in to pick up the pass prior to leaving campus.
2. From time to time it may become necessary to bring items to school for your child. If this happens, please bring the item(s)

directly to the office, and the office staff will ensure the items are forwarded to the student. If items are brought during the afternoon hours, the staff will do their best to help get these items to students. But because of the numerous events that take place each day, this may not be possible. This also includes getting phone messages to students.

PASSES TO LEAVE CAMPUS

Off-campus passes are issued in the Main Office. Passes will be issued only with consent of the parents or guardians of the student, not a sibling or family neighbor. The Main Office, prior to departure, will verify passes issued. No student will leave campus for any reason without clearing through the Main Office.

At no time is a student to leave school and go home ill without first clearing it through the Attendance Office. No excuses!

STUDENTS WILL NOT BE RELEASED TO ANY PERSON UNLESS HIS/HER NAME IS LISTED ON THE EMERGENCY CARD.

BUS REGULATIONS & TRANSPORTATION

Transportation is furnished to all students who live outside the city limits. Transportation is provided as a service to students and parents and is a privilege, not a right. Drivers are charged with pupil safety. Continued disorderly conduct or persistent refusal to submit to the authority of the driver(s) shall be sufficient reason for refusing transportation to any pupil. All bus students must observe the following necessary rules:

- Be ready to board the bus when it reaches your pick-up location in the morning.
- Five minutes after the afternoon dismissal time the buses leave campus.
- Students shall follow the directions of the bus driver while they are on the bus or being escorted across a street, highway or road.
- Students shall refrain from engaging in any disorderly conduct that distracts the bus driver and/or interferes with the safe operation of the bus and/or endangers students.
 - Such conduct includes, but is not limited to fighting, profanity, drinking, smoking, use of narcotics, and possession of a weapon or unsafe article.
 - Students engaging in the above shall be referred to the Assistant Principal with a recommendation for denial of transportation and/or suspension from school.
- Students shall refrain from engaging in other disorderly conduct, which distracts the bus driver and/or interferes with the safe operation of the bus and/or endangers students.
 - Such conduct includes, but is not limited to, eating, shouting, or placing any part of the body through a bus window or door. The bus driver shall issue a verbal warning to students engaging in the above.
 - If the conduct persists, the students shall be referred to the Assistant Principal. The bus driver may recommend denial of transportation from school. Parents/Guardians will be notified.
 - A bus driver may take other actions to ensure safety of students and the bus.
- Student conduct while on the bus or while at or in the vicinity of the bus stop shall be compatible with safety and good citizenship at all times.

USE OF PRIVATE VEHICLES

- Two forms must be completed and on file at the district office to use a private vehicle:
 - KJUHS D Transportation For School-Related Trips (Form available at the district office or online at Kingsburghigh.com > District Information > Forms and Calendars)

- Driver must possess: Valid CA driver's license, which will be scanned into the district Raptor system.
- Minimum liability insurance as required by the State of California
- Number of passengers shall not exceed eight (8) including the driver. In no case shall the number of passengers exceed the number of seat belts.
- Kingsburg Private Care Check (Transportation/Maintenance)
 - This procedure is done by appointment with the Transportation Department at (559)859-6309, request private car check.

USE OF DISTRICT VEHICLES

- Two forms must be completed and on file at the district office in order to drive a district vehicle:
 - *Transportation School Related Trips – District Vehicle*. Form available at the district office or online at Kingsburghigh.com > District Information > Forms and Calendars
 - Volunteer Coach & School Volunteer Form – must be completed and on file at the district office. If in doubt, please call 897-7721 to verify. The form can be obtain at the district office or online at Kingsburghigh.com > District Information > Forms and Calendars

TRANSPORTATION TO ATHLETIC EVENTS

- Refer to the *Student Athletic Handbook* for procedures and needed documentation for travel regarding athletic events

THE EDUCATIONAL PROGRAM

PARENT AND STUDENT PORTALS

Helping to Ensure Student Success and Increase Communication

Aeries Portals for Teachers, Parents and Students – All parents must provide the school site with a valid email account in order for the portal to be created. This will require parent confirmation through the email they will receive from Kingsburg High School.

At the Kingsburg Joint Union High School District every student and parent has access to an Aeries Portal Account that easily gives access and shares real-time information, increasing communication between parents and teachers and students and teachers.

This system allows quick access to critical information, including real-time attendance, grades, test scores and more. A real-time gradebook summary with visual trend analysis, as well as drill down capability to the assignment level, Aeries portal allows for weekly progress report emails to stay informed on student progress, along with direct communication between teachers and parents. All student data collection and information will be done through our Aeries Portal. In addition, parents will be able to choose how communication comes home: through text, email or phone calls. Parents will be able to choose the method or methods that work best for them.

A KHS app was created by our students and is available for both Apple and Android phones. Below, is a QR code that can be scanned to download the app.



Apple Phone:



Android Phone:

KHS COUNSELING SERVICES

All students have access to academic and personal counseling services. Students may email, phone, or sign up in the office to request an appointment with a counselor. Counselors assist students with high school entry, graduation, Career Technical Education (CTE), and college/university preparation by offering the following guidance activities for each grade level:

- 8th Grade Transition: Frosh Orientation Night, 8th grade visitations, on-site registration, placement testing
- 9th Grade: 4-year planning; registration presentation/transcript evaluation
- 10th Grade: Sophomore classroom presentation and academic review, Sophomore/Junior Parent Night, presentation /transcript evaluation
- 11th Grade: Sophomore/Junior Parent Night, registration presentation/transcript evaluation
- 12th Grade: Senior Information Night, registration presentation /transcript evaluation, senior graduation status checks (biannually)

Academic advising takes place throughout the school year and always at registration with every student.

The College and Career Center has a full-time teacher-advisor available to all students.

Post-secondary planning activities include a College and Career Fair, optional ASVAB testing, financial aid and college application workshops. Students may visit the CCC during breaks or after school.

(MINIMUM) GRADUATION REQUIREMENTS

These are the minimum graduation requirements (230 credits) and does not reflect the requirements to attend a UC or CSU college.

*4 years (40 credits) English

*3 years (30 credits) Math: At least 10 credits must be from classes that meet or exceed the content standards Math 1 or Math 1B.

1 year (10 credits) Physical Science

1 year (10 credits) Life Science

1 year (10 credits) Health/Wellness

1 year (10 credits) World History

1 year (10 credits) U.S. History

1 semester (5 credits) Economics

1 semester (5 credits) Civics

1 year (10 credits) Visual/Performing Arts

2 years (20 credits) P.E. (unless excused by doctor for medical reasons)

At least 7 elective classes (70 credits)

If any class is repeated in which a grade of D or higher was earned, the repeated class counts as an elective.

1. All credits accepted from students must have been earned at an accredited high school.
2. Current students can take courses for credit only under the following circumstances:
 - a. The course is **NOT** a Kingsburg High School graduation requirement.
 - b. Kingsburg High School will not allow courses to be taken from outside sources to fulfill graduation requirements.
 - c. Kingsburg High School will accept enrichment/elective courses only from accredited online providers.
3. Credits earned at the college level will **NOT** be added to the Kingsburg High School transcript.
4. Students who serve as statistician, team manager, etc. may earn elective credits **ONLY**.
5. Students may take P.E. athletics, P.E. pep squad, P.E. band, and P.E. color guard for P.E. credit in lieu of a regular P.E. class. However, the following conditions and criteria will be adhered to strictly:
 - a. Students will participate in the Physical Fitness Test in the 9th grade. This may impact P.E. enrollment for the following year.
 - b. A maximum of 20 P.E. credits may be earned in four years by participating in the above activities.
 - c. A grade of 'P' will be given to students earning P.E. credit through participation in activities. Credits will count, but the grade will not be used in computing academic eligibility.
 - d. Students participating in activities for P.E. credit may also take regular P.E. classes for elective credit toward graduation.
 - e. Students in regular P.E. classes will be given a letter grade which will be used in determining academic eligibility.
6. Students in grades 9-12 must be enrolled in English at KHS every year. Students in grades 9-11 must be enrolled in math at KHS each of those years.

POST-SECONDARY PLANNING

Students that are planning to attend a California State University or University of California after graduating high school **must satisfy the following admission requirements**, known as “A-G requirements”. Students must pass each college preparatory course with a “C” or better to meet A-G requirements.

College preparatory courses offered by KHS that satisfy CSU & UC “A-G” admission requirements	Years Required for CSU & UC Admissions
A. History/Social Science World History , U.S. History, Civics , AP Government & Politics, AP U.S. History, AP World History	Two (2) years.
B. English English 1, English 2, English 3, AP English Language; English 4, AP English Literature	Four (4) years of college-preparatory English
C. Mathematics Math IA & 1B or Math 1, Honors Math 1, Math 2, Honors Math 2, Math 3, Honors Math 3, Math Analysis, Prob/Stats, AP Calculus	Three (3) years required. Four years recommended.
D. Science Applied Ag Biology, Biology, Honors Biology, Chemistry, Physics, AP Biology, AP Chemistry, AP Environmental Science, Anatomy & Physiology	Two (2) years required. Three years recommended. One year Life Science and one year Physical Science required for CSU
E. Language Other Than English Spanish 1, Spanish 1-2, Spanish 2, Spanish 3-4, Spanish 3, AP Spanish	Two (2) years required. Three years recommended. (at least two years of the same language)
F. Visual and Performing Arts Art, Ceramics, Band, Choir, Drama, AP Studio Art, ROP Stagecraft and Design, Floral	One (1) year. A single year-long course
G. College Preparatory Electives Many advanced level courses including, but not limited to: Earth Science, Ag Earth Science, Journalism 2, Economics, AVID 9-12, ROP Sports Medicine, Aviation, Intro to Engineering, Intro to Teaching, Wildland Firefighting, Urban Rural Firefighting, ROP Automotive, ROP Manufacturing CADD	One (1) year of academic courses in any of the above A-G areas in addition to those required.

COLLEGE & CAREER CENTER

The College and Career Center (CCC), located in the KHS Library Complex, is a resource available to every Kingsburg High School student to assist them as they seek to understand, explore, and pursue postsecondary options including college, career, military, vocational, and the workplace. The CCC offers presentations and application workshops from a variety of colleges and vocational programs, SAT and ACT registration assistance, and

a class visit with students once during their freshman, sophomore and junior year, where students learn about their aptitudes, interests, and strengths utilizing a number of online assessments. The College and Career Center Teacher is available for individual appointments for any aspect of college and career planning and special assistance is given to seniors in the college application and matriculation process, financial aid/scholarship application submission, and resume building. Special events are planned annually to help our student body prepare for their future.

KHS College and Career Center Teacher:

Kerry Peterson

897-5156 ext. 2198

kpeterson@kingsburghigh.com

COLLEGE ADMISSION REQUIREMENTS AND HIGHER EDUCATION INFORMATION

The State of California offers community colleges, California State Universities (CSU), and Universities of California (UC) for students who wish to continue their education after high school.

To attend a community college, you need only a high school diploma or equivalent, or are the age of 18. To attend a CSU, you have to take specific high school courses, have the appropriate grades, and have graduated from high school. To attend a UC, you must meet requirements for coursework and GPA. If you are a California student who has not been admitted to a UC campus to which you have applied, you will be offered a spot at another campus if space is available and you rank in the top 9 percent of California high school students or of your graduating class at a participating high school. You may also transfer to a CSU or UC after attending a community college. For more information on college admission requirements, please refer to the following webpages:

www.cccco.edu – This is the official website of the **California Community College** system. It offers links to all the California Community Colleges.

www.calstate.edu/apply – This extensive online site offers assistance to students and their families on the **CSU System**, including the ability to apply online, and links to all CSU campuses.

www.universityofcalifornia.edu – This massive website offers information regarding admissions, online application, and links to all **UC campuses**.

www.assist.org Transferable - This online student-transfer information system shows how course credits earned at one public California college or university can be applied when transferred to another.

www.cde.ca.gov/ci/ct/qj/. **Career Technical Education (CTE)** Students may also explore career options through career technical education. These are programs and classes offered by a school that are specifically focused on career preparation and/or preparation for work. The programs and classes are integrated with academic courses and support academic achievement. Students can learn more about career technical education by referring to the following webpage:

You may meet with a school counselor to choose courses at your school that will meet college admission requirements or enroll in career technical education courses, or both.

SCHEDULE CHANGE POLICY

Schedule changes may be initiated at the beginning of the first semester. These changes will only be accommodated during the first ten days of instruction, with completed signatures on the "Request for Schedule Change Form" and if size and balance of classes within a department can be maintained.

Schedule changes for the second semester will only be accommodated during the first 5 days of instruction, with completed signatures on the "Request for Schedule Change Form" and if size and balance of classes within a department can be maintained.

Any request for a change after the tenth day of instruction, or ten days after the first day of enrollment, (5 days after the second semester), must have the approval of the parent, teacher, department chair, counselor, assistant principal, and principal. These changes will be made only for the following serious and compelling reasons:

1. A documented medical condition.
2. Placement change due to ability, as determined by department chair and teacher.
3. Administrative placement due to extenuating circumstances.

Changes will not be made for:

1. Dislike of class, curriculum or teacher.
2. Student failure due to excessive absences or incomplete work.
3. Student acquiring Steps in the Assertive Discipline process.

PARTICIPATION IN GRADUATION AND SENIOR WEEK ACTIVITIES

District policy provides that no students shall participate in commencement exercises unless he/she has completed all graduation requirements including 230 units of credit and required courses. Students also must have paid all bills owed to the school and have returned the signed letter agreeing to expected behaviors at all senior week activities and the graduation ceremony itself.

In order to participate in the graduation ceremony, a student must maintain a 95% attendance rate their senior year. A student cannot accumulate MORE than 36 periods of negative attendance occurrences, (unexcused absences, cuts, unexcused tardies, or tardy for more than 30 minutes) per year. Absences that are excused, court related or in conjunction with a school activity are not counted as negative attendance occurrences.

Mid-year graduates will not be allowed to participate in the graduation ceremony without petitioning the administration at least one month in advance of the ceremony.

For the welfare and safety of all, students wishing to take part in specific activities such as Grad Nite, graduation, and other events to be determined by the administration, may be required to submit to a personal search of themselves and their possessions. Due to deposits made to transportation companies we are unable to give refunds given for Grad Nite for any reason. Mature, responsible and thoughtful behavior is expected from all students at all times. Graduation and senior week activities are happy times, but behavior standards remain the same. The KHS faculty, administration, fellow students, parents, and community have high expectations. Seniors should keep in mind that the graduation ceremony is a privilege not a right and belongs to the class and not anyone individual. Seniors who repeatedly misbehave during their senior year may lose that privilege. (See senior letters in discipline section).

DISCIPLINARY CONSIDERATIONS GRADUATION

Students are expected to comply with district and school policies, regulations, and rules throughout the school session, including during graduation and related events. Students shall not be denied the privilege of participating in graduation ceremonies and activities except with discipline in cases of serious misconduct. In no event shall a student be denied participation in graduation ceremonies unless the principal or designee has informed the

student and the student's parents/guardians of the misconduct and has given them an opportunity to respond.
(cf. 5131 - Conduct) (cf. 5144 - Discipline)

During the graduation ceremony, a student may be removed from the ceremony for conduct that is disruptive or that poses a risk to safety.

ACADEMIC PROBATION

A student having two or more grades of F or not earning a 2.0 grade point average is on academic probation and will be subject to the following restrictions:

1. No participation in any athletic contest, cannot travel with the team, or wear uniform, but may practice with the team and or sit on the team bench at coach's discretion.
2. No participation in drama, color guard, out of class music, agriculture activities or pep squad/cheer.
3. No participation in club activities or fieldtrips held during or after school hours or on weekends.
4. No attendance at school dances.
5. No entrance into extra-curricular after school activities including but not limited to sporting events.

Additional Information:

1. The most recent grading period will determine the current academic probation status. After the grading window closes, there is a time period where grades get finalized and then an academic probation list is created. Students become eligible or ineligible at the time that academic probation list is published.
2. Any student coming into Kingsburg High School without a transcript will remain on academic probation until an official transcript is received and reviewed or until the next grading period in which they will follow the school policy.
3. Incoming freshmen will be eligible and not on academic probation for the first quarter of the freshman academic year. After the first quarter, academic probation rules will apply.

The purpose of these restrictions is two-fold. First, it is hoped that extra time will be spent on improving grades. Second, it is hoped that a desire to participate in school activities will motivate students in their efforts to improve.

Incoming freshmen are not restricted under these rules for their first quarter

GRADING/ FAILING GRADES

Pass/Fail Grade

Students enrolled in elementary aide, office aide, student aide, library aide, P.E. athletics, P.E. band, P.E. Color Guard, study skills and job skills will be graded on a pass/fail basis only. No letter grade will be given.

Deficiency Notices

Deficiency notices are provided in the fifth week of any grading period in order to alert parents that added academic support is needed and this will offer time for parents to intervene. Deficiency notices are sent home for students who are earning a 'D' or 'F' grade. **A student must receive a deficiency notice of D or F in order for a teacher to assign a failing grade.** Parents may also view grades through the Parent Portal Account.

STUDENTS RECEIVING FAILING GRADES

To assist students to remain on track for graduation with their class and to carefully monitor academic difficulties, we will have the following failure policy:

1. Any student who earns two failing grades at the end of a quarter or semester shall be placed on contract.
2. Any student who earns three failing grades at the end of a quarter or semester may be referred to the Alternative Education Committee.
3. **Any student with four or more failing grades at a quarter or semester may be transferred to alternative education.**

HONOR ROLL

The staff of Kingsburg High School considers excellence in the classroom to be a worthy goal for every student. We wish to recognize those students who maintain high grades as a form of respect for their education and for their future goals. At the end of each semester, Kingsburg High School will publish the Superintendent's Straight A Honor Roll and the Principal's B Honor Roll. Students will be included on the Superintendent's Straight A Honor Roll if they receive a 4.0 GPA and 30 credits. Students will be included on the Principal's B Honor Roll if they have a 3.0 GPA, receive 30 credits, have no grade lower than a 'C', and have no more than one 'C'. We wish you a rewarding year as you engage in your studies.

EARLY BIRD CLASSES

There are some important factors to consider with the choice of a 7th period early bird class:

1. There will be no morning transportation provided for early bird class.
2. This class meets before normal school hours daily. Please refer to the bell schedule for start times.
3. If you wish to drop this class at some point in the year and take only your six regular classes, you will be allowed to do this. You will not be allowed, however, to add the early bird class you drop into your regular schedule. Take special care with required classes as this could place graduation at risk. You will need to wait until the following year to take the class again.
4. Students must take a full six periods during the school day in addition to the early bird class.
5. Early Bird classes are included in overall GPA and eligibility.

EARLY BIRD ATTENDANCE POLICY

All students will sign and receive an early bird attendance letter. The following consequences apply on a semester basis.

Unexcused Tardies:

- 3rd tardy – attendance referral, letter mailed home
- 4th tardy – attendance referral, letter mailed home
- 5th tardy – letter mailed home, student dropped from class for semester.

Truancy or Unexcused Absence:

- 2nd truancy/unexcused absence – attendance referral, letter mailed home.
- 3rd truancy/unexcused absence – attendance referral, letter mailed home.
- 4th truancy/unexcused absence – letter mailed home, student dropped from class for semester.

*For a combination of tardies and truanies, students will be dropped when they receive their 4th attendance referral.

ALTERNATIVE EDUCATION COMMITTEE (A.E.C.)

The Alternative Education Committee is set up to determine appropriate placement for a student. There are generally three occasions when the committee will meet:

1. A student is new to the district and/or is registering late in the semester or has experienced difficulties in another school district or has been in an alternative program elsewhere.
2. A student or parent/guardian is requesting a transfer to another program in the district.
3. A student is experiencing difficulty with the Kingsburg High School program and this is reflected in attendance, academics or behavior. Referral to this committee can be for excessive excused absences also.

The AEC is comprised of one of the assistant principals from Kingsburg High School or their designees, and the Director of Alternative Education or his designee, the students and the parents or guardians of that student. The purpose of this committee is to facilitate the education of the student by determining the best program for placement, identifying the obstacles that are keeping a student from succeeding at Kingsburg High School, and by providing support and direction for the student and the parents who are in need of alternatives and information.

A student or parent may request a meeting with the Alternative Education Committee by contacting the office. It is also important to the office if you are unable to make the meeting.

Students will graduate with the school where they finish their final semester of their senior year.

BILLS & REFUNDS

Students owing bills, fines, or fees should clear them as soon as possible in the ASB business office during break and lunch, but at least before the close of the school year. Yearbooks will be released early to students who owe no money to the school. Yearbooks for all students who owe money will be held until the last day of school or until the debt is cleared. No student will be cleared for graduation who has unpaid fines or other debts. Bills may be paid by check until May 1. After that date, all bills must be paid with cash or money order.

In order to qualify for a refund of any kind the student must have their original receipt. No refunds will be given for any reason after the end of the school year in which the original payment was made.

Change of Address or Phone - Please report any change of address, phone number, or similar information to the office *promptly*. We need to keep our records current at all times.

ELEMENTARY AIDE

Procedures:

1. Must complete form "Parent Authorization – Elementary Aide/Off-Campus Course".
2. Elementary Aide is **NOT** an academic credit class/course.
3. Elementary Aides must be in grades 10-12.
4. Must maintain a grade point average of 2.0 or better and in good standing regarding attendance and discipline.
5. All aides must sign in at the elementary office each day upon arrival at the school.
6. Students should call the elementary school whenever ill or absent for any reason so the school can plan accordingly.
7. Students should advise teachers in advance (when possible) of any change in the daily KHS time schedule.
8. Students working at Reagan School will be allowed 20 minutes each way to and from elementary aide. Students at all other schools will be allowed 10 minutes each way.
9. Rain is the one excuse for students not reporting to aide. Report to the office for a rainy-day decision. Under no circumstances will students determine on their own to remain on campus or to engage in any other activity.
10. Students will report to R/C during the final schedule.
11. The elementary teacher will be responsible for the student's assignments, attendance record, and evaluation.
12. R/C procedures will apply to trancies in elementary aide and can result in permanent placement in R/C.

Route:

1. There is to be no stopping along the way at any location including the student's home.
2. Students may drive but must have the proper paperwork turned into the office for approval.

Discipline: Noncompliance with above rules, insubordination, any other infraction of KHS rules, or any combination of these:

1. *First occurrence* - Counseling by elementary teacher and/or site administrator for disposition.
2. *Second occurrence* - Communication with KHS. Counseling with KHS advisor and/or administrator for disposition.
3. *Third occurrence* - Removal from aide program and placement in R/C for the remainder of the semester with loss of all credit for the class.
4. A student violating a suspendable offense may be removed from elementary aide, as determined by the administration.

DANCES

1. No suggestive, unsafe, or inappropriate dancing allowed.
Consequence: First offense - Warning given
 Second offense - Removal from dance
2. Guest Pass Policies
 - a. Guest passes will be allowed only for the Prom. All guest passes must be requested and returned at least 5 Days in advance of the Prom. All guest passes must be approved by a non-parental administrator and students are limited to one guest.
 - b. You are responsible for the conduct of your guest.
 - c. **Kingsburg High School reserves the right to revoke any guest pass and guest pass from another school at any time.**
 - d. Guest pass may be picked up in the office and must be approved by a Kingsburg High School administrator at least 2 days prior to the event.
 - e. A guest must be 20 years or under and at least a 9th grader at the time of the event.
 - f. If a high school student, the guest must be in good standing with regards to attendance, behavior, and grades at the school of their attendance. Must provide a current school transcript.
 - g. If under the age of 18, Students who have dropped out of school will not be granted a guest pass. If not currently enrolled in a high school program, proof of graduation (transcript/diploma) and photo identification **MUST BE ATTACHED**. If guest is currently enrolled in college and has been for a minimum of 18 weeks – (two quarters) proof of full time college enrollment will be considered in lieu of high school diploma. All guest aged 18 and over must bring in their California Driver's License to be run through our Raptor Security System before this pass will be approved.
 - h. All Guests must adhere to KJUHS dress code policy while attending any KHS event. Administration reserves the right to refuse entry to any KHS student and/or guest who violates the KJUHS dress code policy.
3. Any violations of the KJUHS student conduct code during the event will result in parent notification, possible removal from the event and appropriate discipline procedures upon return to school.
4. If a student transfers from Kingsburg High School during a semester while on academic probation, academic probation rules will apply for that student for the remainder of that semester for any KHS event.
5. A transfer student must not have committed an expellable offense leading to their transfer to another school. A transfer student must be in good standing at their new school for a minimum of nine weeks.
6. Kingsburg High School Independent Student students may attend Kingsburg High School dances if they are in good standing, have a 2.0 GPA have earned at least 12.5 credits or more in the previous quarter and have approval by the KAEC administrator.
7. All sponsoring organizations must complete a dance form in advance of the dance. Forms are available from Mrs. Lund in the ASB office.
 Inappropriate or suggestive dancing is not allowed and may result in removal from a dance.
8. KHS staff or designees reserve the right to randomly (or on suspicion) check any guest for use of alcohol or drugs by using a breathalyzer (intoxilizer), search, or any other legal means.
9. **ADMITTANCE WILL BE DENIED AT THE DOOR IF ALL REGULATIONS ARE NOT MET.**
10. **PHOTO I.D. FOR ALL STUDENTS & GUESTS MUST BE PRESENTED AT THE DOOR.**

11. Those leaving more than one half hour early must sign out.
12. A student and/or guest who leave the event may not return.
13. Students must attend school the day of the dance or the day before if the dance is on a weekend for at least 2 periods and not have more than 36 negative attendance marks.

ATHLETIC ELIGIBILITY & CIF ELIGIBILITY

At any grading period a student shall not have more than one F **and** shall have at least 2.0 GPA to be eligible. At semester a student shall meet the aforementioned criteria **and** have completed at least 25 credits.

A student who is on academic probation and is ineligible at the close of the second semester may use summer school to establish eligibility for the first quarter in the fall under the following conditions:

1. A maximum of 10 credits will be allowed.
2. The divisor used to determine GPA eligibility shall include summer classes taken to reflect the total number of classes taken.
3. Summer school classes failed or incomplete will not affect the student's academic eligibility established at the end of the second semester.
4. If student has 2 F's at spring semester, they will remain ineligible regardless of summer school grade outcomes.

EMERGENCY DRILLS/PROCEDURES

When the alarm (continuous ringing of the buzzer) sounds, go quickly outside the building to designated areas. ALL CLEAR signals the return to class. The exit routes are posted in each room.

FALSE ALARMS

A false alarm causing a false fire drill is punishable by suspension and/or expulsion. Students may also be referred to law enforcement authorities. False fire alarms not only interrupt classes, but they decrease the efficiency of the students' exit in case of a real danger. Tampering with or stealing any safety devices may result in suspension

EARTHQUAKES/TORNADOS

In case of an earthquake/tornado, DO NOT LEAVE the building UNLESS the "all clear" is heard by voice command. The safest thing to do is to remain inside and take cover under desks if possible.

LOCKDOWN

A lockdown drill must be implored when there is imminent danger to our student body and staff. All buildings will be placed in a "lockdown" when the principal or principal's designee announces over the INTERCOM that our school is in a lockdown. All teachers and staff will lock all exterior doors and keep all students inside their classes until dismissed. Teachers take the class roll, report to the attendance office when called, and then conduct class as usual until secured.

IDENTIFICATION CARDS & STUDENT BODY CARDS

Picture ID cards are electronic through the Minga app to all students for proper identification at school dances and other functions. These are issued early in the school year. This picture ID card must be carried on your person while on campus and at all school functions should there be a need to identify yourself as a student. Students must present proper identification when asked to do so by an authorized person and may be denied entry to events without their picture ID. A student may purchase an ASB sticker, for \$35, entitling them to admission to all regular athletic events at home **free**. No refunds will be given for ASB cards after the first home athletic event. If student does not have a phone to access Minga, student needs to see the ASB Book Keeper for an ID card.

INSURANCE

Kingsburg High School does not provide medical insurance for students. California law (Education Code section 31751-52) requires that every member of an athletic team have medical insurance as well as any student who performs a duty in connection with athletic events. Please be prepared to provide proof of medical insurance when going out for sports, pep squad, or other physical activities. Please access: kingsburghigh.com > District Information > Forms, for the student insurance application.

ADDRESS DECLARATION PROOF OF ADDRESS

New students to Kingsburg Joint Union High School District are required to complete the Address Declaration Form. Each incoming 9th grade class is required to complete the form as they are new to our district. The form requires two types of documentation for proof of address within the district. After final approval of the submitted form and documentation, clearance is complete for enrollment in our schools. The Address Declaration Form can be obtained from the school registrar (559)897-5156, or online at kingsburghigh.com > District Information > Forms.

Important: If you are found to have provided false information or to be out of our district boundary, **it is cause for immediate disenrollment of your child.** False information is subject to criminal prosecution for perjury, and may be found civilly liable for fraud, representation or negligence. **Anyone using false information regarding their address upon enrollment will be denied other lawful means of obtaining residency in the district.**

INTERDISTRICT TRANSFER AGREEMENTS

Students attending KHS on an interdistrict agreement are expected to adhere strictly to all district policies. As a guest at KJUHS, we ask no more of you than we ask of all our students. However, because of the special nature of an interdistrict permit agreement, violation of academic, attendance or behavior policies will terminate the agreement and you will be referred back to the school in your district of residence. Interdistrict agreements must be renewed annually.

To begin the interdistrict permit process, you must call the district office in the town where you live. The process can take up to two months to complete, so being procedures as soon as possible.

If your residence is at any time found to be outside the Kingsburg Joint Union High School District boundary, it will be grounds for immediate dis-enrollment, and the path for enrollment on an interdistrict permit can be denied. It is best, if you do not live in our district boundary, to seek enrollment through legal options.

Approval of an interdistrict transfer may not insure immediate athletic eligibility at KHS per CIF rules. Please call the district office in order to contact the Athletic Director for further details or questions, (559)897-7721.

If you will be **attending a district other than Kingsburg Joint Union High School District**, an Interdistrict Transfer Form is available at kingsburghigh.com > District Information > Forms. Please submit your request to the district office. Detailed information on the process can be found at kingsburghigh.com > District Information > Forms/Calendars

LIBRARY

The KHS Library Media Center is the learning hub and heart of the school. Our mission is to support the school curriculum, the state content standards, and to ensure that all students and staff are effective users of ideas and information. In addition to the laptop devices that the students currently have, the library has 10 computer workstations, 2 laser printers (black and white) and one-color laser printer for student use. We offer e-books, print books, magazines, newspapers, electronic databases and internet resources. Students also have access to collaboration stations where they can work in groups and project their laptop screens onto one of our large TV screens. Board games are available for use during school hours and there are several seating areas for study groups

or individual work. There is a charging station for student phone and computer devices. We also have a media lab with a green screen and lighting equipment that students can use for their video and photo projects.

To facilitate student use, the library will be open from 7:30 - 4:00. Students may use the library before school, after school, during break and at lunchtime, unless privileges have been taken away. When visiting the library during class time, students need a signed pass from their teacher.

OPEN CAMPUS

Kingsburg High School has an open campus, which means that students may leave campus **only during the lunch period, unless you are on a behavior contract.** Students may not leave campus or loiter in their cars during **snack break** or during any regularly scheduled classes without an off-campus pass from the office. While school rules apply to a student off campus during the regular day, be aware that for purposes of insurance and liability, students leave campus at their own risk.

FOOD DELIVERY BUSINESS/SERVICE

At no time should any business or delivery service deliver food or drink onto campus, unless it is a school approved activity. Having food delivered to school will result in a school consequence that follows the sequence of office visits.

PARKING ON CAMPUS: GUIDELINES & PERMITS

Parking and traffic regulations are designed to provide for maximum utilization of available parking, and to ensure for a safe traffic flow on campus. As another safety measure, all students and staff will be provided with one free parking permit that must be displayed on their vehicle in the manner prescribed by the type of permit. If a parking permit is lost or stolen a replacement parking permit can be purchased for \$10.00 in the ASB office at Kingsburg High School.

PARKING EXPECTATIONS

Only students with a KHS Parking Permit will be allowed to park in the school's designated parking areas. All parking expectations are listed on application permit. The following ordinances and all state and municipal regulations are strictly enforced on and about school campus: Not inclusive.

1. All vehicles parked on school campus in any designated parking areas, other than short term visitors, are required to display a valid parking permit in the manner prescribed on each type of permit and are to park only in the designated areas.
2. Parking is specifically prohibited in handicapped spaces, except for vehicles displaying handicap decals.
3. Parking is specifically prohibited at all times:
 - a. In marked **RED** zones
 - b. In **YELLOW** zones except for loading and unloading
 - c. Within fifteen feet of a fire hydrant
 - d. On the roadside of any vehicle parked, stopped or standing at the curb or edge of any roadway (double parking)
 - e. Faculty and students shall **not** park in any zone marked for **temporary visitors**
 - f. To park, stop, or leave standing, a vehicle in any agricultural area, on or along any road or place which will impede or block the movement of any vehicle, farm machinery or equipment
4. **Do not park** in designated areas for **STAFF** or **DISTRICT OFFICE**, or **DISTRICT OFFICE VISITORS**.
5. Vehicles parked on Kingsburg High School grounds must be contained completely within one appropriate parking space.

6. It shall be unlawful to fail to obey any sign erected or posted to designate a **NO PARKING** area or to willfully comply with any lawful order, signal or direction of any school official or any law enforcement official.
7. No person shall drive any vehicle, nor shall any person stop, park or leave standing, whether attended or unattended, upon the driveways, sidewalks, landscape areas or areas not improved, paved or marked for parking or in any location which will impede, block, interrupt or alter the normal flow of traffic.
8. It shall be unlawful to park any vehicle displaying or using an altered, substituted or unauthorized parking permit.
9. Vehicles cannot block driveways, exits, or be parked in red zones. Out of respect for our Kingsburg High School neighbors, all student and faculty/staff should not park in the neighborhoods.
10. If parking rules and regulation are not followed, the school will have the right to have your vehicle towed.

Effective Times- Permit parking regulations displaying of both pupil and faculty permits are enforced on school days during school hours

PERSONAL MUSIC DEVICES

Electronic music devices may not be used during class time without teacher approval. If these items are used inappropriately, it will be treated as a classroom disruption. The item will be confiscated and kept in the office until the end of the day. These items are at risk for theft, and it is highly recommended that they not be at school for any reason.

FOOD IN THE CLASSROOM

In order to keep our buildings and classrooms clean and nice for years to come, **DO NOT BRING FOOD OR DRINKS INTO YOUR CLASSROOM DURING CLASS.** Food or drink may be allowed during lunch time teacher-supervised tutorials only. There is no gum allowed on campus.

SKATEBOARDS, ROLLERBLADES, SCOOTERS, BIKES, ETC.

1. All persons on an electric bike, motorized bike, or scooter under the age of 18 must wear a properly fitted and fastened bicycle helmet when riding on a public roadway or bikeway.
2. Motorized skateboard is illegal on highways, sidewalks, bikeways and hiking or recreational trails.
3. All skateboards, bikes, or electric modes of personal transportation must be locked up during school hours (with the exception of lunch time).
4. There should be no skateboards, bikes, etc. brought into a classroom or left in a classroom.
5. There should be no skateboarding or bicycling on campus during school hours (including breaks and lunch).
6. After hours skateboarding, rollerblading, bicycling, etc. is permitted as a way of passing through campus or getting to a location. There should be no jumping, riding in the middle of roads, etc. at any time through or on campus. There should be no extended time of riding, doing tricks, etc. on campus at any time.

Violations will be considered defiance and office visit consequences will be followed.

UNSCHEDULED OR OFF CAMPUS CLASSES

Any student, who, for some reason or other does not have a class on campus, is **not** to loiter on the school grounds or in Memorial Park across the street from the school during school hours. If you must remain at school for some reason, you are to be in the office. Students who do not comply with this request will be given a first warning after which they will be dropped from their current assignment and assigned to permanent Responsibility Center for the semester with loss of credit for the semester.

Job Skills: This class is only allowed to be taken by a Senior who is in good standing and on target for graduation. Student must have prior approval from Counselor and Assistant Principal. Student must also show proof of employment and have a work permit if under 18 years of age.

Unscheduled Courses: Juniors and Seniors who are on track for graduation and in good standing may petition to take a college course in lieu of a KHS scheduled class. It is the responsibility of the student to notify the Junior-Senior counselor, make contact with the college, and submit all appropriate paperwork. Proof of college enrollment must be submitted to the high school within the schedule change period at the beginning of each semester of attendance. Credits earned at the college will not be placed on a student's high school transcript.

TEXTBOOKS

Teachers will issue textbooks. Students are responsible for the care of each textbook assigned to them. Stolen or lost books, or excessive wear or damage is charged to the pupil and parents. Textbooks will be covered only with a teacher authorized book cover. Teachers will check periodically on textbooks, their ownership and condition. A student must turn in the textbook that was issued to him/her. Students having an obligation for lost or damaged books or materials or damage to school property will not receive grade reports or diplomas until the bill for materials has been paid.

VISITORS

All parents and other visitors coming to the campus are to report directly to the office where visitor's passes or other assistance will be given. Only in very rare cases and with prior administrative approval will student visitor passes be issued.

WORK PERMITS

If a student is under 18 years of age and wishes to work, he/she must secure a work permit from the main school office. Work permits are necessary for work after the regular school day, on weekend, during holidays, and during summer vacation. Permits issued during the school year expire five days after the opening of the next succeeding school year and must be renewed.

SCHOOL WIDE POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS

GENERAL OVERVIEW

The main focus of Positive Behavioral Interventions and Supports (PBIS) is to provide a clear system for all expected behaviors at Kingsburg High School. While many faculty and students may have assumptions of what is expected behavior, we cannot assume that everyone's beliefs are similar. Through PBIS, we will work to create and maintain a productive, safe environment in which ALL school community members have clear expectations and understandings of their role in the educational process.

Proactive Approach to School-Wide Discipline

Schools that implement school-wide systems of positive behavior support focus on taking a team-based system approach and teaching appropriate behavior to all students in the school. Schools that have been successful in building school-wide systems develop procedures to accomplish the following:

Behavioral Expectations

A small number of behavioral expectations are clearly defined in a positive and simple rule:

- **Kindness and Respect for Self, Others and Surroundings**
- **Honor Towards Self and Others**
- **Success for All**
- **Determination in Overcoming All Obstacles**

Behavioral Expectations Taught

The behavioral expectations are taught to all students on campus and are taught in real contexts. Teaching

appropriate behavior involves much more than simply telling students what behaviors they should avoid. Behavioral expectations are taught using the same teaching formats applied to other curricula. The general rule is presented, the rationale for the rule is discussed, positive examples (“right way”) are described and rehearsed, and negative examples (“wrong way”) are described and modeled. Students are given an opportunity to practice the “right way” until they demonstrate fluent performance.

Appropriate Behaviors Acknowledged

Once appropriate behaviors have been defined and taught, they need to be acknowledged on a regular basis. KHS has designed a formal system that rewards positive behaviors.

Behavioral Errors are Corrected Proactively

When students violate behavioral expectations, clear procedures are needed for providing information to them that their behavior was unacceptable, and preventing that unacceptable behavior from resulting in inadvertent rewards. Students, teachers, and administrators all should be able to predict what will occur when behavioral errors are identified.

STUDENT BEHAVIOR DISCIPLINE POLICY

This handbook contains important information regarding school rules, policies, procedures and a synopsis of the minor and major Infractions found in the Education Code, District Policy and School Founded Rules. The philosophy behind Kingsburg Joint Union High School District’s plan is that part of our responsibility in educating students is teaching them to be responsible for their own actions. We, therefore, emphasize preventive and corrective measures prior to administrative involvement.

According to the California Education Code 48900, section (s), “A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period whether on or off the campus.
4. During, or while going to or coming from, a school sponsored activity.

STUDENT CONDUCT

Per Board Policy 5131, prohibited Student Conduct includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats.
 - a. Banned weapons include: pepper spray; tear gas; BB guns; soft pellet guns; metal knuckles; dirk; daggers; pocket knife; ice picks; stun guns; imitation firearms; razors
2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption to the school program
3. Conduct that disrupts the orderly classroom or school environment
4. Willful defiance of staff’s authority
5. Damage to or theft of property belonging to students, staff, or the district
6. Obscene acts or use of profane, vulgar, or abusive language
7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited substances
8. Possession or use of a laser pointer, unless for a valid instructional or other school-related purpose with

prior permission of the principal or designee (Penal Code 417.27)

9. Use of a cell phone, smart watch, pager, or other mobile communication device during instructional time or in an unauthorized manner in violation of district policy
10. Plagiarism or dishonesty on school work or tests
11. Wearing of any attire that violates district or school dress codes, including gang-related apparel
12. Tardiness or unexcused absence from school
13. Failure to remain on school premises in accordance with school rules

Employees are expected to enforce standards of conduct and, when they observe or receive a report of a violation of these standards, to appropriately intervene or seek assistance. As necessary, the employee shall refer the matter to a supervisor or the principal or designee.

When a school employee suspects that a search of a student or a student's belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses any prohibited device, or uses a permitted device in an unauthorized manner, a district employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or co-curricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during non-school hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

SAFETY CANINE PROGRAM & CAMPUS MONITORING

The Kingsburg Joint Union High School District, in cooperation with local law enforcement agencies, participates in a safety canine program. The purpose of the program is to reduce or eliminate the presence of illicit drugs, alcoholic beverages, guns, ammunition, fireworks and over-the-counter medications with a potential for abuse. A canine and canine handler, accompanied by school officials will periodically check; classrooms; lockers; common areas; gym areas and exterior grounds including parking areas for contraband items. In order to maintain a safe and secure campus while preventing vandalism to school, student and staff property, the Kingsburg Joint Union High School campus monitors exterior areas of the campus with closed-circuit television monitors equipped with video recorders.

SPRIGEO

Sprigeo is an anonymous tip center that keeps classmates safe and school administrators informed. Sprigeo can be found at Sprigeo.com or the app can be downloaded as well. Students can report incidents in school and also can give tips about possible upcoming incidents. When the tip is inputted, the administration is contacted immediately. If Sprigeo is used incorrectly and in a way that intentionally gives administration false information, students may receive a consequence up to and including expulsion. Sprigeo is not actively monitored during non-school days or outside of school office hours.

VAPE DETECTORS

All of the restrooms at Kingsburg High School are equipped with vape detection units. These units can detect THC and tobacco vape, aggressive noises, and vandalism on the unit. Once the unit detects, administration is immediately notified. A search will be initiated at that time and police may be contacted to assist in the search. A metal detector wand could be used in the search.

SECURITY

Kingsburg High School utilizes a campus security guard that keeps an eye on both our campus and students. Our district also shares a School Resource Officer (SRO). The officer assigned to Kingsburg High School will take a proactive approach in keeping our campus safe.

SUSPENDABLE OFFENSES ED CODE 48900

Fighting or threat of Fighting Ed. Code 48900a(1) (Cumulative for students career in KJUHS D).

Student-to-Student: If a student causes serious physical injury, expulsion will be recommended and police will be contacted.

1st Offense Administration will suspend for remainder of the day plus 3 additional day

2nd Offense Administration will place student on a 5 day suspension and recommend expulsion from the Kingsburg Joint Union High School District

Assault/Battery Ed. Code 48900a(2) (Cumulative for students career in KJUHS D).

Student-to-Student: If a student causes serious physical injury, expulsion will be recommended and police will be contacted.

1st Offense Administration will place student on a 5 day suspension and may recommend expulsion from the Kingsburg Joint Union High School District

Gang Enhancement

Any fight that is deemed by administration to be gang related will result in the involved parties being placed on a 5 day suspension and recommended for expulsion from the Kingsburg Joint Union High School District

Student to District Employee

Administration will contact parent and police, suspend for 5 days, and recommend expulsion from the Kingsburg Joint Union High School District.

Weapons Ed. Code 48900(b)

Administration contacts parents and police, suspend for 5 days, and recommended expulsion from the Kingsburg Joint Union High School District.

A **weapon** is considered to be any object including but not limited to, a firearm, any knife (including a dirk, dagger or other instrument with a sharpened blade), taser, club or other instrument that may be used to inflict bodily harm. **Banned weapons include:** pepper spray; tear gas; BB guns; soft pellet guns; metal knuckles; dirk; daggers; pocket knife; ice picks; stun guns; imitation firearms; razors.

Chemical Abuse (Drugs) - Possession, Use or Under the Influence Ed. Code 48900(c) (Cumulative for student's career in KJUHS D).

Administration will call parent and police.

1st Offense 5 day suspension, parent conference.

2nd Offense 5 day suspension, and a recommendation for expulsion from the Kingsburg Joint Union High School District.

Chemical Abuse (Alcohol) - Possession, Use or Under the Influence Ed. Code 48900(c) (Cumulative for students career in KJUHS D).

1st Offense 5 day suspension, parent conference.

2nd Offense 5 day suspension, and a recommendation for expulsion from Kingsburg Joint Union High School District.

Furnishing or Sale Illegal Drugs & Alcohol Ed. Code 48900(d) (Cumulative for student's career in KJUHSU).

Administration will call parent and police, suspend for 5 days, and recommend expulsion from Kingsburg Joint Union High School District.

Paraphernalia Ed. Code 48900(j) (Cumulative for student's career in KJUHSU).

1st Offense 5 day suspension, parent conference

2nd Offense 5 day suspension, and a recommendation for expulsion from Kingsburg Joint Union High School District

Extortion Ed. Code 48900(e)

Administration calls parents and police, suspends for 5 days, and recommends expulsion from the Kingsburg Joint Union High School District.

Vandalism Ed. Code 48900(f)

The extent of the damage done to the property will directly affect the degree of disciplinary action which may include: Parent/student conference and restitution; Saturday School; suspension and restitution; police involvement and a recommendation for expulsion from Kingsburg Joint Union High School District.

Thefts Ed. Code 48900(g)

Administration will investigate charges and take necessary action including, but not limited to, the following: parent contact; suspension; restitution; police involvement; recommendation for expulsion from Kingsburg Joint Union High School District.

Tobacco/E-Cigarettes/Vapor Pens/Hooka & Hooke Pens - Any Form Of, Possession, Use On Campus or at a School Activity Ed. Code 48900(h)

1st Offense All Day R/C

2nd Offense 1 day suspension

3rd Offense 3 day suspension

Obscene Act or Profanity Ed. Code 48900(i)

1st Offense* Saturday School, parent conference

2nd Offense 1 day suspension

3rd Offense 3 day suspension

*If any offense is determined to be serious by the administration, the student will be placed on a 5 day suspension and receive a recommendation for expulsion from Kingsburg Joint Union High School.

Drug Paraphernalia Possession or Sale Ed. Code 48900(J)

Parent conference and/or counseling and other action as necessary and appropriate.

1st Offense 2 day suspension

2nd Offense 5 day suspension

*If any offense is determined to be serious by the administration, the student will be placed on a 5 day suspension and receive a recommendation for expulsion from Kingsburg Joint Union High School.

Student Disruptions Ed. Code 48900(k)

Parent conference and/or counseling and other action as necessary and appropriate.

Knowingly received stolen school or private property Ed. Code 48900(L)

- 1st Offense** 5 day suspension, parent conference
2nd Offense 5 day suspension, and a recommendation for expulsion from Kingsburg Joint Union High School District

Possession of imitation firearm Ed. Code 48900(m)

Administration will investigate allegations and take necessary action including any of the following, but not limited to: parent contact; suspension; police involvement; recommendation for expulsion from Kingsburg Joint Union High School District.

Sexual Harassment/Sexual Battery Ed. Code 48900(n) 48900.2

Administration will investigate allegations and take necessary action including any of the following, but not limited to: parent contact; suspension; police involvement; recommendation for expulsion from Kingsburg Joint Union High School District.

Harassed, threatened Ed. Code 48900(o)

Administration will investigate allegations and take necessary action including any of the following, but not limited to: parent contact; suspension; police involvement; recommendation for expulsion from Kingsburg Joint Union High School District.

Engaged in, or attempted to engage in, hazing Ed. Code 48900(Q)

Administration will investigate allegations and take necessary action including any of the following, but not limited to: parent contact; suspension; police involvement; recommendation for expulsion from Kingsburg Joint Union High School District.

Bullying (Ed Code 48900 r)

Repeated aggressive behavior done to intentionally hurt another person, physically or mentally. Behaving in such a way to gain power over another person. Any student engaging in behavior that intentionally inflicts injury or discomfort upon another person through physical contact, words, or other ways is subject to immediate disciplinary action: suspension 3-5 days; parent contact, reported to law enforcement; may recommend expulsion. Two instances of bullying in the same year or three between 9th and 12th grade years may result in an expulsion recommendation.

Cyber Bullying (Ed Code 48900 r2)

Being cruel to others by sending or posting harmful material using technological means; an individual or group that uses information and communication involving electronic technologies to facilitate deliberate and repeated harassment or threat to an individual or group. Suspension 3-5 days. Parent Contact. Reported to law enforcement. May recommend expulsion.

"Electronic act" means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

- A message, text, sound, or image.
- A post on a social network internet website, including, but not limited to:
Posting to or creating a burn page. "Burn page" means an Internet website created for the purpose of having one or more of the effects listed in paragraph
- Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph:

"Credible impersonation" means to knowingly, and without consent, impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1): "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

Aid or Abets Ed Code (Ed Code 48900 t)

A pupil who aids or abets the infliction or attempted infliction of physical injury to another person will be subject to suspension.

All of the above infractions are subject to Administrative Discretion.

STUDENT ATHLETES

School Discipline Policies: KJUHSD discipline policies are applicable to all student/athletes. If an athlete has been involved in a violation of school policies it can and will affect the student/athlete. Anytime there is a school-sponsored activity, it is considered part of the school year. Summer time and vacation periods are considered "School Year" when school sponsored, or school supervised gathering or trips are taken. For all student athlete policies and procedures, please refer to the KHS Student Athletic Handbook

STUDENT CLASSROOM DISCIPLINE REFERRALS

1. Habitual Classroom Disruption/Defiance/Insubordination/Inappropriate Language/Property Misuse/Campus Rules Violations

Infractions will be dealt with according to the following:

Major Discipline Infractions will be disciplined according to California Ed. Code.

Office Visit #1 – Lunch Detention Assigned, Parent Contact Made

Office Visit #2 – Lunch Detentions Assigned, RC Room for remainder of the period, parent contact made

Office Visit #3 – RC for remainder of the school day assigned, parent contact made, parent/student phone conference.

Office Visit #4 – One day RC Room Assigned, Parent/Student Conference

Office Visit #5 – One day Out of School Suspension, SST/IEP meeting

Office Visit #6 – One Day Out of School Suspension, Behavior Contract

Office Visit #7 – Two Days Out of School Suspension

Office Visit #8 – Three Days Out of School Suspension, AEC Meeting

ACCEPTABLE SCHOOL ATTIRE

2. Student Dress and Grooming

While on campus or at any school sponsored event, students and guests shall be dressed in a manner which will not detract from or interfere with the educational environment, instructional program, general morale, image or safety of the school.

THE FOLLOWING ARE NOT ACCEPTABLE TO BE PRESENT OR WHILE ATTENDING SCHOOL:

1. Anything considered unsafe, dangerous, a health hazard or disruptive to a safe, orderly environment.
2. Anything that contains offensive or obscene symbols, signs or slogans degrading any cultural, religious or ethnic values. This includes but not limited to Cookie, Kappa and Playboy.
3. Anything that contains language or symbols oriented toward gangs, sex, drugs, alcohol, or tobacco.
4. Anything that contains gang, tagger, crew, and/or clique symbols or displaying gang colors or clothing

- which denotes gang, tagger, crew and/or cliques in graphics or lettering.
5. Any gang related apparel (i.e. hairnets, monikers or other gang markings, bandanas, jewelry or jackets with gang insignia or monikers).
 6. **Any shorts/skirts, or ripped jeans that do not extend pass the finger tips with the arms extended at their side be considered appropriate.**
 7. Shirts MUST NOT be sheer, see through and MUST cover undergarments and midriff completely.
 8. No "see-through" clothing.
 9. No exposed underwear or underwear worn as a top.
 10. No low cut necklines exposing the bosom.
 11. Belts are to be worn at the belt line with no hanging ends.
 12. Shirts and pants shall be of a properly fitted size. No excessively baggy or long pants.
 13. No shirts with solid red or blue colors.
 14. The belt line of a pant shall be worn on the natural waistline just above the hip of the student.
 15. Hats must be worn properly, not backwards, sideways or inside out and meet school dress code.
 16. Any absence of shirt or blouse.
 17. No belt, wallet, choke, wrist, spike, or neck chains.

Dress Code Violation Consequences

Every violation: Every time a student violates the dress code, he or she will be provided alternative loaner clothing (t-shirt or gym shorts) from the KHS front office. Students MUST be dress code appropriate to return to class. Refusing/Defiance to change may result in a consequence.

1st violation: Student will change clothing with a warning

2nd violation: Student will change clothing and assigned to Lunch Detention. Parent contacted.

3rd violation: Student will change clothing and assigned TWO Lunch Detentions. Parent contacted.

****Continued dress code violations will be viewed as acts of defiance. Consequences will be assigned, and can result in Suspension Days on/off campus.**

CELL PHONES AND ELECTRONIC DEVICES

3. Cell Phones (Or Any Electronic Signaling Device) and Electronic Devices

Students will be permitted to have cell phones in their possession throughout the school day, and with specific guidelines from instructors, can be used periodically in the classroom as a learning tool.

1. Students MUST have their cell phones turned off during the class time, unless specifically directed by instructors to be used as a learning tool, assemblies and rallies; cell phones shall cause no disruption.
2. Should a student be observed using a cell phone (or any electronic signaling device) or a cell phone rings during class time, an assembly or a rally, discipline action will result. Additionally, student abuse of this policy will result in the student losing the privilege to be able to carry a cell phone permanently, or for a period of time as determined by an administrator.
3. Student cell phones ringing in class will result in confiscation of the phone and disciplinary action.
4. During times of testing and other student evaluations, teachers may request that students remove their cell phones from their possession, either by placing them into their backpacks or a teacher secured area, reducing the possibility of compromised test security.

5. Fire drills, assemblies, or other school evacuations are considered cell phone blackouts. During such contingencies, there will be absolute ZERO TOLERANCE on cell phone use.
6. Use of cell phone photographs during the school day may result in more severe discipline.
7. No cell phone photographs are permitted in the restroom or locker room areas at any time.

Electronic Violation Consequences

1st Violation – Electronic Device Confiscated, Lunch Detention Assigned

2nd Violation – Electronic Device Confiscated, Two Lunch Detentions Assigned

3rd Violation – Electronic Device Confiscated, Saturday School Assigned, Parent Pick-Up of Electronic Device

4. Forgery

Forgery is the act of falsifying a document, which is other than the student’s own name, or impersonating a parent or guardian on the telephone. Violators of this policy will be handled in the following manner:

1st Offense Administrator assigns 1 Saturday School

2nd Offense Administrator suspends 1-3 days and refers student for possible placement in alternative education

5. Gambling

Penal Code 330 prohibits games of chance played for money, checks, credit or other representations of value. Administrators may contact parents and police and suspend for 1 to 5 days.

6. Failure to Serve Lunch Detention

1st Offense Will be doubled

2nd Offense Assignment of Saturday School by Administrator

7. Failure to Serve Saturday School

1st Offense Will be doubled.

2nd Offense Failure to serve Saturday School will result in 3-day

8. Class Cuts / On Campus

Students absent from class without an excuse will be considered as being truant from that class and will be disciplined as follows:

1st Class Cut Two lunch detentions

2nd & 3rd Class Cuts One Saturday School

4th, 5th, 6th Class Cuts Two Saturday Schools

7th Class Cut + Referral to Alternative Education Committee and a possible referral to alternative education

11. Off Campus Passes and Leaving Campus Without Permission

Off campus passes are issued only through the attendance office and can only be initiated by a parent or guardian who is on the emergency contact. Once a student is on campus, whether before school is in session or during class time, that student may not leave campus without a pass. The reason the student is leaving campus must be verified by a note or phone call to the attendance office **before** they leave. The note or phone call **MUST** be from a parent or legal guardian, not a sibling or neighbor of the family. **Leaving campus without prior permission will be considered truant even if an excuse is brought in at a later time.** Students are not to go to their cars during the school day except at lunch. Once a student is on campus, whether before school is in session, class time or break time, that student may not leave campus without a pass, **with the exception of student lunch,** students are expected to stay on campus at all times. Students will be considered as being truant from that class and will be disciplined as follows:

1st Offense One Saturday School

2nd Offense Two Saturday Schools

- 3rd Offense** **Three** Saturday Schools
- 4th Offense** **Four** Saturday Schools
- 5th Offense** **Four** Saturday Schools and a referral to the Alternative Education Committee, with a possible referral to alternative education.

11. Plagiarism/Cheating

Cheating is a dishonest act, which will not be tolerated at Kingsburg High School. The following school-wide policy has been established:

- 1st Offense** Students who cheat on a test/quiz or assigned individual work will be given a zero grade for that assignment without the possibility of a make-up. The student will be suspended for the class block, to be served in our Responsibility Center
- 2nd Offense** Students who cheat a second time in a given class will be suspended for 1 day
- Further Violations** Student who cheats a third time will be suspended for 3 days and a referred to the Alternative Education Committee with a possible referral to alternative education

12. Inappropriate Writing or Pictures/Inappropriate Searches on computer

Gang writing, glorification or depiction of illegal substance or sexual subjects is unacceptable.

- 1st Offense** Administrator assigns 1 Saturday School
- 2nd Offense** Administrator suspends from 2 days and refers student to Alternative Education Committee with a possible placement in alternative education

13. Student Drivers/Parking

Student drivers are asked to be cooperative with our residential neighbors by parking in the campus student parking lots. Staff stalls marked as staff parking are off limits to students and park in only one stall. Students must act appropriate and obey all traffic signs and laws while parking on KJUHS facilities. The circle drive and the alley north of room 90 (near the softball fields) are for loading only and not for parking at any time. Speeding or reckless driving is dangerous and unacceptable.

- 1st Offense** Student is warned, car must be moved, if there is a parking violation.
- 2nd Offense** Administrator assigns 2 Lunch Detentions
- 3rd Offense** Administrator assigns 1 Saturday Schools
- 4th Offense** Administrator assigns 2 Saturday Schools and student loses privilege of parking on campus

14. Student Walkers

Students are required to use the crosswalks when coming and going to campus

- 1st Offense** Administrator gives a warning to the student
- 2nd Offense** Administrator assigns 2 Lunch Detentions
- 3rd Offense** Administrator assigns 1 Saturday School
- 4th Offense** Administrator assigns 1 Saturday School and student has the loss of off campus lunch for a week

15. Senior Warning Letters

Seniors are to be role models for all underclassmen and should maintain excellent citizenship throughout their senior year, through senior activities, and the graduation ceremony.

- 1st Offense** Referral for behavior, attendance or attitude problems will result in a “senior letter of warning” stating that senior activities, and the privilege of walking in the graduation ceremony are at risk. Consequences as outlined in other discipline sections will also apply.
- 2nd Offense** Referral for behavior, attendance or attitude problems will result in a second “senior letter of warning” indicating a loss of some or all senior week activities. Consequences as outlined in other discipline sections will also apply.
- 3rd Offense** Referral for behavior, attendance, or attitude problems will result in a third “senior letter” and will result in the loss of the privilege of walking in the graduation ceremony.

Consequences as outlined in other discipline sections also apply.

STUDENT CONTRACT

STUDENT NAME: _____ ID # _____ BIRTH DATE: ___ / ___ / ___

GRADE: _____

PARENTS NAME: _____ ADDRESS: _____

PRIMARY CONTACT NUMBER: _____

The Kingsburg High School administration in partnership with the counseling department and entire school staff believe that each and every student must be given the opportunity to achieve academic excellence and become successful lifelong learners. With the belief comes high expectations for every student to be held accountable for their learning, behavior, attendance and ability to have a positive attitude. All students will be expected to comply with all school rules and regulations that adhere to board policy.

STUDENTS WILL BE EXPECTED TO DO THE FOLLOWING:

- Be respectful to staff authority
- Attend class on time daily (this includes not cutting class/being truant)
- Come to class prepared, ready to work to avoid class disruption
- Meet with assigned counselor on an ongoing basis to ensure eligibility for graduation/credit requirements.
- Meet with assigned Prodigy counselor and or fulfil drug testing requirements
- Be responsible to do a progress review every two weeks
- Pass all Fall and Spring term classes (No F's) Credits deficient = _____
- Attend assigned tutorials to meet academic expectations
- Obey school rules, policy and procedures outlined in the student handbook
- Maintain a 2.0 or greater
- Respect the rights and property of others
- Comply with positive conflict resolution and avoid getting into a fight and or provoking a fight while enrolled at Kingsburg High School.
- Adhere to KHS Dress Code
- Will not write or be in possession of gang related symbols pictures or writing
- Student will not possess any tagging or graffiti related material while at school. This includes: any permanent ink markers, tagging on books or binders of any pictures of tagging.
- Report to the office any possible conflicts that may arise between self and others immediately.
- Will not possess, use or be under the influence of any controlled substance, beverage or intoxicant of any kind.
- Will not steal or attempt to steal school property.
- Separation from the following students 1. _____ 2. _____
3. _____ 4. _____ 5. _____

Examples: through friends, physical distance, social media, texts, talking about each other, etc.

- Other _____

I/We understand that a violation of this contractual agreement will result in further disciplinary action by the site administration, which may include but not limited to suspension, denial to after school activities, loss of off campus privileges, transfer to alternative educational program, a recommendation for expulsion, exclusion and or any other alternative option made available by the district.

Disciplinary Action: _____

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Assistant Principal: _____ Date: _____ Contract Ends: _____

BULLYING

Students

Regulation 5131.2

Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6163.4 - Student Use of Technology)

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying: An act such as sending demeaning or hateful text messages or emails, spreading rumors by email or by posting on social networking sites, or posting or sharing embarrassing photos, videos, web site, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Ensuring that each school establishes clear rules for student conduct and implements strategies to promote a positive, collaborative school climate

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

2. Providing information to students, through student handbooks, district and school web sites and social media, and other age-appropriate means, about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying
3. Encouraging students to notify school staff when they are being bullied or when they

suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously

4. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as playgrounds, hallways, restrooms, and cafeterias
5. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

Staff Development

The Superintendent or designee shall annually make available to all certificated staff and to other employees who have regular interaction with students the California Department of Education (CDE) online training module or the Keenan/Vector “Recognition and Response Bullying” California version, on the dynamics of bullying and cyberbullying, including the identification of bullying and cyberbullying and the implementation of strategies to address bullying. (Education Code 32283.5)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Information and Resources

The Superintendent or designee shall post on the district's website, in a prominent location and in a manner that is easily accessible to students and parents/guardians, information on bullying and harassment prevention which includes the following: (Education Code 234.6)

1. The district's policy on student suicide prevention, including a reference to the policy's age appropriateness for students in grades 9-12

(cf. 5141.52 - Suicide Prevention)

2. The definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8
3. Title IX information included on the district's website pursuant to Education Code 221.61, and a link to the Title IX information included on CDE's website pursuant to Education Code 221.6
4. District policies on student sexual harassment, prevention and response to hate violence,

discrimination, harassment, intimidation, bullying, and cyberbullying
(*cf. 5145.3 - Nondiscrimination/Harassment*)
(*cf. 5145.7 - Sexual Harassment*)
(*cf. 5145.9 - Hate-Motivated Behavior*)

5. A section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media
6. A link to statewide resources, including community-based organizations, compiled by CDE pursuant to Education Code 234.5.
7. Any additional information the Superintendent or designee deems important for preventing bullying and harassment
(*cf. 1113 - District and School Websites*)

Student Instruction

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character development, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.
(*cf. 6142.8 - Comprehensive Health Education*)
(*cf. 6142.94 - History-Social Science Instruction*)

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff shall be expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.
(*cf. 1312.3 - Uniform Complaint Procedures*)

Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

(cf. 5116.2 - Involuntary Student Transfers)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

Support Services

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

(cf. 6164.2 - Guidance/Counseling Services)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement.

Adopted 7/19/2021

HARASSMENT

Regulation 5145.3 Nondiscrimination/Harassment

11/15/2021

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Cindy Schreiner, Title IX Coordinator

(title or position)

1900 18th Ave. Kingsburg, CA 93631

(address)

(559)897-7721

(telephone number)

cschreiner@kingsburghigh.com or firstinitiallastname@kingsburghigh.com

(email)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them in prominent locations and providing easy access to them through district-supported communications
2. Post the district's policies and procedures prohibiting discrimination, harassment, student sexual harassment, intimidation, bullying, and cyberbullying, including a section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students (Education Code 234.6)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 5131.2 - Bullying)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

3. Post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students (Education Code 234.6)
4. Post in a prominent location on the district web site in a manner that is easily accessible to parents/guardians and students information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.6, 221.61, 234.6)
 - a. The name and contact information of the district's Title IX coordinator, including the phone number and email address
 - b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)
 - c. A description of how to file a complaint of noncompliance under Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:
 - (1) An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations
 - (2) An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site
 - (3) A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office
 - d. A link to the Title IX information included on the California Department of Education's (CDE) web site
5. Post a link to statewide CDE-compiled resources, including community-based organizations, that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families. Such resources shall be posted in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.5, 234.6)
6. Provide to students a handbook that contains age-appropriate information that clearly

describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior.

7. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.

(cf. 5145.6 - Parental Notifications)

8. Ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

9. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and/or information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students, including transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

10. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

11. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, how to report it or file a complaint, and how to respond
3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination
4. Consistent with laws regarding the confidentiality of student and personnel records, communicating to students, parents/guardians, and the community the school's response plan to unlawful discrimination or harassment

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against students, employees, and anyone determined to have engaged in wrongdoing in violation of district policy, including any student who is found to have filed a complaint of discrimination that the student knew was not true

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process Students with Disabilities)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Process for Initiating and Responding to Complaints

Students who feel that they have been subjected to unlawful discrimination described above or in district policy are strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, students who observe any such incident are strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so.

(Education Code 234.1)

When a verbal report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, the principal or compliance officer shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to the provisions in AR 1312.3 - Uniform Complaint Procedures. Once notified verbally or in writing, the principal or compliance officer shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment.

Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity is different from the gender assigned at birth.

The district prohibits acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment, regardless of whether the acts are sexual in nature. Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with the student's gender identity
2. Disciplining or disparaging a student or excluding the student from participating in activities, for behavior or appearance that is consistent with the student's gender identity or that does not conform to stereotypical notions of masculinity or femininity, as

applicable

3. Blocking a student's entry to the restroom that corresponds to the student's gender identity
4. Taunting a student because the student participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information, without the student's consent
6. Using gender-specific slurs
7. Physically assaulting a student motivated by hostility toward the student because of the student's gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. **Right to privacy:** A student's transgender or gender-nonconforming status is the student's private information and the district shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the district shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to 34 CFR 99.31. Any district employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential.

When disclosure of a student's gender identity is made to a district employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless the employee is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to the student's status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to the student's parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

2. **Determining a Student's Gender Identity:** The compliance officer shall accept the student's assertion of gender identity and begin to treat the student consistent with that gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.
3. **Addressing a Student's Transition Needs:** The compliance officer shall arrange a meeting with the student and, if appropriate, the student's parents/guardians to identify and develop strategies for ensuring that the student's access to educational programs and activities is maintained. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to the student's status as a transgender or gender-nonconforming individual, so that prompt action can be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting the student's educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.
4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** When the district maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because the student is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with the student's gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with the student's gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

(cf. 7110 - Facilities Master Plan)

5. **Student Records:** A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed with proper documentation. When a student presents government-issued documentation of a name and/or gender change or submits a request for a name and/or gender change through the process specified in Education Code 49070, the district shall update the student's records. (Education Code 49062.5, 49070)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

(cf. 5125.3 - Challenging Student Records)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronoun(s) consistent with the student's gender identity, without the necessity of a court order or a change to the student's official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns will, in general, not constitute a violation of this administrative regulation or the accompanying district policy.
7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with the student's gender identity, subject to any dress code adopted on a school site.

(cf. 5132 - Dress and Grooming)

Kingsburg Joint Union HSD Regulation AR 5145.7 2/16/2022

SEXUAL HARASSMENT

Definitions

Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

(cf. 1312.3 - Uniform Complaint Procedures) (cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

For purposes of applying the complaint procedures specified in Title IX of the Education Amendments of 1972, *sexual harassment* is defined as any of the following forms of conduct that occurs in an education program or activity in which a district school exercises substantial control over the context and respondent: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

Examples of Sexual Harassment

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment under state and/or federal law, in accordance with the definitions above, include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Title IX Coordinator/Compliance Officer

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

Executive Director of Student Services
(title or position)
1900 18th Ave., Kingsburg, CA 93631
(address)
(559)897-7721
(telephone number)
cshreiner@kingsburghigh.com
(email)

Notifications

The Superintendent or designee shall notify students and parents/guardians that the district does not discriminate on the basis of sex as required by Title IX and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

(cf. 5145.6 - Parental Notifications)

The district shall notify students and parents/guardians of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)
2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)
3. Be summarized on a poster which shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The posters shall display the rules and procedures for reporting a charge of sexual harassment; the name, phone number, and email address of an appropriate school employee to contact to report a charge of sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)
4. Be posted, along with the name or title and contact information of the Title IX Coordinator, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6; 34 CFR 106.8)

(cf. 1113 - District and School Web Sites) (cf. 1114 - District-Sponsored Social Media)

5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code 231.5)
6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)
7. Be included, along with the name or title and contact information of the Title IX Coordinator, in

any handbook provided to students or parents/guardians (34 CFR 106.8)

The Superintendent or designee shall also post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

Reporting Complaints

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator. The report shall be made regardless of whether the alleged victim files a formal complaint or requests confidentiality.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Complaint Procedures

All complaints and allegations of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to BP/AR 1312.3 - Uniform Complaint Procedures.

If sexual harassment is found following an investigation, the Title IX Coordinator, or designee in consultation with the Coordinator, shall take prompt action to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

SUICIDE PREVENTION

Policy 5141.52 7/18/2022

The Governing Board recognizes that suicide is a leading cause of death among youth, prevention is a collective effort that requires stakeholder engagement, and school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior, its impact on students and families, and other trauma associated with suicide, the Superintendent or designee shall develop measures, strategies, practices, and supports for suicide prevention, intervention, and postvention.

In developing policy and procedures for suicide prevention, intervention, and postvention, the Superintendent or designee shall consult with school and community stakeholders, school-employed mental health professionals, suicide prevention experts, and, in developing policy for grades K-6, the county mental health plan. (Education

Code 215)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

School and community stakeholders and school mental health professionals with whom the Superintendent or designee shall consult may include district and school administrators, school counselors, school psychologists, school social workers, school nurses, other staff, parents/guardians and caregivers, students, local health agencies, mental health professionals, community organizations, law enforcement, legal counsel, and/or the district's risk manager or insurance carrier. The Superintendent or designee may also collaborate with county and/or city governments in an effort to align district policy with any existing community suicide prevention plans.

Measures and strategies for suicide prevention, intervention, and postvention shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, interns, school counselors, and others who interact with students, including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers

(cf. 1240 - Volunteer Assistance) (cf. 4112.21 - Interns)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 5142 - Safety)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6145.2 - Athletic Competition)

2. Instruction to students in problem-solving, coping, and resiliency skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

(cf. 5131 - Conduct) (cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

(cf. 5145.9 - Hate-Motivated Behavior)

4. The review of materials and resources used in awareness efforts and communications to ensure they align with best practices for safe and effective messaging about suicide
5. The provision of information to parents/guardians and caregivers regarding risk and protective factors, warning signs of suicide, the severity of the suicide problem among youth, the district's suicide prevention curriculum, the district's suicide prevention policy and procedures, basic steps for helping suicidal youth, the importance of communicating with appropriate staff if suicide risk is

present or suspected, access to suicide prevention training, and/or school and community resources that can help youth in crisis

6. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
7. Crisis intervention procedures for addressing suicide threats or attempts
8. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide
9. Establishment of district and/or school-site crisis intervention team(s) to ensure the proper implementation and review of this policy and other district practices related to the emotional and behavioral wellness of students, including, but not limited to, the oversight of mental health and suicide prevention training, collaboration with community mental health organizations, identification of resources and organizations that provide evidence-based treatment, collaboration to build community response, and compliance with Education Code 215

(cf. 5141.5 - Mental Health)

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning. (Education Code 215)

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. The Board may, at its discretion, review the policy more frequently. (Education Code 215)

The Superintendent or designee shall periodically review district data pertaining to school climate and reports of suicidal ideation, attempts, or death to identify patterns or trends and make recommendations regarding program development.

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

UNIFORM COMPLAINT PROCEDURES

The Kingsburg Joint Union High School District has primary responsibility for ensuring that the district complies with state and federal laws and regulations governing educational programs. Any complaints alleging unlawful discrimination or failure to comply with state or federal laws in adult education, consolidated categorical aid programs, migrant education, child care and development programs, child nutrition programs, and vocational educational programs will be reviewed and mediated or investigated by the district. The complainant will have the opportunity to provide relevant information during the investigation. Within sixty days of receipt of the complaint, the district will provide a written report to the complainant. Complaints alleging discrimination must be filed within six months from the alleged occurrence or when knowledge was first obtained. Complainants may also pursue civil law remedies through mediation centers, the county office of education, or a public / private interest attorney. The district follows uniform complaint procedures established in AR 1312.3. Complaints should be directed to the District Compliance Officer, Director of Student Services, telephone number 897-7721. If dissatisfied with the district's resolution of a complaint, the complainant has the right to appeal to the California Department of Education within fifteen days after the districts report is issued. In a discrimination complaint, the complainant has the right to seek legal remedies when at least sixty days have passed after filing and appeal with the California Department of Education. Further documentation and forms are available at the district website www.kingsburghigh > District Information > under Forms or KJUHS Uniform Complaint Procedures.

Uniform Complaint Procedure BP 1312.3 Community Relations

Adopted 02-21-23

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8488)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)

9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
11. Educational and graduation requirements for students in foster care, homeless students, students from military families, and students formerly in a juvenile court school (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 52059.5; 20 USC 6301 et seq.)
13. Local control and accountability plan (Education Code 52075)
14. Migrant education (Education Code 54440-54445)
15. Physical education instructional minutes (Education Code 51210, 51222, 51223)
16. Student fees (Education Code 49010-49013)
17. Reasonable accommodations to a lactating student (Education Code 222)
18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
20. School safety plans (Education Code 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8207-8225)
23. State preschool health and safety issues in license-exempt programs (Education Code 8212)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the

subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity in which the district exercises substantial control over the context and respondent, was subjected to sexual harassment as defined in 34 CFR 106.30 shall be addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as specified in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.
4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.
5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)
6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
7. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)
8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or

teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

Community Relations
ADMINISTRATIVE REGULATIONS

AR 1312.3
Adopted 02-21-23

UNIFORM COMPLAINT PROCEDURES

Except as the Governing Board may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in the accompanying Board policy.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)

Except as may otherwise be specifically provided in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in the accompanying Board policy.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)

Compliance Officers

The district designates the individual(s), position(s), or unit(s) identified below as responsible for receiving, coordinating, and investigating complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment responsible for handling complaints regarding unlawful discrimination, harassment, intimidation, or bullying and in AR 5145.7 - Sexual Harassment for handling complaints regarding sexual harassment.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.71 - Title IX Sexual Harassment Complaints Procedures)

Title IX Coordinator/Director Student Services - Cindy Schreiner
(title or position)

District Office
(unit or office)

1900 18th Avenue, Kingsburg, CA 93631
(address)

(559)897-7721
(telephone number)

cschreiner@kingsburghigh.com

(email)

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program; applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination, harassment, intimidation, or bullying; applicable standards for reaching decisions on complaints; and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, an appropriate administrator shall determine whether interim measures are necessary during an investigation and while the result is pending. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

The notice shall include:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such persons will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint, except a complaint alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred
4. A statement that a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
(cf. 3260 - Fees and Charges)
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint
(cf. 0460 - Local Control and Accountability Plan)
7. A statement that the district will post a standardized notice of the educational and graduation requirements of foster youth, homeless students, children of military families, and former juvenile court school students now enrolled in the district, as specified in Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process
(cf. 6173 - Education for Homeless Children)
cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)
(cf. 6175 - Migrant Education Program)
8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that, for programs within the scope of the UCP as specified in the accompanying Board policy, the complainant has a right to appeal the district's investigation report to the California Department of Education (CDE) by filing a written appeal, including a copy of the original complaint and the district's decision, within 30 calendar days of receiving the district's decision
10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal laws prohibiting discrimination, harassment, intimidation, or bullying, if applicable

11. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.6 shall be posted on the district and district school web sites and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's UCP policy, regulation, forms, and notices shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp. If a site administrator not designated as a compliance officer receives a complaint, the site administrator shall notify the compliance officer.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy may be filed by any individual, public agency, or organization. (5 CCR 4600)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee.
3. A UCP complaint, except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying, shall be filed no later than one year from the date the alleged violation occurred. For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Governing Board. (5 CCR 4630)
4. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges having personally suffered unlawful discrimination, a person who believes that any specific class of individuals has been subjected to unlawful

discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. (5 CCR 4630)

5. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)
6. When a complaint alleging unlawful discrimination, harassment, intimidation, or bullying is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
7. When a complainant of unlawful discrimination, harassment, intimidation, or bullying or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation to resolve the complaint. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to permit the mediator access to all relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any

evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform the parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall interview the alleged victim(s), any alleged offender(s), and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Refusal by the district to provide the investigator with access to records and/or information related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Investigation Report

Unless extended by written agreement with the complainant, the investigation report shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint.

Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Investigation Report" below. If the complainant is dissatisfied with the compliance officer's decision, the complainant may, within five business days, file the complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

(cf. 9321 - Closed Session)

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

For any complaint alleging unlawful discrimination, harassment, intimidation, and bullying, the respondent shall be informed of any extension of the timeline agreed to by the complainant, and, in the same manner as the complainant, may file a complaint with the Board if dissatisfied with

the decision.

Investigation Report

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered
2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination, harassment, intimidation, and bullying, notice of the investigation report to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient (LEP) student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

For complaints alleging unlawful discrimination, harassment, intimidation, and bullying based on state law, the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including, but not limited to, injunctions, restraining orders or other remedies or orders, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

(cf. 5137 - Positive School Climate)

For complaints involving retaliation or unlawful discrimination, harassment, intimidation, or

bullying, appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
(*cf. 6164.2 - Guidance/Counseling Services*)
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints of retaliation or unlawful discrimination, harassment, intimidation, or bullying involving a student as the respondent, appropriate corrective actions that may be provided to the student include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
(*cf. 6164.5 - Student Success Teams*)
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
(*cf. 6145 - Extracurricular and Cocurricular Activities*)
7. Disciplinary action, such as suspension or expulsion, as permitted by law
(*cf. 5144 - Discipline*)
(*cf. 5144.1 - Suspension and Expulsion/Due Process*)

When an employee is found to have committed retaliation or unlawful discrimination, harassment, intimidation, or bullying, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(*cf. 4118 - Dismissal/Suspension/Disciplinary Action*)
(*cf. 4218 - Dismissal/Suspension/Disciplinary Action*)

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, harassment, intimidation, or bullying, that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the law regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 51228.3, 52075)

For complaints alleging noncompliance with the law regarding student fees, the district, by engaging in reasonable efforts, shall attempt in good faith to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including at least one of the following: (5 CCR 4632)

1. The district failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the district's investigation report are not supported by substantial evidence.
4. The legal conclusion in the district's investigation report is inconsistent with the law.
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy.

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not

addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

STUDENT RIGHTS TITLE IX POLICY

Title IX: Notice of Student Rights and Title IX Policy (34 C.F.R. § 106.8, subd. (b); Cal. Ed. Code § 221.61.)

The **Kingsburg Joint Union High School District** (“District”) does not discriminate on the basis of sex in any education program or activity that it operates. The prohibition against discrimination on the basis of sex is required by federal law, Title IX of the Education Amendments of 1972 (“Title IX”), 20 U.S.C §§ 1681-1688, and specifically 34 C.F.R. § 106.8, subsection (b). Title IX requires that school districts take immediate and appropriate action to address any potential Title IX violations that are brought to its attention.

TITLE IX COORDINATOR

Cindy Schreiner, Executive Director of Student Services is the Title IX Coordinator for the Title IX complaints involving students for the Kingsburg Joint Union High School District (“District”), and can be reached by telephone at (559)897-7721 x2302, by e-mail at cshreiner@kingsburghigh.com, by mail or in person at 1900 18th Avenue, Kingsburg, CA, 93631.

Any inquiries about the application of Title IX, this notice, and who is protected by Title IX may be referred to Cindy Schreiner, or to the Assistant Secretary for Civil Rights from the United States Department of Education, or both.

SEXUAL HARASSMENT UNDER TITLE IX

Sexual harassment under Title IX means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the school district conditioning the provision of an aid, benefit or service of the school district on an individual’s participating in unwelcome sexual conduct (*quid pro quo*);
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to the recipient’s education program or activity; or
3. “Sexual assault” as defined in 20 U.S.C. 1092(f)(6)(A)(v), “dating violence” as defined in 34 U.S.C. 12291(a)(10), “domestic violence” as defined in 34 U.S.C. 12291(a)(8), or “stalking” as defined in 34 U.S.C. 12291(a)(30).

Alleged conduct that does not rise to the level of the sexual harassment under Title IX will be addressed in accordance with other District policies that prohibit sexual harassment and/or sex-based discrimination, or address other forms of inappropriate conduct, as is deemed appropriate.

REPORTING AND FILING A TITLE IX COMPLAINT WITH THE DISTRICT

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is also the alleged victim), in person, by mail, by telephone or by e-mail, using the contact information listed for the District's Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such reports may be made at any time, including during non-business hours.

A formal Title IX complaint is written complaint that alleges sexual harassment against a respondent (or the person accused of committing the alleged conduct), and requests that the school district investigate the allegation of sexual harassment. The written complaint must be filed by the victim of alleged sexual harassment (referred to as the complainant), or the victim's parent/guardian, using the Title IX Coordinator's contact information listed above. It may be filed at any time the student, who is the victim of the alleged conduct, is participating in, or attempting to participate in the District's education program or activity. However, the District encourages all reports to be brought forth as soon as possible, as the length of time elapsed between an incident of alleged sexual harassment, and the filing of a formal complaint, may, in specific circumstances, prevent the District from collecting enough evidence to reach a determination.

When circumstances arise where the Title IX Coordinator has received a report of sexual harassment, but the complainant does not wish to file a formal Title IX complaint, the District will respond in a manner that is not deliberately indifferent. This may include the Title IX Coordinator signing and initiating a formal Title IX complaint.

Title IX Complaint Procedure

The District will process all formal Title IX complaints in accordance with Title IX and District Board Policy ("BP") 5145.7 – Sexual Harassment, and Administrative Regulation ("AR") 5145.71 - Title IX Sexual Harassment Complaint Procedures, which includes the option of informal resolution for certain matters.

All investigations will be conducted as confidentially as possible. Upon receipt of a formal Title IX complaint, the District will provide the complainant and respondent (or "the parties") with adequate notice of the District's complaint process and the underlying allegations. During the course of the investigation, the District will provide the parties with an equal opportunity present witnesses and evidence. The District will not restrict the ability of the parties to discuss the allegations under investigation, and it will allow parties to utilize an advisor of their choice, who may be an attorney if they so choose. As detailed in AR 5145.71, prior to the conclusion of the investigation, the parties will have the opportunity to inspect and respond to all evidence that is directly related to the allegations in the complaint that was gathered during the course of the investigation. Thereafter, and prior to any final decision being made, the parties will receive a copy of the investigation report that fairly summarizes the relevant evidence, and they will have an opportunity to submit written, relevant questions to be asked of the other party or any witness. Next, a determination regarding responsibility will be made and issued in writing to both parties. Under Title IX and District policy, the responding party is presumed not responsible for the alleged conduct until a determination regarding responsibility is made at the end of the complaint process.

Any party not satisfied with the final written determination will have the option to appeal the final determination, as detailed in AR 5145.71. Additionally, any complainant who is dissatisfied with the District's determination may file an appeal in writing with the California Department of Education within 30 calendar days of receiving the District's written determination, which shall serve as the Investigation Report required as part of California's Uniform Complaint Procedures (cf. BP/AR 1312.3 – Uniform Complaint Procedures). Sexual harassment and discrimination complaints made by or on behalf of students may also be filed with the U.S. Department of Education, Office of Civil Rights within 180 calendar days of the date of the alleged discrimination, unless the time for filing is extended by the Office of Civil Rights for good cause shown under certain circumstances.

Additional details about procedures for filing a formal Title IX complaint and Title IX complaint procedures may be found in BP – 5145.7 – Sexual Harassment and AR 5145.71 – Title IX Sexual Harassment Complaint Procedures <http://kjuhsd.com/board-policy/>. Copies may also be obtained at the District office.

ALL OTHER STUDENT COMPLAINTS OF SEXUAL HARASSMENT AND DISCRIMINATION

The District requires all employees and encourages all parents, students, and community members to immediately report suspected incidents of all forms of sexual harassment or discrimination, regardless of when it occurred, to the Title IX Coordinator/compliance officer or a District administrator so that the District may take appropriate steps to address the alleged misconduct.

Sexual harassment and discrimination complaints brought forth by or on behalf of students that do not qualify as formal Title IX complaints, or do not rise to the level of sexual harassment as defined by Title IX, as described above, will be processed in accordance with BP/AR 1312.3 – Uniform Complaint Procedures, or in a manner that is otherwise deemed appropriate by the District.

Please be aware that the timeline for filing a complaint of sexual harassment or discrimination under California's Uniform Complaint Procedures is six months from the date of the alleged incident, or six months from the date the complainant first obtained knowledge of the facts of the alleged incident (cf. BP and AR 1312.3 – Uniform Complaint Procedures.)

Parents, students, and community members may request to meet with the Title IX Coordinator/compliance officer to determine how best to accommodate or resolve concerns that may arise from the District's implementation of its nondiscrimination policies. To the extent possible, the District will address any individual student's interests and concerns privately.

STUDENT RIGHTS PURSUANT TO EDUCATION CODE SECTION 221.8

In addition to federal law, the California Education Code similarly prohibits schools from discriminating against its students on the basis of sex. Education Code section 221.8 provides as follows:

The following list of rights, which are based on the relevant provisions of the federal regulations implementing Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), may be used by the department for purposes of Section 221.6:

- (a) You have the right to fair and equitable treatment and you shall not be discriminated against based on your sex.

- (b) You have the right to be provided with an equitable opportunity to participate in all academic extracurricular activities, including athletics.
- (c) You have the right to inquire of the athletic director of your school as to the athletic opportunities offered by the school.
- (d) You have the right to apply for athletic scholarships.
- (e) You have the right to receive equitable treatment and benefits in the provision of all the following:
 1. Equipment and supplies.
 2. Scheduling of games and practices.
 3. Transportation and daily allowances.
 4. Access to tutoring.
 5. Coaching.
 6. Locker rooms.
 7. Practice and competitive facilities.
 8. Medical and training facilities and services.
 9. Publicity.
- (f) You have the right to have access to a gender equity coordinator to answer questions regarding gender equity laws.
- (g) You have the right to contact the State Department of Education and the California Interscholastic Federation to access information on gender equity laws.
- (h) You have the right to file a confidential discrimination complaint with the United States Office for Civil Rights or the state Department of Education if you believe you have been discriminated against or if you believe you have received unequal treatment on the basis of your sex.
- (i) You have the right to pursue civil remedies if you have been discriminated against.
- (j) You have the right to be protected against retaliation if you file a discrimination complaint.

Additional Resources

- United States Department of Education Office for Civil Rights:
<https://www2.ed.gov/about/offices/list/ocr/index.html>
- United States Department of Education Office for Civil Rights Complaint Forms:
<https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>
- United States Department of Education Office for Civil Rights Contact Information: 1-800-421-3481 or ocr@ed.gov
- California Department of Education Office of Equal Opportunity:
<https://www.cde.ca.gov/re/di/or/oeo.asp>
- California Department of Education link to statewide resources that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families:
<https://www.cde.ca.gov/lr/ss/se/bullyres.asp>
- Link to Access Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures, Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment, Board Policy and Administrative Regulation 5145.7 – Sexual Harassment, Board Policy and Administrative Regulation 5145.71 – Title IX Sexual Harassment Complaint Procedures:

<https://simbli.eboardsolutions.com/Policy/PolicyListing.aspx?S=36030437> Copies may also be obtained at the District office.

Training Materials

Materials used to train the District's Title IX Coordinator, investigator(s), decision-maker(s), appeals officer(s), and any person who facilitates an informal resolution process may be found here on the initial link to Title IX information in the KJUHSD.com website: www.kingsburghigh.com under District Information > Title IX Information.

EMPLOYEE CODE OF CONDUCT

Kingsburg Joint Union High School District - BP 4119.21

Personnel

The Board of Trustees expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employee conduct should enhance the integrity of the district, advance the goals of the district's educational programs, and contribute to a positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or

distributing any controlled substance, while in the workplace or at a school-sponsored activity

9. Dishonesty with students, parents/guardians, staff, or members of the public, including, but not limited to, falsification of information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.
13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

PARENT OR GUARDIAN RIGHTS & RESPONSIBILITIES

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

ANNUAL NOTIFICATIONS

**PARENT or GUARDIAN
RIGHTS and RESPONSIBILITIES**

2023-2024

**(To be updated with new policy in
September 2023)**

The Kingsburg Joint Union High School District (“District”) is required to annually notify pupils, parents, and guardians of their rights and responsibilities, pursuant to California Education Code (“EC”) Section (“§”) 48980.

The attached acknowledgement of receipt of this notice must be signed by the parent/guardian and returned to the school as required by EC § 48982.

Acceptable Use of Technology
Usó Aceptable de Tecnología

One of the adopted goals of the District is to assist in advancing the use of technology to enhance student learning. Access to District technology is a privilege, not a right, and students enrolled in District programs or activities must follow District guidelines and procedures regarding acceptable use of technology. All District students and their parents/guardians shall sign the Acceptable Use of Technology Agreement prior to using District technological resources. The District shall make a diligent effort to filter the inappropriate or harmful matter accessible through the Internet, and students shall also take responsibility not to initiate access to inappropriate or harmful matter while using District technology. Violation of this policy may result in disciplinary action and the loss of the privilege to use the technology and/or civil or criminal liability.

Una de las metas aprobadas del Distrito es asistir en el fomento del uso de tecnología para aumentar la enseñanza estudiantil. Acceso a la tecnología del Distrito es un privilegio, no es un derecho, y los estudiantes inscritos en los programas y actividades del Distrito deben obedecer los reglamentos y procedimientos del Distrito referente al uso aceptable de tecnología. Todos los estudiantes y sus padres/tutores del Distrito firmarán un Contrato de Uso Aceptable de Tecnología antes del uso de los recursos tecnológicos del Distrito. El Distrito hará un esfuerzo diligente por trascender contenido inoportuno o pernicioso que está accesible a través del Internet, y los estudiantes también tomarán responsabilidad en no iniciar acceso a contenido inoportuno o pernicioso mientras que usen tecnología del Distrito. Violación de esta norma resultará en acción disciplinaria y la pérdida del privilegio de usar la tecnología y/o obligación civil o criminal.

Advanced Placement & International Baccalaureate Exam Fees – EC 48980(k)
El Costo para el Examen de Cursos Avanzados y del Bachillerato Internacional – CE 48980(k)

Eligible high school students may receive financial assistance to cover the costs of the advanced placement examination fees or the International Baccalaureate examination fees, or both. Please contact Cindy Schreiner, Director of Student Services (559)897-7721 for information.

Los alumnos elegibles de la preparatoria podrán recibir ayuda económica para cubrir el costo de los exámenes de cursos avanzados o del Bachillerato Internacional, o ambos. Por favor comuníquese con Cindy Schreiner, Director of Student Services at (559)897-7721 para más información.

Asbestos Management Plan – 40 CFR 763.93
Plan de Manejo de Asbestos – 40 CRF 763.93

The District maintains and annually updates its management plan for asbestos-containing material in school buildings. For a copy of the asbestos management plan, please contact Head Maintenance Operations Transportation, (559)897-7721.

El Distrito mantiene información que anualmente pone al día sobre el plan de mantenimiento de los edificios escolares que contienen asbestos. Para una copia del plan de manejo de asbestos, por favor comuníquese con Head Maintenance Operations Transportation, (559)897-7721.

Attendance Options/Permits – EC 48980(h)
Opciones de Asistencia/Permisos – CE 48980(h)
Residency Requirements – EC 48200, 48204 and 48204.3
Requisitos de Residencia - CE 48200, 48204, and 48204.3

A minor between the ages of 6 and 18 years is subject to compulsory education and, unless exempted, must enroll in school in the school district in which the residence of either the parent or legal guardian is located.

A pupil may alternatively comply with the residency requirements for school attendance in a school district, if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment of placement under the Welfare and Institutions Code; a pupil who is a foster child who remains in his or her school of origin; an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in the home of a caregiving adult that is located within the boundaries of the school district; or a pupil residing in a state hospital located within the boundaries of the school district.; or a pupil whose parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order.

Un menor entre las edades de 6 y 18 está sujeto a recibir educación obligatoria y, a menos que sea exento, se debe inscribir en la escuela en el distrito escolar en el cual se localice la residencia de cualquiera de los dos padres o tutor legal.

Un alumno puede cumplir alternativamente con los requisitos de residencia para asistencia escolar en un distrito escolar, si él o ella es cualquiera de los siguientes: ubicado en un hogar adoptivo o institución licenciada de niños dentro de los límites del distrito escolar de acuerdo con un compromiso de ubicación bajo el Código de Bienestar e Instituciones; un alumno que es un hijo de crianza que permanece en su escuela de origen; un alumno emancipado que reside dentro de los límites del distrito escolar; un alumno que vive en el domicilio de un adulto que proporcione el

cuidado que esté localizado dentro de los límites del distrito escolar; o un alumno que reside en un hospital estatal localizado dentro de los límites del distrito.; o un alumno cuyo padre es transferido o está pendiente de transferir a una instalación militar dentro del estado mientras está en servicio militar activo de conformidad con una orden militar oficial.

Interdistrict Attendance – EC 46600 et seq.

The parent or legal guardian of a pupil may seek release from the school district of residence to attend a school in any other school district. School districts may enter into agreements for the interdistrict transfer of one or more pupils for a period of up to five years. The agreement must specify the terms and conditions for granting or denying transfers, and may contain standards of reapplication and specify the terms and conditions under which a permit may be revoked. Unless otherwise specified in the agreement, a pupil will not have to reapply for an interdistrict transfer, and the school board of the district of enrollment must allow the pupil to continue to attend the school in which he/she is enrolled. A student who has completed grade 10 by June 30, may enroll within the district of enrollment through grades 11 and 12 without any revocation from the desired district, and must be treated the same as any other resident student.

Regardless of whether an agreement exists or a permit is issued, the school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if that district approves the application for transfer. Nor may a district prohibit an interdistrict permit release when no intradistrict permit options are available to a victim of bullying. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

A student who is appealing a decision for an interdistrict permit approval through the County Office of Education may be eligible for provisional admission to the desired district in grades TK through 12, while continuing through the process of appeal, if space is made available by the desired district, not to exceed two months.

A pupil who has been determined by personnel of either the school district of residence or the district of proposed enrollment to have been the victim of an act of bullying, as defined in EC 48900(r), shall, at the request of the parent or legal guardian, be given priority for interdistrict attendance under any existing agreement or, in the absence of an agreement, be given additional consideration for the creation of an interdistrict attendance agreement.

Each school district shall post their interdistrict policy agreements and local district caps on their district and/or school websites. Reasons for approval and denial of interdistrict transfer requests must be updated on the district website according to board policies. The County appeals process will be offered with the final denial in writing by the school district. The County appeals process will be offered with the final denial in writing by the school district. The County appeal process may take up to a maximum of two months. If you have any questions about the interdistrict process please call the district office or call the County Office.

Asistencia Interdistrital – CE 46600 et seq.

El padre o tutor legal de un alumno puede solicitar un permiso de salida de su distrito escolar de residencia para asistir a una escuela en cualquier otro distrito escolar. Los distritos escolares pueden firmar un contrato para el traslado interdistrital de uno o más alumnos por un período de hasta cinco años. El contrato debe especificar los términos y las condiciones para aprobar o denegar traslados, y puede contener normas para volver a solicitar y especificar los términos y las condiciones bajo las cuales puede revocarse un permiso. A menos que se especifique lo contrario en el contrato, un alumno no tendrá que volver a solicitar un traslado interdistrital y la mesa directiva del distrito escolar de inscripción debe permitir al alumno a seguir asistiendo a la escuela en la que está inscrita.

El estudiante que haya completado el décimo grado a partir del 30 de junio, puede inscribirse dentro del distrito de inscripción durante los grados once y doce sin revocación del distrito deseado, y debe ser tratado como cualquier otro estudiante residente.

Independientemente de si existe un acuerdo o se emitió un permiso, el distrito escolar de residencia no puede prohibir la transferencia de un alumno que es hijo de un padre de servicio militar activo a un distrito escolar de inscripción propuesta si ese distrito aprueba la solicitud de transferencia. Tampoco puede un distrito prohibir la liberación de un permiso entre distritos (interdistrital) cuando no hay opciones de permisos dentro del distrito (intradistrital) disponibles para una víctima de acoso escolar. A los estudiantes que sean víctimas de acoso escolar se les permitirá un permiso dentro del distrito (intradistrital) para transferirse si hay espacio disponible en el mismo nivel de grado dentro del mismo distrito escolar. "Acoso escolar" significa cualquier comunicación física o verbal severa o generalizada hecha por escrito o por medio de un acto electrónico dirigido a uno o más alumnos que resulta en colocar a una persona razonable por temor a daño propio o de propiedad. Puede causar un efecto sustancialmente perjudicial en la salud física o mental, interferir con el rendimiento académico o la capacidad de participar o beneficiarse de los servicios, actividades o privilegios proporcionados por una escuela, y puede hacerse en persona o en línea. La intimidación se puede exhibir en la creación o transmisión de la intimidación en línea, dentro o fuera del sitio escolar, por teléfono u otro dispositivo en un mensaje, texto, sonido, video o imagen en una publicación en un sitio web de Internet de una red social o una página de grabación que crea una suplantación creíble de otro estudiante a sabiendas y sin consentimiento con el propósito de intimidación. Compartir o reenviar mensajes contribuye al acto de intimidación..

Un estudiante que está apelando la decisión de aprobación de un permiso interdistrital a través de la Oficina de Educación del Condado puede ser elegible para matriculación provisional al distrito deseado en los grados kindergarten transitorio hasta el doce, mientras continua el proceso de apelación, y si es que el espacio está disponible dentro del distrito deseado, no debe exceder más de dos meses.

Un alumno que ha sido determinado por el personal del distrito escolar de residencia o de inscripción propuesta haber sido víctima de un acto de acoso, como se define en CE 48900(r), deberá, a petición del padre o el tutor legal, darse prioridad para asistencia interdistrital bajo cualquier acuerdo que existe o, en ausencia de un acuerdo, consideración adicional para la creación de un acuerdo de asistencia interdistrital.

Cada distrito escolar debe publicar sus acuerdos de póliza interdistrital y límites locales de distrito en su página web del distrito y / o escuela. Las razones para la aprobación y denegación de solicitudes de transferencia interdistrital deben actualizarse en la página web del distrito de acuerdo con las políticas de la mesa directiva. El proceso de apelaciones del Condado se ofrecerá con la denegación final hecho por escrito por el distrito escolar. El proceso de apelación del Condado puede llevar acabo hasta un máximo de dos meses. Si tiene alguna pregunta sobre el proceso interdistrital, llame a la oficina del distrito o llame a la oficina del condado.

*Intradistrict Choice – EC 35160.5(b)
Elección Intradistrital – CE 35160.5(b)*

Residents of the school district may apply to other schools that serve the same grade levels within the district. [Insert information regarding the process, including, but not limited to, timelines, application requirements, priority enrollment, and criteria for selection.] No pupil who currently resides in the attendance area of a school can be displaced by pupils transferring from outside the attendance area. Students who are a victim of bullying shall be allowed an intradistrict permit to transfer if space is available at the same grade level. If there is no "intra-district" space to attend, the student may seek an "inter-district" permit to another district without any delay in release from the home district, but it does not guarantee entrance to an outside district. The process to enter another school district will be according to the desired district's transfer policies. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying

online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

Los residentes del distrito escolar pueden aplicar a otras escuelas que sirven los mismos niveles de grado dentro del distrito. [Insert information regarding the process, including, but not limited to, timelines, application requirements, priority enrollment, and criteria for selection.] Ningún alumno que corrientemente reside en el área de asistencia de una escuela puede ser desplazado por alumnos que se trasladan desde fuera del área de asistencia. A los estudiantes que sean víctimas de acoso escolar se les permitirá un permiso dentro del distrito (intradistrital) para transferirse si hay espacio disponible en el mismo nivel de grado dentro del mismo distrito escolar. Si no hay espacio "dentro del distrito" para asistir, el estudiante puede solicitar un permiso "entre distritos" a otro distrito sin demora en la liberación del distrito de origen, pero no garantiza la entrada a un distrito externo. El proceso para ingresar a otro distrito escolar se realizará de acuerdo con las políticas de transferencia del distrito deseado. "Acoso escolar" significa cualquier comunicación física o verbal severa o generalizada hecha por escrito o por medio de un acto electrónico dirigido a uno o más alumnos que resulta en colocar a una persona razonable por temor a daño propio o de propiedad. Puede causar un efecto sustancialmente perjudicial en la salud física o mental, interferir con el rendimiento académico o la capacidad de participar o beneficiarse de los servicios, actividades o privilegios proporcionados por una escuela, y puede hacerse en persona o en línea. La intimidación se puede exhibir en la creación o transmisión de la intimidación en línea, dentro o fuera del sitio escolar, por teléfono u otro dispositivo en un mensaje, texto, sonido, video o imagen en una publicación en un sitio web de Internet de una red social o una página de grabación que crea una suplantación creíble de otro estudiante a sabiendas y sin consentimiento con el propósito de intimidación. Compartir o reenviar mensajes contribuye al acto de intimidación..

District of Choice – EC 48300 et seq.

Some school districts may choose to become a district of choice. A school board that elects to operate the school district as a district of choice must determine the number of transfers it is willing to accept and shall accept all pupils who apply to transfer until the school district is at maximum capacity. The school district of choice shall make sure that students are selected through an unbiased and random process that does not take into consideration his or her academic or athletic performance, physical condition, proficiency in English, family income, ethnicity, primary language, literacy, special needs, or any of the individual characteristics listed in Section 200. The parent of a pupil requesting to transfer must submit an application to the school district of choice no later than January 1 of the school year preceding the school year for which the student wishes to transfer. The parent shall be notified in writing by February 15 if the student was provisionally accepted, rejected, or placed on a waiting list. for the next school year. A modified application process is available for children of relocated military personnel.

Distrito de Elección – CE 48300 et seq.

Algunos distritos escolares pueden optar por convertirse en un distrito de elección. Una junta escolar que elige operar el distrito escolar como un distrito de elección debe determinar el número de traslados que está dispuesto a aceptar y aceptará a todos los alumnos que apliquen para un traslado hasta que el distrito escolar esté al máximo de su capacidad. El distrito escolar de elección se asegurará de que los estudiantes sean seleccionados a través de un proceso imparcial y aleatorio que no tenga en cuenta su rendimiento académico o deportivo, condición física, habilidad en inglés, ingreso familiar, origen étnico, idioma, alfabetización, necesidades especiales o alguna de las características individuales enumeradas en la sección 200. El padre de un alumno solicitando un traslado deberá presentar una solicitud al distrito escolar de elección para el 1º de enero del año escolar anterior al año escolar en cual el alumno desea trasladarse. El padre será notificado por escrito para el 15 de febrero avisándole si el estudiante fue provisionalmente aceptado, rechazado o puesto en una lista de espera. para el próximo año escolar. Un proceso de aplicación modificada está disponible para hijos de personal militar reubicada.

Allen Bill District- EC 48204

Distrito de Allen Bill – CE 48204

Some school districts may choose to become an Allen Bill District. A school district allows a student to have complied with the residency requirements for school attendance in the district if at least one parent/guardian of the pupil is physically employed within the boundaries of that district. Once admitted to residency, the pupil's transfer may be revoked only if the parent ceases to be employed within the boundaries of the district. As a resident, the student does not have to re-apply for the transfer to be valid.

Algunos distritos escolares pueden optar por convertirse en un distrito de Allen Bill. Un distrito escolar permite que un estudiante haya cumplido con los requisitos de residencia para asistir a la escuela en el distrito si al menos uno de los padres / tutores del alumno está empleado físicamente dentro de los límites de ese distrito. Una vez admitido a la residencia, la transferencia del alumno puede ser revocada solo si el padre deja de ser empleado dentro de los límites del distrito. Como residente, el estudiante no tiene que volver a solicitar la transferencia para que sea válida.

Availability of Prospectus – EC 49063 and 49091.14
Disponibilidad de Prospecto – CE 49063 y 49091.14

Each school must annually compile a prospectus of the curriculum to include titles, descriptions and instructional goals for every course offered by the school. Please contact the school site administrator for a copy of the prospectus.

Cada escuela debe compilar anualmente un prospecto del plan de estudios incluyendo títulos, descripciones y propósitos de enseñanza para cada curso ofrecido por la escuela. Por favor comuníquese con el/la director(a) de la escuela para una copia del prospecto.

Avoiding Absences, Written Excuses
Evitando Ausencias, Excusas Escritas

The District urges parents to make sure their children attend school regularly and to schedule medical, dental, counseling and other appointments after school, on the weekend if possible or during school holidays. The district also asks that travel or other absences be avoided during the time that school is in session.

The higher the district's daily attendance rate, the more a student will learn and the greater the amount of funding that the district will receive from the state for classroom instruction and academic programs. The school calendar is designed to minimize problems for families which plan vacations around traditional holiday periods, and thereby minimize student absences.

Following an absence, a student is required to bring a written excuse from home when returning to school. Illnesses, and doctor and dental appointments are considered excused absences. Absences without a written excuse are recorded as unexcused.

El Distrito insta a los padres a asegurarse de que sus hijos asistan a la escuela con regularidad y programar citas médicas, dentales, de consejería y otras citas después de la escuela, los fines de semana si es posible o durante las vacaciones escolares. El distrito también pide que se eviten viajes u otras ausencias durante el tiempo que la escuela está en sesión.

La más alta el porcentaje de la asistencia diaria del distrito, lo más aprenderá un estudiante y el distrito escolar recibirá más fondos del estado para la enseñanza en el salón y programas académicos. El calendario escolar está concebido para reducir problemas para familias que planean viajes alrededor de vacaciones tradicionales, y de ese modo reducir las ausencias de los estudiantes. Siguiendo una ausencia, un estudiante está requerido traer una excusa escrita de la casa cuando regrese a la escuela. Enfermedades, y citas médicas y con el dentista se consideran ausencias justificadas. Las ausencias sin una excusa escrita serán documentadas como ausencias sin justificación.

Tardiness

Children should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. If a child is late, the child should bring an excuse from home to the school office. A student will be classified as truant if they are tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year.

La Tardanza

Los niños/as deben ser alentados a ser puntuales como parte del desarrollo de buenos hábitos. Se espera que lleguen a la escuela a tiempo. Si un niño/a llega tarde, el niño/a debe traer una escrita de su hogar a la oficina escolar. Un estudiante será clasificado como ausente si llega tarde o está ausente por más de un periodo de 30-minutos durante el día escolar sin una excusa válida en tres ocasiones en un año escolar.

Truancy Definitions – EC 48260, 48262 and 48263.6

A student is considered truant after three absences or three tardies of more than 30 minutes each time or any combination thereof and the absences or tardies are unexcused. After a student has been reported as a truant three or more times in a school year and the district has made a conscientious effort to meet with the family, the student is considered a habitual truant. A student who is absent from school without a valid excuse for 10% or more of the schooldays in one school year, from the date of enrollment to the current date, is considered a chronic truant. Unexcused absences are all absences that do not fall within EC 48205.

Definición de un Estudiante que Falta a la Escuela sin Justificación – CE 48260, 48262 y 48363.6

Se considera que un estudiante ha faltado a la escuela sin justificación (conocido en inglés como “truant”) después de tres ausencias o tres tardanzas por más de 30 minutos cada vez o cualquier combinación de los mismos y las ausencias o tardanzas no son justificadas. Después de que un estudiante ha sido reportado como “truant” tres o más veces en un año escolar y el distrito ha hecho un esfuerzo consciente para reunirse con la familia, el estudiante se considera un “truant” habitual. Un estudiante que está ausente de la escuela sin justificación válida por 10% o más de los días de un año escolar, desde la fecha de inscripción a la fecha actual, se considera un “truant” crónico. Ausencias sin justificación son ausencias que no caen dentro del CE 48205.

Arrest of Truants/School Attendance Review Boards – EC 48263 and 48264

The school attendance supervisor, administrator or designee, a peace officer, or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB).

Detención de “Truants”/Consejo de Revisión de Asistencia Escolar – CE 48263 y 48264

El supervisor de asistencia escolar, administrador o designado escolar, un oficial de paz o un oficial de libertad condicional puede detener o asumir la custodia temporal durante el horario escolar de cualquier menor de edad que se encuentra fuera de su casa y que está ausente de la escuela sin justificación válida dentro del condado, ciudad o distrito escolar. Un estudiante que es un “truant” habitual podrá ser referido al Consejo de Revisión de Asistencia Escolar (conocido en inglés como “Student Attendance Review Board - SARB”)

Truant Consequences – EC 48263, 48267, 48268, and 48269; WIC 236, 601, 601.3,653.5, 654, and 651.5

Any student who is identified as “Truant” may be assigned as a ward of the court, if the available community resources do not resolve the students’ continued problem of truancy, by a Probation Officer or Deputy District Attorney.

Consecuencias de absentismo escolar– CE 60901 48263, 48267, 48268, and 48269; WIC 236, 601, 601.3,653.5, 654, and 651.5

Cualquier estudiante que sea identificado como “ausente sin permiso” puede ser asignado como tutela judicial/tutela de los tribunales, si los recursos comunitarios disponibles no resuelven problema continuo de absentismo escolar, por un agente de libertad condicional o un asistente del fiscal del distrito.

Chronic Absenteeism – EC 60901

A student is considered a chronic absentee when he/she is absent on 10% or more of the school days in one school year, from the date of enrollment to the current date. Chronic absenteeism includes all absences – excused and unexcused – and is an important measure because excessive absences negatively impact academic achievement and student engagement.

Ausentismo Crónico – CE 60901

A un estudiante se le considera como un ausente crónico cuando él/ella está ausente el 10% o más de los días escolares en un año escolar, desde la fecha de matriculación a la fecha actual. El ausentismo crónico incluye todas las ausencias – con excusa o sin excusa – y es una medida importante porque las ausencias excesivas afectan negativamente el rendimiento y compromiso académico del estudiante.

Cal Grant Program – EC 69432.9

Programa de Cal Grant – CE 69432.9

A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

In order to assist students apply for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (CASC) electronically by a school or school district official. A student, or the parent or guardian of a student under 18 years of age, may complete a form to indicate that he or she does not wish for the school to electronically send CASC the student's GPA. Until a student turns 18 years of age, only the parent or guardian may opt out the student. Once a student turns 18 years of age, only the student may opt himself or herself out, and can opt in if the parent or guardian had previously decided to opt out the student. Notification regarding CASC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents or guardians by January 1 of the students' 11th grade year.

Las becas Cal Grant es dinero para la Universidad que no tiene que ser devuelto. Para calificar, el estudiante tiene que cumplir con los requisitos financieros y de elegibilidad como también con el requisito de promedio mínimo (GPA). Las becas Cal Grant pueden ser utilizadas en cualquier Universidad de California, la Universidad Estatal de California o Colegio Comunitario de California. Algunas universidades independientes o escuelas técnicas en California también aceptan las becas Cal Grant.

Con el fin de ayudar a los estudiantes a aplicar para ayuda financiera, todos los estudiantes en el grado 12 automáticamente se consideran como un solicitante Cal Grant y el GPA de cada estudiante en el grado 12 será sometido antes del 1 de octubre a la Comisión de Ayuda Estudiantil de California (CASC) electrónicamente por un funcionario del distrito escolar o la escuela. Un estudiante o el padre o tutor legal de un estudiante menor de 18 años de edad, pueden completar un formulario para indicar que él o ella no desea que su GPA sea enviado al CASC. Una vez que el estudiante cumpla los 18 años de edad, solo el estudiante puede optar a sí mismo/a, y puede optar si el padre o tutor legal había decidido previamente de optar por el estudiante. La notificación con respecto a CASC y la oportunidad de optar por no ser automáticamente considerada un solicitante Cal Grant se proporcionará a todos los estudiantes y sus padres o tutores antes del 1 de enero del grado 11 de los estudiantes.

California Healthy Youth Act – EC 51930-51939

Ley de Juventud Sana de California – CE 51930-51939

The California Healthy Youth Act requires school districts to provide pupils with integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention education at least once in middle school and once in high school. It is intended to ensure that pupils in grades 7-12 are provided with the knowledge and skills necessary to: 1) protect their sexual and reproductive health from HIV, other sexually transmitted infections, and unintended pregnancy; 2) develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family; and 3) have healthy, positive, and safe relationships and behaviors. It also promotes understanding of sexuality as a normal part of human development.

Parents or legal guardians have the right to:

1. Inspect the written and audiovisual educational materials used in the comprehensive sexual health and HIV prevention education.
2. Request in writing that their child not receive comprehensive sexual health or HIV prevention education.
3. Request a copy of Education Codes 51930 through 51939, the California Healthy Youth Act.
4. Be informed whether the comprehensive sexual health or HIV prevention education will be taught by district personnel or outside consultants.
5. Receive notice by mail or another commonly used method of notification no fewer than 14 days before the instruction is delivered if arrangements for the instruction are made after the beginning of the school year.
6. When the district chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV prevention education, be informed of:
 - a. The date of the instruction
 - b. The name of the organization or affiliation of each guest speaker

The District may administer to pupils in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behavior and risks, including tests, questionnaires, and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Parents or legal guardians will be notified in writing about the administration of, the right to review, and the right to excuse their child from any test, questionnaire, or survey.

La Ley de Juventud Sana de California requiere que los distritos escolares proveen alumnos una educación sobre la salud sexual y prevención de VIH que sea integrada, comprensiva, correcta e imparcial por lo menos una vez en la preparatoria, y una vez en la secundaria. La intención de esta ley es asegurar que los alumnos en grados 7-12 reciban los conocimientos y habilidades necesarios para: 1) proteger su salud sexual y reproductiva del HIV, otras infecciones de transmisión sexual, y embarazos no intencionados; 2) desarrollar actitudes saludables sobre el crecimiento y desarrollo del adolescente, imagen corporal, género, orientación sexual, relaciones, matrimonio y familia; y 3) tender comportamientos y relaciones saludables, positivas y seguras. Esto también promueve comprensión de la sexualidad como una parte normal del desarrollo humano.

Los padres o tutores tienen derecho a:

1. *Examinar los materiales educacionales escritos y audiovisuales usados en la educación de salud sexual integral y prevención de VIH.*
2. *Solicitar por escrito que su hijo no reciba la educación de salud sexual integral y prevención de VIH.*
3. *Pedir una copia de los Códigos de Educación 51930 hasta 51939, La Ley de Juventud Sana de California.*
4. *Ponerse al corriente si la educación de salud sexual integral y prevención de VIH serán enseñados por personal del distrito o consultores independientes.*
5. *Recibir notificación por correo u otro método de notificación comúnmente usado no menos de 14 días antes de que inicie la instrucción si los arreglos para la instrucción toman lugar después del comienzo del año escolar.*
6. *Cuando el distrito elige usar consultores independientes o realizar una reunión general con oradores invitados para enseñar la educación de salud sexual integral y prevención de VIH, ponerse al corriente de:*
 - a. *La fecha de la enseñanza*
 - b. *El nombre de la organización o afiliación de cada orador invitado*

El Distrito puede administrar a los alumnos en grados 7 a 12 estudios e instrumentos de evaluación anónimos, voluntarios, y confidenciales para medir el comportamiento y los riesgos de la salud de los alumnos, incluyendo pruebas, cuestionarios y encuestas, con preguntas apropiadas de acuerdo a la edad del estudiante sobre sus actitudes

o prácticas relacionadas al sexo. Los padres o tutores legales serán notificados por escrito de la administración, el derecho a revisar, y el derecho a excusar a su hijo/a de cualquier prueba, cuestionario o encuesta.

California High School Proficiency Exam – 5 CCR 11523

Examen de Suficiencia de la Escuela Preparatoria de California – 5 CRC 11523

The California High School Proficiency Exam (CHSPE) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in public schools. Eligible pupils who pass the CHSPE are awarded a Certificate of Proficiency by the State Board of Education. A pupil who receives a Certificate of Proficiency may, with verified approval from the parent or legal guardian, leave high school early. The Certificate of Proficiency is equivalent to a high school diploma; however, it is not equivalent to completing all course work required for regular graduation from high school. Pupils planning to continue his or her studies in a college or university should contact the admissions office of the institution to find out if the Certificate of Proficiency will meet admission requirements.

A pupil is eligible to take the CHSPE only if he or she meets one of the following requirements on the test date: 1) is at least 16 years old; 2) has been enrolled in the tenth grade for one academic year or longer; or 3) will complete one academic year of enrollment in the tenth grade at the end of the semester during which the CHSPE regular administration will be conducted. A fee for each examination application shall not be charged to a homeless or foster youth under the age of 25. For more information, including administration dates and registration deadlines, visit the following website: <http://www.chspe.net/>.

El Examen de Suficiencia de la Escuela Preparatoria de California (conocida en inglés como CHSPE) es un examen voluntario que evalúa la competencia en las habilidades básicas en lectura, escritura, y matemáticas enseñadas en las escuelas públicas. A los estudiantes elegibles quienes aprueben el CHSPE se les otorgará un Certificado de Suficiencia expedido por la Mesa Directiva Estatal de la Educación. Un alumno quien reciba un Certificado de Suficiencia puede, con aprobación verificada del padre o tutor legal, dejar de asistir la preparatoria tempranamente. El Certificado de Suficiencia es equivalente a un diploma de escuela preparatoria; sin embargo, no es equivalente a completar todos los cursos requeridos para graduación regular de la preparatoria. Los alumnos que planean continuar sus estudios en una universidad deben ponerse en contacto con la oficina de admisiones de la institución para averiguar si el Certificado de Suficiencia cumplirá con los requisitos de admisión.

Un alumno es elegible para tomar el CHSPE solamente si él o ella cumple uno de los siguientes requisitos en la fecha del examen: 1) tiene al menos 16 años de edad; 2) ha sido matriculado en el décimo grado por un año académico o más; o 3) completará un año académico de inscripción en el décimo grado al final del semestre durante el cual se llevará a cabo la administración regular del CHSPE. No se cobrará un cargo por cada solicitud de examen a un joven sin hogar o en crianza temporal menor de 25 años. Para más información, incluyendo las fechas de administración e inscripción, visite al sitio Web: <http://www.chspe.net/espanol/>.

California Youth Football Act – HSC 124241 (6-12)

Ley de fútbol juvenil de California – CSS 124241 (6-12)

Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extra-curricular athletics offered at the middle or high school.

Según la ley estatal, los estudiantes que participan en juegos de fútbol americano en los grados 6-12 deben tener un profesional médico con licencia presente durante el juego, ya sea jugando en un juego en casa o fuera de otra escuela. Esto no incluye las clases de educación física o los juegos de fútbol americano intramurales de la escuela fuera de los deportes extracurriculares que se ofrecen en la escuela secundaria o preparatoria.

Career Counseling & Course Selection – EC 221.5(d)

Consejo de Profesión y Selección de Curso – CE 221.5(d)

Commencing grade 7, school personnel shall assist pupils with course selection or career counseling, exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil's gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

Empezando desde el grado 7, personal de la escuela asistirá a los alumnos con la selección de curso o el consejo de profesión, investigando la posibilidad de carreras, o cursos que llevan a carreras basados en el interés y la habilidad del alumno y no en el sexo del alumno. Los padres y tutores legales serán notificados para que puedan participar en tales sesiones de consejo y decisiones.

**Child Abuse and Neglect Reporting – PC 11164 et seq.
El Denunciar del Abuso y Descuido de Menores – CP 11164 et seq.**

District staff is required by law to report cases of child abuse and neglect whenever staff have a reasonable suspicion. Staff may not investigate to confirm the suspicion. Both the staff name and the report itself are confidential and cannot be disclosed except to authorized agencies.

Se requieren por la ley al personal del Distrito denunciar los casos de abuso y descuido de menores cuando tienen una sospecha razonable. El personal no podrá investigar para confirmar la sospecha. El nombre del personal y el informe serán confidenciales y no podrán ser divulgados salvo a las agencias autorizadas.

**Child Find - EC 56300, 56301
Encontrar Niños – CE 56300, 56301**

The District has a duty to identify, locate and assess children with disabilities who are in need of special education and related services. If you believe that your child is in need of special education and related services, you may initiate a referral for assessment by contacting the school administrator.

El Distrito tiene el deber de identificar, localizar y evaluar a los niños con discapacidad que necesitan educación especial y servicios relacionados. Si usted cree que su hijo necesita la educación especial y servicios relacionados, puede iniciar una referencia para la evaluación comunicándose con el/la administrador(a) de la escuela.

**Concussion and Head Injuries – EC 49475
Conmoción Cerebral y Lesiones a la Cabeza – CE 49475**

A concussion is a brain injury that can be caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. A school district that elects to offer athletic programs must immediately remove from a school-sponsored athletic activity for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during that activity. The athlete may not return to that activity until he or she is evaluated by, and receives written clearance from, a licensed health care provider. On a yearly basis, a concussion and head injury information sheet must be signed and returned by the athlete and the athlete's parent or guardian before the athlete's initiating practice or competition. This requirement does not apply to an athlete engaging in an athletic activity during the regular schoolday or as part of a physical education course.

Una conmoción cerebral es una lesión cerebral que puede ser causada por un golpe ligero, un golpe fuerte o un movimiento repentino de la cabeza, o por un golpe a otra parte del cuerpo con fuerza que se transmite a la cabeza. Aunque la mayoría de las conmociones cerebrales son de poca seriedad, todas las conmociones cerebrales son potencialmente graves y pueden provocar complicaciones incluyendo daño cerebral prolongado y la muerte si no son reconocidos y administrado correctamente. Un distrito escolar que elige ofrecer programas atléticos debe sacar inmediatamente de una actividad atlética patrocinada por la escuela para el resto del día un deportista que se sospecha de haber sufrido una conmoción cerebral o lesión en la cabeza durante esa actividad. El atleta no podrá volver a esa actividad hasta que él o ella sea evaluada por y reciba autorización escrita de un proveedor de atención médica con licencia. Cada año, una hoja de información sobre conmoción cerebral y lesiones a la cabeza debe ser firmada y devuelta por el atleta y el padre o tutor del atleta antes de que inicie práctica o competencia. Este requisito no se aplica a un atleta que participa en una actividad atlética durante el día escolar o como parte de un curso de educación física.

**Confidential Medical Services – EC 46010.1
Servicios Médicos Confidenciales – CE 46010.1**

School authorities may excuse any pupil in grades 7-12 from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian.

Las autoridades escolares pueden excusar cualquier alumno en grados 7-12 de la escuela para recibir servicios médicos confidenciales sin el consentimiento del padre o tutor del alumno.

Controlled Substances: Opioids– EC 49476
Substancias Controladas: Estupefacientes – CE 49476

School authorities must provide facts regarding the risks and side effects of opioid use each school year to athletes. Parents and student athletes must sign acknowledgement of receipt of the document annually.

Cada año las autoridades escolares deben proveer hechos sobre los riesgos y efectos secundarios del uso de estupefacientes entre atletas. Anualmente los padres y el atleta deben firmar un documento con acuse de recibo.

Coursework and graduation requirements: children of military families – EC 51225.1 and 51225.2
Trabajo de curso y requisitos de graduación: hijos de familias militares - CE 51225.1 y 51225.2

If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor to review your child's options for graduation. All coursework that was completed at another school outside of this district will be issued full or partial credit. Please contact Director of Student Services, Cindy Schreiner at (559)897-7721 for information

Si usted es una familia militar, su hijo puede calificar para estar exento de los requisitos del curso de graduación local que están más allá de los requisitos del estado de California. Por favor, haga una cita con el consejero de la escuela para revisar las opciones de graduación de su hijo. Todos los cursos que se completaron en otra escuela fuera del distrito recibirán crédito total o parcial. Puede comunicarse con el consejero al Director of Student Services, Cindy Schreiner at (559)897-7721.

Custody Issues
Asuntos de Custodia

Custody disputes must be handled by the courts. The school has no legal jurisdiction to refuse a biological parent access to his/her child and/or school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation which leaves the student's welfare in question will be handled at the discretion of the site administrator or designee. Should any such situation become a disruption to the school, law enforcement will be contacted and an officer requested to intervene. Parents are asked to make every attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up a child.

Disputas de custodia tendrán que ser atendidas por medio de las cortes. La escuela no tiene ninguna jurisdicción legal de negar a un padre biológico acceso a su niño y/o registros escolares. La única excepción es cuando existen órdenes de restricción o documentos de divorcio, específicamente indicando limitaciones de visitas, que estén archivadas en la oficina escolar. Cualquier situación de cesión que ponga en peligro el bienestar del estudiante será atendida al criterio del administrador o su designado. Si cualquier situación altera la escuela, se solicitará la intervención de la policía. Les piden a los padres que hagan todo lo posible a no involucrar la escuela en asuntos de custodia. La escuela hará todo lo posible para comunicarse con el padre que tiene custodia cuando un padre o cualquier otra persona que no está listada en la carta de emergencia trate de recoger un niño.

Dangerous Objects
Objetos Peligrosos

Laser Pointer – PC 417.27

It is a crime for any student to possess a laser pointer on any elementary or secondary school premise, unless the possession is for a valid instructional or other school-related purpose.

Es un crimen que cualquier estudiante posee un apuntador láser en cualquier establecimiento de la escuela primaria o secundaria, a menos que la posesión es para un propósito educacional u otra razón relacionada a la escuela.

Directory Information – EC 49073
Directorio de Información – CE 49073

“Directory Information” includes one or more of the following items: student’s name, address, telephone number, e-mail address, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent public or private school attended by the student. No information may be released to private profit making entity other than employers, prospective employers and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Directory information may be disclosed without prior consent from the parent or legal guardian unless the parent or legal guardian submits a written notice to the school to deny access to his/her pupil’s directory information.

“Directorio de Información” incluye uno o más de los siguientes: nombre del estudiante, domicilio, número de teléfono, dirección de correo electrónico, fecha de nacimiento, campo principal de estudio, participación en actividades y deportes oficialmente reconocidos, peso y estatura de los miembros de equipos atléticos, fechas de asistencia, títulos y reconocimientos recibidos, y la escuela pública o privada a la que más recientemente asistió el estudiante. Ninguna información podrá ser divulgada a entidad privada lucrativa aparte de empleadores, posibles empleadores y representantes de los medios de comunicación, incluyendo, pero no limitado a, periódicos, revistas, y emisoras de radio y televisión. El directorio de información puede ser divulgado sin previo consentimiento del padre o tutor legal a menos que el padre o tutor legal presente un aviso escrito a la escuela para denegar acceso al directorio de información de su estudiante.

Disruption in a Public School or Public School Meeting – EC 32210
Interrupción en una Escuela Pública o en una Junta de la Escuela Pública – CE 32210

Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500).

Cualquier persona que interrumpa intencionalmente una escuela pública o una junta escolar pública es culpable de un delito menor, y puede ser castigada con una multa no más de quinientos dólares (\$500).

Dress Code/Uniforms – EC 35183
Código de Vestimenta/uniformes - CE 35183

The District may adopt a dress code policy that requires pupils to wear a school-wide uniform or prohibits pupils from wearing gang-related apparel. Six months’ prior notice must be given to parents/guardians before implementing a policy that requires pupils to wear a school-wide uniform. Policy to address the availability of resources to assist economically disadvantaged pupils and to provide that no pupil will be penalized academically or otherwise discriminated against nor denied attendance to school if the pupil’s parents chose not to have the pupil comply with the uniform policy.

El Distrito puede adoptar un código de vestimenta que exige a los alumnos a usar un uniforme en toda la escuela o prohíbe a los alumnos llevar ropa relacionada con pandillas. Se tiene que proveer una noticia a los padres/tutores por lo menos seis meses antes de implementar una política que exige a los alumnos a usar un uniforme en toda la escuela. Políticas concerniente la disponibilidad de recursos para ayudar a los alumnos en desventaja económica y para establecer que ningún alumno será penalizado académicamente o discriminado por cualquier manera, o negado la asistencia a la escuela si los padres/tutores de los estudiantes optaron por no tener el alumno cumple con la política de uniformes.

Education of Foster Youth – EC 48204, 48853, 48853.5, 51215.1, 51225.2
La Educación de los Jóvenes Bajo Cuidado Adoptivo Temporal (Foster Youth) - CE 48204, 48853, 48853.5, 51215.1, 51225.2

California law gives specific protections and rights to foster youth. An explanation of those rights is contained in the "Foster Youth Education Rights" summary, attached to this notification.

La ley de California da a los jóvenes bajo cuidado adoptivo temporal algunos(as) protecciones y derechos específicos. Una explicación de estos derechos se encuentra en el documento titulado "Derechos de los Jóvenes Bajo Cuidado Adoptivo Temporal (Foster Youth)" adjunto a la presente notificación.

Education of Homeless Youth – 42 USC 11432
La Educación de la Juventud Sin Hogar - 42 USC 11432

The McKinney-Vento Homeless Assistance Act for Homeless Children and Youth entitles all homeless school-aged children to the same free and appropriate public education that is provided to non-homeless students. Every school district must appoint a liaison to assist these students.

A homeless student is defined as a person between the ages of birth (Early Head Start and Head Start Programs) and twenty-two (special education students) who lacks a fixed, regular, and adequate nighttime residence and may temporarily:

1. Live in an emergency or transitional shelter; abandoned building, parked car, or other facility not designed as a regular sleeping accommodation for human beings;
2. Live "doubled-up" with another family, due to loss of housing stemming from financial problems (e.g., loss of job, eviction, or natural disaster);
3. Live in a hotel or motel;
4. Live in a trailer park or campsite with their family;
5. Have been abandoned at a hospital;
6. Be awaiting foster placement in limited circumstances;
7. Reside in a home for school-aged, unwed mothers or mothers-to-be if there are no other available living accommodations; or
8. Be abandoned, runaway, or pushed out youth or migrant youth that qualifies as homeless because he/she is living in circumstances described above.

A homeless student has the right to attend either the school of origin, defined as the school that the student was last enrolled or attended when last housed or any school attended in the past fifteen (15) months; or the current school of residence. If a dispute arises over school selection or enrollment, the parent/guardian has the right to dispute the school's decision by contacting the district's homeless liaison and following the district's dispute resolution policy.

The law requires the immediate enrollment of homeless students, which is defined as "attending class and participating fully in school activities". Schools cannot delay or prevent the enrollment of a student due to the lack of school or immunization records or other documentation usually required for enrollment. It is the responsibility of the district homeless liaison to refer parents to all programs and services for which the student is eligible. Referrals may include, but is not limited to: free nutrition, special education services, tutoring, English Language Learners programs, Gifted and Talented Education program, preschool, before and after school services or any other program offered by the school or district. The district shall ensure that transportation is provided, at the request of the parent/guardian/unaccompanied homeless youth, to and from the school of origin, if feasible.

Unaccompanied youth; such as teen parents not living with their parent or guardian or students that have runaway or have been pushed out of their homes, have access to these same rights.

A homeless student that transfers schools after the second year of high school, and is greatly deficient in credits may be able to graduate within four years with reduced state requirements. School districts are required to issue and accept partial credit for courses that have been satisfactorily completed.

La Ley de Asistencia para "Personas sin un Hogar" de McKinney-Vento para Niños y Jóvenes sin un hogar da derecho a todos los niños de edad escolar sin un hogar a la misma educación pública gratuita y apropiada que se proporciona a los estudiantes con un hogar. Cada distrito escolar tiene que nombrar un coordinador para las personas sin un hogar para ayudar a estos estudiantes.

Un estudiante sin un hogar se define como una persona entre las edades de nacimiento (programas de Early Head Start y Head Start) a veintidós años de edad (para estudiantes de educación especial), que carecen de una residencia nocturna regular, adecuada, fija y podría temporalmente:

1. *Vivir en un refugio de emergencia o de transición; edificio abandonado, coche estacionado, u otra instalación que no está diseñada como lugar regular para dormir para los seres humanos;*
2. *Vivir "junto" con otra familia, debido a la pérdida de vivienda derivada de problemas financieros (por ejemplo, pérdida de trabajo, desalojo o desastre natural);*
3. *Vivir en un hotel o motel;*
4. *Vivir en un parque de casas rodantes o en un campamento con su familia;*
5. *Haber sido abandonado/a en un hospital;*
6. *Estar en espera de un refugio adoptivo en circunstancias limitadas;*
7. *Vivir en un hogar para madres solteras o futuras madres, de edad escolar, si no hay otra vivienda disponible; o*
8. *Estar abandonado/a, haber huido del hogar o ser expulsado o ser un joven migrante que califica como sin hogar porque él/ella está viviendo en circunstancias descritas anteriormente.*

Un estudiante sin un hogar tiene el derecho de asistir a la escuela, ya sea de origen, se define como la última escuela de inscripción o la última a la que asistió cuando tenía un hogar o cualquier otra escuela que haya asistido en los últimos quince (15) meses; o la escuela actual de residencia. Si surge una disputa sobre la selección o la inscripción escolar, el padre/tutor legal tiene el derecho de disputar la decisión de la escuela contactando al coordinador del distrito para las personas sin un hogar y de acuerdo con la política disolución de disputas del distrito.

La ley exige la inscripción inmediata de los estudiantes sin un hogar, que se define como "asistir a clase y participar plenamente en las actividades escolares". Las escuelas no pueden demorar o impedir la inscripción de un estudiante debido a la falta de registros de la escuela o de inmunización o cualquier otro documento usualmente requerido para la inscripción. Es responsabilidad del coordinador del distrito para las personas sin un hogar de referir a los padres a todos los programas y servicios para los cuales el estudiante califica. Las referencias pueden incluir, pero no se limitan a: la nutrición gratuita, servicios de educación especial, tutoría, programas para el aprendizaje del inglés, el programa de Educación para Dotados y Talentosos, preescolar, servicios para antes y después de la escuela o cualquier otro programa ofrecido por la escuela o el distrito. El distrito debe asegurar la transportación, a petición de los padres/tutores legales/joven solo sin un hogar, hacia y desde la escuela de origen, si es posible.

Los jóvenes no acompañados, tales como los padres adolescentes que no viven con sus padres o tutores legales o los estudiantes que han huido del hogar o los han expulsado fuera de sus hogares, tendrán acceso a los mismos derechos.

Education of Homeless Youth: Right to Apply for Financial Aid - EC 69432.7, 69519, 69731, 69956, 70032, 78220, and 88931
Educación de jóvenes sin hogar: derecho a solicitar ayuda financiera - CE 69432.7, 69519, 69731, 69956, 70032, 78220 y 88931

Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school. Every district and charter school must appoint a homeless liaison to assist students and families. Please contact: Director of Student Services, Cindy Schreiner at (559)897-7721 for more information of services and policies related to homeless education rights.

Los estudiantes sin hogar tienen derecho a solicitar ayuda financiera para buscar educación más allá de la escuela secundaria. Cada distrito y escuela autónoma debe designar un enlace para personas sin hogar para ayudar a los estudiantes y las familias. Comuníquese con Director of Student Services, Cindy Schreiner at (559)897-7721 para obtener más información sobre los servicios y las políticas relacionadas con los derechos educativos para personas sin hogar.

Electronic Listening or Recording Device – EC 51512
Aparato Electrónico de Escuchar o Grabación – CE 51512

The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the pupil, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

El uso por cualquier persona, incluyendo un alumno, de cualquier aparato electrónico para escuchar o grabar en cualquier salón de clase sin el previo consentimiento del maestro y el director es prohibido ya que interrumpe y afecta el proceso de enseñanza y disciplina en las escuelas. Cualquier persona, que no sea el alumno, intencionalmente en violación será culpable de un delito menor. Cualquier alumno en violación estará sujeto a una acción disciplinaria apropiada.

Electronic Signaling Device – EC 48901.5

Aparato electrónico que señala - CE 48901.5

The use by any person, including a pupil, of any electronic signaling device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. The only allowable use would be acceptable if it is determined by a licensed physician that the pupil must use for the health and safety of a pupil. Any pupil in violation shall be subject to appropriate disciplinary action.

Smartphone use may be prohibited by districts, charter schools, and county schools while a student is at a schoolsite and under supervision and control of staff. There are health and special education limits or usage that may differ from the general student population, but must be in writing and kept on file in student records for confidential record keeping and reasons.

El uso por cualquier persona, incluso un alumno, de cualquier aparato de señalización electrónica en cualquier salón sin el consentimiento previo del maestro y el director es prohibido ya que interrumpe y afecta el proceso de aprendizaje y la disciplina en las escuelas. El único uso permitido sería aceptable si lo determina un médico con licencia que el alumno debe usar para la salud y la seguridad de un alumno. Cualquier alumno en violación estará sujeto a la acción disciplinaria apropiada.

Los distritos, las escuelas autónomas y las escuelas del condado pueden prohibir el uso de teléfonos inteligentes mientras un estudiante se encuentra en una escuela y bajo la supervisión y control del personal. Existen límites o usos de salud y educación especial que pueden diferir de la población general de estudiantes, pero deben estar por escrito y archivados en los registros de los estudiantes por razones y mantenimiento de registros confidenciales.

Educational Equity: Immigration Status: EC 66251, 66260.6, 66270, and 66270.3

Equidad Educacional: Estatus Migratorio – CE 66251, 66260.6, 66270, and 66270.3

The Equity in Higher Education Act, states that all persons, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other specified characteristic such as hairstyles, equal rights and opportunities and adds this opportunity to apply for financial aid for higher education to also be equitable, and an application may not be denied of a student based on their immigration status. This does not guarantee any final eligibility, but simply an ability to apply for financial aid just like any other student, without discrimination.

La equidad en la educación superior declara que todas las personas, independientemente de su discapacidad, género, género de identidad, género de expresión, nacionalidad, raza o etnicidad, religión, orientación sexual, o cualquier otra característica específica como peinados, tienen los mismos derechos y oportunidades y agrega la oportunidad de poder aplicar para ayuda financiera para la educación superior que sea equitativa y ninguna aplicación puede ser negada basada en el estatus migratorio del estudiante. Esto no garantiza elegibilidad final, sino simplemente que tiene la oportunidad de aplicar para ayuda financiera, como cualquier otro estudiante, sin ser discriminado.

Emergency Treatment for Anaphylaxis – EC 49414

Tratamiento de Emergencia para Anafilaxia – CE 49414

Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. It is estimated that approximately 25% of the anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy.

Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. Recent changes to EC 49414 now require school districts to provide epinephrine auto-injectors to school nurses and trained personnel and authorizes them to use epinephrine auto-injectors for any student who may be experiencing anaphylaxis, regardless of known history.

Anafilaxia es una severa y potencialmente mortal reacción alérgica que puede ocurrir después de haber sido expuesto a un elemento que provoca alergias tal como la comida, medicina, picadura de insecto, látex o el ejercicio. Síntomas incluyen el estrechamiento de las vías respiratorias, salpullido o urticaria, náusea o vómito, pulso débil y mareo. Se estima que aproximadamente 25% de las reacciones anafilácticas ocurren durante las horas escolares a estudiantes que previamente no han sido diagnosticados con alergias de comida u otras cosas. Sin la administración inmediata de epinefrina seguida por una llamada a los servicios médicos de emergencia, puede resultar en la muerte del estudiante. El poder reconocer y tratar de inmediato puede salvar vidas. Cambios recientes al EC 49414 ahora requiere que distritos escolares provean epinefrina auto-inyectable a las enfermeras de las escuelas y personal capacitado y los autoriza a usar epinefrina auto-inyectable con cualquier estudiante que puede estar sufriendo de anafilaxia, sin tener que tomar cuenta el historial médico conocido.

Entrance Health Screening – HSC 124085, 124100, and 124105
Evaluación de Salud de Ingreso – HSC 124085, 124100 y 124105

State law requires that the parent or legal guardian of each pupil provide the school documentary proof that the pupil has received a health screening examination by a doctor within 90 days after entrance to first grade. Pupils may be excluded up to 5 days from school for failing to comply or not providing a waiver. Free health screening is available through the local health department.

La ley estatal requiere que el padre o tutor legal de cada alumno provee a la escuela documentación que pruebe que el alumno ha recibido un reconocimiento de salud por parte de un médico dentro de 90 días después de la matriculación al primer grado. Los alumnos pueden ser excluidos de la escuela hasta un máximo de 5 días por dejando de cumplir o por no haber proveído una exención. El reconocimiento de salud gratis está disponible a través del departamento de salud local.

Excused Absences – EC 46014 and 48205
Ausencias Justificadas – CE 46014 y 48205

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction.

No pupil shall have his or her grade reduced or lose academic credit for any excused absence or absences, if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to his or her illness.
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.

- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 - (9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in EC § 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
 - (10) For the purpose of attending the pupil's naturalization ceremony to become a United States Citizen.
- (b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
 - (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
 - (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
 - (e) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

Alumnos, con consentimiento por escrito de sus padres o tutores legales, podrán ser dispensados de la escuela para participar en ejercicios de la religión o para recibir enseñanza moral o religiosa.

- (a) *No obstante a la Sección 48200, un alumno deberá ser dispensado de la escuela cuando la ausencia sea:*
 - (1) *Debida a una enfermedad de él o ella.*
 - (2) *Debida a cuarentena bajo la supervisión de un oficial de la salud del condado o de la ciudad.*
 - (3) *Para el propósito de recibir servicios médicos, dentales, de los optometristas o quiroprácticos.*
 - (4) *Para el propósito de asistir a las exequias de un miembro de su familia inmediata, siempre y cuando la ausencia no sea por más de un día si las exequias son en California o no más de tres días si las exequias son fuera de California.*
 - (5) *Para el propósito de actuar como jurado en la manera que provee la ley.*
 - (6) *Debida a enfermedad o cita médica durante horas escolares de un niño del cual el estudiante es el padre custodio.*
 - (7) *Por razones personales justificables, incluyendo, pero no limitada a, una comparecencia ante el tribunal, asistencia a las exequias, prácticas de un festivo o ceremonia de su religión, asistencia a retiros religiosos, asistencia a conferencias de empleo, o asistencia a una conferencia educativo sobre el proceso legislativo o judicial ofrecido por una organización no lucrativa cuando se ha hecho el padre o tutor legal una petición por escrito para la ausencia del alumno y ha sido autorizada por el director o representante asignado de acuerdo a las reglas uniformes establecidas por la mesa directiva.*
 - (8) *Con el propósito de servir como un miembro de un distrito electoral para una elección de acuerdo a la Sección 12302 del Código Electoral.*

(9) *Con el propósito de pasar el tiempo con un miembro de la familia inmediata del alumno, que es un miembro activo de los servicios uniformados, según lo definido en el CE § 49701, y, ha sido llamado al servicio, está de licencia, o ha regresado de forma inmediata, del despliegue a una zona de combate o de una posición de apoyo táctico. Las ausencias concedidas conforme a este párrafo serán concedidas por un período de tiempo que se determinará a la discreción del superintendente del distrito escolar.*

(10) *Con el propósito de asistir a la ceremonia de naturalización del alumno para convertirse en ciudadano de los Estados Unidos.*

- (b) *A un alumno ausente de la escuela bajo esta sección se le debe permitir completar todas las tareas y exámenes perdidos durante la ausencia que puedan ser proveídos razonablemente y, al completarlas satisfactoriamente dentro de un periodo de tiempo razonable, le deberán dar crédito completo. El maestro de la clase de la que el alumno estuvo ausente determinará cuales exámenes y tareas serán razonablemente equivalentes, pero no necesariamente idénticas a, los exámenes y tareas que el estudiante perdió durante la ausencia.*
- (c) *Para el propósito de esta sección, la asistencia a retiros religiosos no debe exceder de cuatro horas por semestre.*
- (d) *Las ausencias de acuerdo a esta sección se consideran ausencias al computarizar el promedio de asistencia diaria y no generará pagos distribuidos por el estado.*
- (e) *“Familia Inmediata,” como se usa en esta sección, significa el padre o tutor, hermano o hermana, abuelo, o cualquier otro pariente que vive en el hogar del estudiante.*

Federal Student Aid – EC 51225.8
Ayuda Federal Estudiantil –CE 51225.8

Under state law, school districts are to ensure that students prior to entering 12th grade are entitled to information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application at least once. This information should be available in a timely manner as financial aid is awarded in order of submission according to deadlines, on a first-come, first served basis. All family and student personal information will be protected according to state and federal privacy laws and regulations.

Bajo la ley estatal, los distritos escolares deben asegurarse que los estudiantes antes de entrar al doceavo grado tienen el derecho a información de cómo completar apropiadamente, en su totalidad y entregar la Aplicación para Ayuda Federal Estudiantil Gratuita o la Aplicación de Dream Act de California, por lo menos una vez. Esta información debe estar disponible de manera oportuna debido a que la ayuda financiera es otorga por orden de entrega según los plazos, por orden en base de cual llega primero, es el primero en ser servido. Toda la información de las familias y personal de los estudiantes estará protegida de acuerdo con las leyes y regulaciones estatales y federales de la privacidad.

Fire Arms - Safe Storage SB906 AB452 Ed Code Addition 48986

To be added when the most updated model is developed pursuant to the new law, to be produced by Department of Justice in the July 2023 time frame.

Almacenamiento seguro de armas de fuego SB906 AB452 Adición de código de educación 48986

Se agregará cuando se desarrolle el modelo más actualizado de conformidad con la nueva ley, que será producido por el Departamento de Justicia en julio de 2023.

Foster and Homeless Youth Educational Placement – EC 48850 et seq.

Matrícula Escolar de los Estudiantes de Familias de Acogida y Sin Hogares - CE 48850 et seq.

Requires that pupils in foster care and homeless pupils receive stable school placements, be placed in least restrictive educational programs, have access to academic resources, services, and extracurricular and enrichment activities available to all pupils. Educational and school placement decisions shall be based on the best interests of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Requiere que los alumnos de familias de acogida y los alumnos sin hogares reciben asignaciones a la escuela estables, que se colocará en los programas educativos menos restrictivos, que tendrán acceso a recursos académicos, servicios y actividades extracurriculares y de enriquecimiento a disposición de todos los alumnos. Las decisiones de colocación educativo y escolares se basarán en los mejores intereses del niño y deberá considerar, entre otros factores, la estabilidad educativa y la oportunidad de ser educados en el ambiente educativo menos restrictivo necesario para lograr el progreso académico.

**Free and Reduced-price Meals – EC 49510 et seq.
Comidas Gratuitas y Precios Reducidos – CE 49510 et seq.**

Free or reduced-price lunches are available at school for pupils whose parents or legal guardians qualify, based on annual household income, and complete the required application form. Pupils participating in the program will not be identified, and the information on the application will be kept confidential. Application forms may be obtained through the school office.

Comidas gratuitas y precios reducidos están disponibles en la escuela para los alumnos cuyos padres o tutores legales califiquen, basado en los ingresos anuales de la casa, y completen la aplicación requerida. Los alumnos que participen en el programa no serán identificados, y la información en la aplicación será mantenida confidencial. Los formularios se pueden obtener a través de la oficina de la escuela.

**Harm or Destruction of Animals – EC 32255 et seq.
Uso Dañino o Destructivo de los Animales – CE 32255 et. Seq.**

Any pupil with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must inform his or her teacher of the objection. Objections must be substantiated by a note from the pupil's parent or guardian.

A pupil who chooses to refrain from participation in an education project involving the harmful or destructive use of an animal may receive an alternative education project, if the teacher believes that an adequate alternative education project is possible. The teacher may work with the pupil to develop and agree upon an alternative education project so that the pupil may obtain the knowledge, information, or experience required by the course of study in question.

Cualquier alumno con objeción moral para desmembrar o de otra manera dañar o destruir un animal, o cualquier parte del mismo, deberá notificar a su maestro de la objeción. Las objeciones deben ser confirmadas por una nota escrita por el padre o tutor del estudiante.

Un alumno que decide no participar en un proyecto educacional que consiste en el uso dañino o destructivo de un animal puede recibir un proyecto educacional alternativo, si el maestro cree que hay un proyecto alternativo que es aceptable. El maestro trabajará con el alumno para desarrollar y llegar a un acuerdo sobre un proyecto alternativo educacional para que el alumno pueda recibir el conocimiento, información o experiencia requerida por los estudios en cuestión.

**Health Insurance Coverage for Athletes – EC 32221.5
Cobertura de Seguro Médico para Atletas – CE 32221.5**

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses.

Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained through the Fresno County Department of Human Services at (559) 600-1377 and/or Healthy Families Program at 1-800-880-5305.

Debajo la ley estatal, los distritos escolares están requeridos asegurar que todos los miembros de los equipos deportivos escolares tengan seguro contra lesiones casuales que cubra gastos médicos y de hospital. Este requisito de seguro puede ser realizado si el distrito escolar ofrece seguro u otros subsidios de enfermedad que cubra los gastos médicos o del hospital.

Algunos alumnos pueden calificar para inscribirse en programas de seguro médico de no-costeo o bajo-costeo patrocinado por agencia local, estatal o federal. Para obtener más información sobre estos programas, debe contactar Fresno County Department of Human Services at (559) 600-1377 and/or Healthy Families Program at 1-800-880-5305.

Immunizations – EC 49403 and 48216, HSC 120325, 120335, 120338, 120370, and 120375
Imunizaciones – CE 49403 y 48216, CSS 120325, 120335, 120338, 120370, y 120375

Unless a pupil's parent or legal guardian provides the school with an acceptable signed waiver, a pupil must be immunized against certain communicable diseases. Students are prohibited from attending school until the immunization requirements are met. The school district shall cooperate with local health officials in measures necessary for the prevention and control of communicable diseases in school age children. The district may use any funds, property, or personnel and may permit any person licensed as a physician or registered nurse to administer an immunizing agent to any student whose parents have consented in writing.

Beginning January 1, 2014, the signed waiver to exempt a pupil from meeting immunization requirements shall include a form prescribed by the State Department of Public Health signed by 1) the health care practitioner who provided information to the parent or legal guardian regarding the benefits and risks of the immunization and the health risks of the communicable diseases; and 2) the parent or legal guardian, indicating that he or she received the information provided by the health care practitioner.

A menos que el padre o tutor legal del estudiante provee a la escuela con una exención aceptable firmada, un alumno debe ser inmunizado contra ciertas enfermedades transmisibles. Se prohíbe a los alumnos asistir a la escuela hasta que cumplan con los requisitos de inmunización. El distrito escolar cooperará con los oficiales locales de salud en las maneras necesarias para la prevención y control de las enfermedades transmisibles en los niños de edad escolar. El distrito puede usar cualquier fondo, propiedad, o personal y puede permitir a cualquier personal licenciado como un médico o enfermero registrado para administrar Comenzando el 1º de enero del 2014, la renuncia firmada para excusar a un alumno de cumplir con los requisitos de inmunización deberá incluir un formulario prescrito por el Departamento de Salud Pública del Estado firmado por 1) el profesional del cuidado de la salud que proporcionó información a los padres o tutores legales sobre los beneficios y riesgos de la inmunización y los riesgos a la salud de las enfermedades comunicables; y 2) el padre o tutor legal, indicando que él o ella recibió la información proporcionada por el profesional del cuidado de la salud.

Instruction for Pupils with Temporary Disabilities – EC 48206.3, 48207 and 48208
Instrucción para los Alumnos con Discapacidades Temporales – CE 48206.3, 48207 y 48208

A pupil with a temporary disability which makes attendance in the regular day classes or the alternative educational program in which the pupil is enrolled impossible or inadvisable may receive individualized instruction provided in the pupil's home for one hour a day. Please contact Director of Student Services, Cindy Schreiner at (559)897-7721 for further information.

A pupil with a temporary disability, who is in a hospital or other residential health facility, excluding a state hospital, may be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located.

It is the responsibility of the parent or guardian to notify the school district in which the hospital or other residential health facility is located of the presence of a pupil with a temporary disability. Upon receipt of the notification, the district will within five working days determine whether the pupil will be able to receive individualized instruction pursuant to EC 48206.3 and, if so, provide the instruction within five working days or less.

A pupil with a temporary disability may remain enrolled in the district of residence or charter school and may attend regular classes when not confined to the hospital setting, the total days of instruction may not exceed the maximum of five days with both school settings and attendance may not be duplicated. If necessary, the district of residence may provide instruction in the home for the days not receiving instruction in the hospital setting, depending upon the temporary doctor orders. The supervisor of attendance shall ensure that absences from the regular school program are excused until the pupil is able to return to the regular school program.

An honorary high school diploma which is clearly distinguishable from the regular diploma of graduation may be awarded to a pupil who is terminally ill, from the resident governing school board, a county office of education or a charter school.

Un alumno con una discapacidad temporal que hace que su asistencia a las clases regulares del día o al programa de educación alternativa en el cual el alumno está inscrito sea imposible o poco aconsejable deberá recibir enseñanza individualizada

proporcionada en la casa del alumno por una hora al día. Por favor comuníquese con Director of Student Services, Cindy Schreiner at (559)897-7721 para más información.

Un alumno con discapacidades temporales, el cual está en un hospital u otro internado de salud, excluyendo un hospital estatal, se considerará haber cumplido con los requisitos de residencia para asistencia escolar en el distrito escolar en que está localizado el hospital.

Es la responsabilidad del padre o tutor notificar al distrito escolar en cual hospital u otro internado de salud esté localizado de la presencia del alumno con una discapacidad temporal. Al recibir la notificación, el distrito determinará dentro de cinco días hábiles si el alumno podrá recibir enseñanza individualizada de conformidad con el CE 48206.3 y, si la decisión es positiva, proveer la enseñanza dentro de cinco días hábiles.

El alumno con discapacidades temporales puede mantenerse inscrito y asistir a clases en el distrito de residencia o escuela autónoma, siempre y cuando no este confinado a un entorno hospitalario. El total de días de instrucción no puede exceder el máximo de 5 días, entre los dos entornos escolares ni duplicar la asistencia. Si es necesario, el distrito de residencia puede proveer instrucción en casa los días en los cuales no recibe instrucción en el entorno hospitalario, dependiendo las órdenes temporarias del médico. El supervisor de asistencia debe asegurarse que las ausencias del programa escolar regular sean excusadas hasta que el estudiante pueda regresar al programa escolar regular.

Un diploma de secundaria honorario, que claramente se distingue del diploma de graduación, puede ser otorgado a un estudiante quien tiene una enfermedad terminal por el consejo escolar gobernante de residencia, la oficina educativa del condado o una escuela autónoma.

Medical or Hospital Service – EC 49472
Servicios Médicos y de Hospital – CE 49472

The School District may provide or make available medical or hospital service through nonprofit membership corporations, defraying the cost of medical or hospital service, or through group, blanket or individual policies of accident insurance or through policies of liability insurance for injuries to pupils arising out of accidents related to school activity or attendance. No pupil is required to accept such service without the consent of his/her parent or legal guardian.

El Distrito Escolar puede proveer o poner a disposición los servicios médicos o de hospital por medio de miembros de corporaciones no lucrativos, sufragando el costo de servicios médicos o de hospital, o por pólizas de grupo, exhaustivos o individuos de seguro contra accidentes o por pólizas de seguro de responsabilidad civil para lesiones a alumnos sugiriendo de accidentes relacionados con actividad o asistencia escolar. Ningún alumno es requerido aceptar tal servicio sin el consentimiento de su padre o tutor legal.

Medication Regimen – EC 49423 & 49480
Régimen de Medicamento – CE 49423 & 49480

The parent or legal guardian of any pupil taking medication on a regular basis must inform the school nurse or other designated staff member of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the medication on the pupil.

Any pupil who is required to take, during the regular school day, medication prescribed by a physician may be assisted by the school nurse or other designated school personnel if the school district receives both a written statement of instructions from the physician detailing the method, amount and time schedules by which such medication is to be taken requesting the school nurse to assist the pupil with prescribed medication as set forth in the physician statement. Student may carry and self-administer auto-injectable epinephrine or inhaled asthma medication if the school district receives both a written statement of instructions from the physician detailing the method, amount and time schedules by which such medication is to be taken and a written statement from the parent or guardian requesting that the student self-administer. All requests are to be approved by school nurse prior to use. *El padre o tutor legal de cualquier alumno tomando medicamentos en forma regular debe informar a la enfermera escolar u otro*

empleado designado del distrito del medicamento tomado, la dosis corriente, y el nombre del médico que lo está supervisando. Con el consentimiento del padre o tutor legal, la enfermera escolar puede comunicarse con el médico y puede aconsejar al personal escolar de los posibles efectos que la medicina puede causar al alumno.

Cualquier alumno que deba o debe tomar, durante el día escolar regular, los medicamentos recetados por un médico pueden ser asistidos por la enfermera de la escuela u otro personal escolar designado si el distrito escolar recibe una declaración escrita de instrucciones del médico que detalla el método, la cantidad y horarios por los cuales se tomará dicha medicación solicitando a la enfermera de la escuela que ayude al alumno con la medicación prescrita como se establece en la declaración del médico. El estudiante puede llevar y auto administrarse epinefrina auto inyectable o medicamentos para el asma inhalados si el distrito escolar recibe tanto una declaración escrita de instrucciones del médico que detalla el método, la cantidad y los horarios en los que se tomará dicho medicamento como una declaración escrita del padre o tutor solicita que el alumno se auto administra. Todas las solicitudes deben ser aprobadas por la enfermera de la escuela antes de su uso. **Megan's Law – PC 290 et seq.**

Ley de Megan – CP 290 et seq.

Information about registered sex offenders in California can be found on the California Department of Justice's website, <http://meganslaw.ca.gov/>. The website also provides information on [how to protect yourself and your family](#), [facts about sex offenders](#), [frequently asked questions](#), and [sex offender registration requirements in California](#).

Se puede encontrar información acerca de los registros de ofensores sexuales en California en el sitio web del Departamento de Justicia de California, <http://meganslaw.ca.gov/>. El sitio web también proporciona información a cómo proteger a sí mismo y a su familia, hechos acerca de los ofensores sexuales, fichero de preguntas frecuentes, y los requisitos de registración del ofensor sexual en California.

Minimum & Pupil-free Staff Development Days – EC 48980(c) Días Mínimos y de las Capacitaciones del Personal Libres para el Alumno – CE 48980(c)

A school calendar for the current school year setting forth the minimum days and pupil-free staff development days is being provided with this document.

Se provee con este documento un calendario del año escolar actual mostrando los días mínimos y los días de las capacitaciones del personal libres para los alumnos.

Nondiscrimination Statement Declaración No Discriminatoria

The District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. The District assures that lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination are investigated through the Uniform Complaint Process. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained. For a complaint form or additional information, contact Director of Student Services/Title IX Coordinator, Cindy Schreiner at (559)897-7721.

El Distrito se compromete a igualdad de oportunidad para todos los individuos en la educación. Los programas y actividades del Distrito no discriminarán sobre la discapacidad, género, identidad de género, expresión de género, nacionalidad, raza o etnicidad, religión, orientación sexual, o asociación con una persona o un grupo con una o más de estas características actuales o percibidas. El Distrito asegura que por falta de habilidades en inglés no habrá barrera de admisión o participación en programas del Distrito. Quejas de discriminación ilegal serán investigadas a través del Proceso Uniforme para presentar Quejas. Tales quejas se deben presentar no más tarde de seis meses después de que el conocimiento de la discriminación supuesta fue obtenido por la primera vez. Para obtener un forma de quejas o más información, por favor comuníquese con Director of Student Services/Title IX Coordinator, Cindy Schreiner at (559)897-7721

Mental Health - EC 49428 Salud Mental – CE 49428

In order to initiate access to available pupil mental health services, you may contact the following mental health provider: School Counselors. Our school district will notify parents at least twice per year. This is one time through our Annual Notifications, we will also notify you again a second time each school year, by the following means: parent communications.

Para iniciar el acceso a servicios de salud mental disponibles para el estudiante, usted se puede comunicar al siguiente proveedor de salud mental: Consejeras escolares. Nuestro distrito escolar le notificara a los padres por lo menos dos veces al año. Este es el primer aviso a través de nuestra Notificación Anual, les notificaremos de nuevo una segunda vez cada año escolar de la siguiente manera comunicaciones de los padres.

Notice of Alternative Schools – EC 58501
Aviso de Escuelas Alternativas – CE 58501

“Notice of Alternative Schools”

California state law authorizes all school districts to provide for alternative schools. Education Code 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

“Aviso de Escuelas Alternativas”

La ley estatal de California autoriza a todos los distritos escolares proveer escuelas alternativas. El Código de Educación 58500 define una escuela alternativa como una escuela o grupo de clases separadas dentro de una escuela la cual opera de manera designada para:

- (a) *Maximizar la oportunidad de que los estudiantes desarrollen sus valores positivos independientes, iniciativa, amabilidad, espontaneidad, ingenio, valor, creatividad, responsabilidad, y alegría.*
- (b) *Reconocer que el mejor aprendizaje ocurre cuando el alumno aprende por su deseo de aprender.*
- (c) *Mantener una situación al máximo de aprendizaje de automotivación y apoyando al estudiante a que siga sus intereses y a su tiempo. Estos intereses tal vez sean concebidos por él/ella totalmente e independientemente o puede resultar en todo o en parte de una presentación de proyectos de aprendizajes seleccionados por sus maestros.*
- (d) *Maximizar la oportunidad para que los maestros, padres, y estudiantes desarrollen cooperativamente el proceso de aprendizaje y la materia de la que se trata. Esta oportunidad será un proceso continuo y permanente.*

- (e) *Maximizar la oportunidad para que los estudiantes, maestros, y padres reaccionen continuamente al mundo cambiante, incluyendo, pero no limitado a, la comunidad en la cual está localizada la escuela.*

En caso de que algún padre, alumno o maestro esté interesado en más información sobre las escuelas alternativas, el superintendente de las escuelas, la oficina administrativa de este distrito, y la oficina del director de su área de asistencia, tienen copias de la ley disponible para su información. Esta ley particularmente autoriza a las personas interesadas en solicitar a la junta gobernante del distrito establecer programas de escuelas alternativas en cada distrito.

Off-campus Lunch – EC 44808.5

Almuerzo Fuera del Campus – CE 44808.5

The governing board, pursuant to Education Code 44808.5, has decided to permit the students enrolled at Kingsburg High School and Kingsburg Independent Study School who meet a certain criteria to leave the school grounds during the lunch period.

Neither the District nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section.

La mesa directiva, de acuerdo con el Código de Educación 44808.5, ha decidido permitir a los estudiantes inscrito en la Preparatoria de Kingsburg High School and Kingsburg Independent Study School salir del plantel de la escuela durante la hora del almuerzo.

Ni el distrito escolar ni ningún oficial o empleado de ese será responsable del comportamiento o seguridad de cualquier alumno durante tal tiempo que el alumno ha salido del plantel de la escuela de acuerdo con esta sección.

Oral Health Assessment – EC 49452.8

Evaluación de la Salud Oral – CE 49452.8

Record of a dental assessment done by a dental professional is required for all kindergarteners and first graders attending public school for the first time. Dental assessments must be completed in the 12 months prior to entry or by May 31st of the pupil's first school year.

Documento de una evaluación dental realizada por parte de una dentista profesional se requiere de todos en el kindergarten y el primer grado asistiendo a la escuela pública por la primera vez. Las evaluaciones dentales deben ser realizadas dentro de los 12 meses antes del ingreso o antes del 31 de mayo del primer año escolar del alumno.

Parent Engagement- School Accountability – EC 11500, 11501, 11502, 11503

Compromiso de Padres- Rendición Escolar – CE 11500, 11501, 11502, 11503

To participate in the district offerings of parent education and to provide parental input to the local training programs for parents, please contact the following district representative for more information on how you may contribute: Director of Student Services, Cindy Schreiner at (559)897-7721.

Para participar en ofrecimientos educacionales del distrito para padres o para proveer aportación paterna a los programas de entrenamiento locales para padres, favor de comunicarse al siguiente representante del distrito para más información acerca de cómo usted puede contribuir Director of Student Services, Cindy Schreiner at (559)897-7721.

Pesticide Products – EC 17612 and 48980.3

Productos Pesticidas – CE 17612 y 48980.3

At the beginning of each school year, the District will provide to the parents or guardians of District students written notification of the names of all pesticide products expected to be used during the school year on its school sites. The notice will identify the active ingredient(s) in each pesticide product and an internet address on pesticide use and reduction. The notice will also inform parents or guardians that they may register with the District to receive prior notification of individual pesticide applications at least 72 hours

in advance of each application. If you have questions regarding the application of pesticide products at District sites, please contact Head of Maintenance Operations and Transportation at (559)897-7721.

Al principio de cada año escolar, el Distrito proveerá una notificación escrita a los padres o tutores de los estudiantes del Distrito informándolos de los nombres de todos los productos pesticidas y el uso esperado durante el año escolar en las escuelas. La notificación identificará los ingredientes activos y la dirección del Internet sobre el uso y reducción de pesticida. La notificación también informará a los padres o tutores que ellos puede registrar con el Distrito para recibir notificaciones antes de cada individual aplicación de pesticidas por lo menos 72 horas antes de cada aplicación. Si tiene preguntas concerniente la aplicación de productos pesticidas en el Distrito por favor comuníquese con Head of Maintenance Operations and Transportation at (559)897-7721

Physical Examination – EC 49451

Examen Físico – CE 49451

A parent or guardian may file annually with the school principal a written statement, signed by the parent or legal guardian, withholding consent to a physical examination of the pupil. However, whenever there is good reason to believe that the pupil is suffering from a recognized contagious or infectious disease, the pupil shall be sent home and shall not be permitted to return until school authorities are satisfied that the contagious or infectious disease no longer exists.

Un padre o tutor puede presentar una declaración anualmente por escrito al director de la escuela, firmado por el padre o tutor legal, que no consentirá a exámenes físicos del alumno. Sin embargo, cuando exista una buena razón para creer que el alumno sufre de una enfermedad reconocida como contagiosa o infecciosa, se le deberá mandar a casa y no se le permitirá regresar hasta que las autoridades de la escuela estén convencidas de que no existe ninguna enfermedad contagiosa o infecciosa.

Pregnant and Parenting Pupils – EC 221.51, 222.5, 46015, 48205, and 48980

Estudiantes Embarazadas y de Crianza – CE 221.51, 222.5, 46015, 48205, and 48980

The District will treat both the pregnant teen mother and the teen father with the same accommodations, regardless of sex. The teen parents may not be excluded from any class or extracurricular activities, solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or post-partum recovery. Physical and emotional ability to continue may only be determined by physician or nurse practitioner. Pregnant or parenting pupils may not be required to participate in pregnant minor programs or alternative programs, with the exception of personal choice.

Parental rights will be an option available in annual notifications or at semester term periods, welcome packets, orientation, online or in print, or in independent study packets as provided to all regular students from school districts or charter schools.

Parental leave for eight weeks for preparation of birth of infant, post-partum for mental and physical health needs of the teen parents and to bond with infants, or any additional medically approved time to protect the infant or parents is allowed. Any additional time due if deemed medically necessary, as prescribed by physician or nurse practitioner. The pregnant and parenting teens are not required to take all or part of the leave to which they are entitled. Leave will be approved by the district or charter school supervisor of attendance, as excused absence, with a unique code similar to independent study. However, no work is required during the leave. Upon return, the parenting teens are entitled to return to the school courses that were in enrolled before taking leave. Make up plans and re-enrollment will be worked out with the school counselor or administrator to achieve an opportunity to fully participate in all activities, as before leave. If needed, parenting teen may enroll for a fifth year of instruction if on course for graduation requirements. If parenting teens were enrolled in an alternative school setting, a return to that environment is to be available as needed to achieve graduation. A pupil shall not incur any academic penalties due to using these available accommodations.

An illness for sick child does not require a doctor note for the custodial parenting teens; the mother or father will be excused by the attendance supervisor.

El Distrito tratará a la madre adolescente embarazada y al padre adolescente con las mismas comodidades, sin importar el sexo. Los padres adolescentes no pueden ser excluidos de ninguna clase o actividades extracurriculares, únicamente basado en el embarazo, el parto, el embarazo falso, la interrupción del embarazo o la recuperación postparto. La capacidad física y emocional

para continuar solo puede ser determinada por el médico o la enfermera. Las estudiantes embarazadas o padres de crianza no pueden ser obligados a participar en programas de menores embarazadas o programas alternativos, al menos que sea de elección personal.

Los derechos de los padres será una opción disponible en las notificaciones anuales o en períodos de semestre, paquetes de bienvenida, orientación, en línea o impresos, o en paquetes de estudio independientes según sean proporcionados a todos los estudiantes regulares de distritos escolares o escuelas autónomas.

Permiso parental de los padres durante ocho semanas para la preparación del nacimiento del bebé, posparto para las necesidades de salud mental y física de los padres adolescentes y para establecer vínculos con los bebés, o cualquier tiempo adicional aprobado médicamente para proteger al bebé o a los padres. Cualquier tiempo adicional debido, si es considerado médicamente necesario, según lo recetado por el médico o la enfermera. Los padres adolescentes embarazados y con hijos no están obligados a tomar todo o parte de la licencia médica a la que tienen derecho de tomar. La licencia médica será aprobada por el supervisor de asistencia del distrito o de la escuela autónoma, como ausencia justificada, con un código único similar al estudio independiente. Sin embargo, no se requiere ningún trabajo escolar durante la licencia médica. A su regreso, los padres adolescentes tienen derecho a regresar a los cursos escolares en que estaban inscritos antes de tomar su licencia médica. Los planes de recuperación y la reinscripción se elaborarán con el consejero o administrador de la escuela para lograr la oportunidad de participar plenamente en todas las actividades, como antes de tomar su licencia médica. Si es necesario, el padre adolescente puede inscribirse para un quinto año de instrucción si está en el curso para los requisitos de graduación. Si los padres adolescentes se inscribieron en un entorno escolar alternativo, habrá que volver a ese entorno según sea necesario para lograr la graduación. Un estudiante no incurrirá alguna multa académica debido al uso de estos alojamientos disponibles.

Una enfermedad para un niño enfermo no requiere una nota del doctor para los padres adolescentes con custodia; la madre o el padre serán excusados por el supervisor de asistencia.

Property Damage – EC 48904

Daño a la Propiedad – CE 48904

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold the grades, diploma, and transcript of the pupil until restitution is paid.

Los padres o tutores pueden ser responsables financieramente si su hijo daña cualquier propiedad de la escuela o si falla en regresar propiedad prestada a su hijo. La escuela reserva el derecho de no otorgar calificaciones, diplomas y/o prueba de calificaciones hasta que el cargo sea pagado.

Pupil Records – EC 49063 and 49069, 34 CFR 99.7, 20 USC 1232g

Registros de los Alumnos – CE 49063 y 49069, 34 CRF 99.7, 20 CEEUU 1232g

A cumulative record, whether recorded by handwriting, print, tapes, film, microfilm or other means, must be maintained on the history of a pupil's development and educational progress. The District will protect the privacy of such records. Parents/guardians have the right to 1) inspect and review the student's educational record maintained by the school, 2) request that a school correct records which they believe to be inaccurate or misleading, and 3) have some control over the disclosure of information from educational records. School officials with legitimate educational interests may access student records without parental consent as long as the official needs to review the records in order to fulfill his/her professional responsibility. Upon request from officials of another school district in which a student seeks or intends to enroll, the District shall disclose educational records without parental consent.

Parents' request to access their student's educational records must be submitted in a written form to the school site administrator and the school will have five (5) business days from the day of receipt of the request to provide access to the records.

Any challenge to school records must be submitted in writing to the school site administrator. A parent challenging school records must show that the records are 1) inaccurate, 2) an unsubstantiated personal conclusion or inference, 3) a conclusion or inference outside the observer's area of competence, 4) not based on the personal observation of a named person with the time and place of the observation noted, 5) misleading, or 6) in violation of the privacy or other rights of the student. Parents have the right to file a complaint with the United States Department of Education concerning an alleged failure by the District to comply with the

provisions of the United States Family Educational Rights and Privacy Act (FERPA) by writing to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202-4605.

Un registro cumulativo, sea documentado por escritura, texto impreso, cinta, film, microfilm u otras maneras, debe mantenerse con la historia del desarrollo del alumno y el progreso educacional. El Distrito protegerá la privacidad de tales registros. Los padres/tutores legales tienen el derecho de 1) examinar y revisar el registro educacional del estudiante mantenido por la escuela, 2) solicitar que la escuela corrija los registros que creen que son inexactos o engañosos, y 3) tener algo de control sobre la revelación de información de los registros educacionales. Los oficiales escolares con interés legítimo educativo podrán conseguir acceso a los registros del estudiante sin el consentimiento del padre siempre que el oficial necesite revisar los registros para desempeñar su responsabilidad profesional. A la solicitud de oficiales de otro distrito escolar, en cual un estudiante busca o intenta matricularse, el Distrito divulgará los registros educacionales sin el consentimiento del padre.

La solicitud del padre para conseguir acceso a los registros educacionales de su estudiante debe ser presentado en una forma escrita a el/la directora(a) de la escuela y la escuela tendrá cinco días hábiles del día al recibo de la solicitud para proporcionar acceso a los registros.

Cualquier recusación a los registros escolares debe ser presentado por escrito a el/la directora(a) de la escuela. Un padre recusando los registros escolares debe mostrar que los registros son 1) inexactos, 2) una conclusión o inferencia personal no comprobada, 3) una conclusión o inferencia fuera de la competencia del observador, 4) no basados en la observación de una persona nombrada con la hora y lugar de la observación notada, 5) engañosos, o 6) en violación de la privacidad u otros derechos del estudiante. Los padres tienen el derecho de presentar una queja con el Departamento de Educación de los Estados Unidos con respeto a una falta supuesta por el Distrito por no cumplir con las estipulaciones de la Ley de Derechos Educativos de la Familia y la Confidencialidad (conocida en inglés como FERPA), escribiendo a: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202-4605.

Retroactive Grant of High School Diplomas: Departed and Deported Pupils - EC 51430

Subvención retroactiva de diplomas de escuela secundaria: alumnos abandonados y deportados – CE 51430

The governing board may award a diploma to any student who may have been deported outside the US, if in good standing after completing the second year of high school. Any transfer credits from outside the US will be considered as completion through online or foreign classes.

La mesa directiva puede otorgar un diploma a cualquier estudiante que haya sido deportado fuera de los EU, si es que está en buen estado después de completar el segundo año de la escuela secundaria. Cualquier transferencia de crédito fuera de los EU se considerará como completado a través de clases en línea o en el extranjero.

Requirement of Parent/Guardian School Attendance – EC 48900.1

Requisito para la Asistencia Escolar del Padre/Tutor – CE 48900.1

Teachers may require the parent or guardian of a student who has been suspended by a teacher to attend a portion of that school day in his or her student's classroom. The attendance of the parent or guardian will be limited to the class from which the student was suspended. A written notice will be sent to the parent or guardian regarding implementation of this requirement. Employers are not allowed to apply sanctions against the parent or guardian for this requirement if the parent or guardian has given reasonable notice to his/her employer.

Los maestros pueden requerir que el padre o tutor del estudiante quien fue suspendido por un maestro asista a una porción de ese día escolar en el salón de su estudiante. La asistencia del padre o tutor será limitado a la clase de lo cual fue suspendido el estudiante. Una notificación por escrito será mandado al padre o tutor con respecto a la aplicación de este requisito. A los empresarios no se les permiten aplicar sanciones contra el padre o tutor para este requisito si el padre o tutor ha dado aviso razonable a su empresario.

Safe Place to Learn Act – EC 234 and 234.1

Ley de Lugar Seguro Aprender – CE 234 y 234.1

The District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. To report an incidence and/or to receive a copy of the district's antidiscrimination, antiharassment, anti-intimidation, and antibullying policies, please contact Cindy Schreiner, Title IX Coordinator at (559)897-7721.

El Distrito está dedicado a mantener un ambiente de aprendizaje libre de discriminación, hostigamiento, violencia, intimidación, y acoso basado en características actuales o percibidas enunciadas en la Sección 455.55 del Código Penal y CE 220, y discapacidad, género, identidad de género, expresión de género, nacionalidad, raza o etnicidad, religión, orientación sexual, o asociación con una persona o un grupo con una o más de estas características actuales o percibidas. Cualquier personal escolar que sea testigo de un acto de discriminación, hostigamiento, intimidación o acoso debe tomar medidas inmediatas para intervenir cuando sea seguro hacerlo. Cualquier estudiante que participe en actos de discriminación, hostigamiento, intimidación o acoso relacionados con la actividad escolar o asistencia escolar ocurriendo dentro de una escuela del distrito escolar estará sujeto a acción disciplinaria hasta e incluyendo expulsión. Para informar sobre un incidente y/o recibir una copia de las normas del distrito sobre antidiscriminación, antihostigamiento, anti-intimidación o antiacoso, por favor comuníquese con Cindy Schreiner, Title IX Coordinator at (559)897-7721

School Safety: Bullying – EC 234.4 and 32283.5
Seguridad Escolar: Bullying – CE 234.4 AND 32283.5

The District is committed to the prohibition of discrimination, harassment, intimidation, and bullying. Annual training will be provided to all staff who work with students, to prevent bullying and cyberbullying. You may find a list of education web pages describing the staff training at: <https://www.cde.ca.gov/ls/ss/se/bullyres.asp> If you or your child should experience any bullying on campus, at school events, or on the way to or from school, please contact our district counseling liaison available to assist you in identifying and stopping this behavior at: Counselors – (559)897-5156.

El Distrito está comprometido a la prohibición de discriminación, acoso, intimidación y bullying. Se proveerá entrenamiento anual a todo personal que trabajé con estudiantes para prevenir bullying y bullying cibernético. Usted podrá encontrar una lista de paginas de web educativas describiendo el entrenamiento que se le brinda a todo personal que trabaja con estudiantes en: <https://www.cde.ca.gov/ls/ss/se/bullyres.asp>. Si usted o su hijo/a experimentan cualquier tipo de bullying dentro de la escuela, en los eventos escolares o en el camino hacia o de la escuela, comuníquese con nuestro enlace de asesoramiento del distrito disponible para ayudarlo a identificar y detener este comportamiento al: Counselors – (559)897-5156

Schoolbus Safety – EC 39831.5
Seguridad en el Autobús Escolar – CE 39831.5

All pupils in pre-kindergarten, kindergarten and grades 1 to 6, shall receive written information on school bus safety (*i.e.*, a list of schoolbus stops near each pupil's home, general rules of conduct at schoolbus loading zones, red light crossing instructions, schoolbus danger zone, and walking to and from schoolbus stops). Prior to departure on a school activity trip, all pupils riding on a school bus or school activity bus shall receive safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Todos los alumnos preescolar, kindergarten y de los grados 1 a 6, recibirán información escrita referente a la seguridad en el autobús escolar (esto es una lista de paradas del autobús escolar cerca de la casa de cada alumno, reglas generales de conducta en las zonas en las cuales se aborda el autobús escolar, instrucciones para cruzar con semáforo en rojo, zona de peligro para el autobús escolar, y el caminar hacia y desde las paradas del autobús escolar). Antes de salir en una excursión escolar, todos los alumnos viajando en un autobús escolar o un autobús para la actividad escolar recibirán instrucciones de seguridad que incluye, pero no se limita a, la localización de las salidas de emergencia, y la localización y uso de las herramientas de emergencia. La instrucción también podrá incluir las responsabilidades de los pasajeros que estén sentados al lado de una salida de emergencia.

Section 504 – 29 USC 794, 34 CFR 104.32

Section 504 of the federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101 *et seq.*) prohibit discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and speaking are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

Parents or guardians should be informed of the following: the name and contact information of the person designated by the District responsible for implementing Section 504, the screening and evaluation procedures used whenever there is reason to believe that a student has a disability that limits his or her ability to attend or function at school, the right to a written accommodation plan if the student is found to have a disability that requires services under Section 504, the right to be educated with nondisabled students to the maximum extent appropriate to the student's individual needs, and notice of the procedural safeguards guaranteed by law.

La Sección 504 del Acto federal de Rehabilitación de 1973, y del Acto de los Americanos con Discapacidades (42 USC 12101 et seq.) prohíben la discriminación de la discapacidad. La Sección 504 requiere que los distritos escolares identifiquen y evalúen a los estudiantes con discapacidades para proveerlos con una educación pública, libre y apropiada. Individuos con discapacidades físicas o mentales que limitan sustancialmente uno o más actividades principales de la vida, incluyendo viendo, oyendo, caminando, respirando, trabajando, haciendo cosas manuales, aprendiendo, comiendo, durmiendo, parando, cargando, doblando, leyendo, concentrando, pensando, y hablando tienen el derecho a recibir servicios y ayudas designadas para satisfacer sus necesidades como las necesidades tan suficiente como los estudiantes sin discapacidades.

Padres y tutores deben ser informados de lo siguiente: el nombre e información de la persona designada por el Distrito en cargo de implementando la Sección 504, los procedimientos para chequear y evaluar cuando haya razón para creer que un estudiante tenga una discapacidad que limite la habilidad del estudiante a asistir a la escuela o a funcionar en la escuela, el derecho de tener un plan por escrito para acomodar al estudiante si el estudiante tenga una discapacidad que requiere servicios bajo la Sección 504, el derecho para recibir su educación con los estudiantes quienes no tienen discapacidades hasta la máxima medida apropiada a las necesidades individuales del estudiante, y notificación de las salvaguardas garantizadas por la ley.

Sexual Harassment – EC 231.5 and 48980(g) Acoso Sexual – CE 231.5 y 48980(g)

The District is committed to maintaining a learning and working environment that is free from sexual harassment. Any student who engages in sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits, engages in, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. For a copy of the district's sexual harassment policy or to report incidences of sexual harassment, please contact Cindy Schreiner, Title IX Coordinator.

El Distrito está dedicado a mantener un ambiente de aprendizaje y de trabajo libre de acoso sexual. Cualquier estudiante que participe en hostigamiento sexual contra alguien en o del distrito estará sujeto a una acción disciplinaria hasta e incluyendo expulsión. Cualquier empleado que permita, participe en, o deje de informar incidentes de hostigamiento sexual estará sujeto a una acción disciplinaria hasta e incluyendo el despido. Para una copia de la norma del distrito sobre acoso sexual o para informar sobre incidentes de hostigamiento sexual, por favor comuníquese con Cindy Schreiner, Title IX Coordinator

Student Conduct/Discipline – EC 35291 & 48900 et seq. Conducta del Estudiante y Disciplina – CE 35291 & 48900 et seq.

Discipline, Rules and Procedures

The District gives notice of its policies, rules and regulations affecting students and student conduct/discipline with this document. Also, each District school may develop additional rules and regulations regarding student conduct/discipline specific to the school.

La disciplina, las normas y procedimientos

El Distrito da una notificación de sus políticas, normas y reglamentos que afectan a los estudiantes y la conducta del estudiante/disciplina con este documento, cada escuela del Distrito puede desarrollar reglas y regulaciones adicionales con respecto a la conducta del estudiante/disciplina específica a la escuela.

Sudden Cardiac Arrest – EC 33479 et seq.

Paro Cardíaco Repentino – CE 33479 et seq.

Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is not a heart attack; it is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure. SCA is more likely to occur during exercise or sports activity, so athletes are at greater risk. These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion. If not properly treated within minutes, SCA is fatal in 92 percent of cases. In a school district, charter school, or private school that elects to conduct athletic activities, the athletic director, coach, athletic trainer, or authorized person must remove from participation a pupil who passes out or faints, or who is known to have passed out or fainted, while participating in or immediately following an athletic activity. A pupil who exhibits any of the other symptoms of SCA during an athletic activity may be removed from participation if the athletic trainer or authorized person reasonably believes that the symptoms are cardiac related. A pupil who is removed from play may not return to that activity until he or she is evaluated by, and receives written clearance from, a physician or surgeon. On a yearly basis, an acknowledgement of receipt and review of information regarding SCA must be signed and returned by the pupil and the pupil's parent or guardian before a pupil participates in specific types of athletic activities which generally does not apply to those conducted during the regular schoolday or as part of a physical education course.

El paro cardíaco repentino (PCR) sucede cuando el corazón súbita e inesperadamente deja de latir. Cuando esto sucede, se detiene el flujo sanguíneo hacia el cerebro y otros órganos vitales. El PCR no es un ataque cardíaco; es una falla en el sistema eléctrico del corazón que hace que la víctima se colapse. Un defecto congénito o genético en la estructura del corazón es la causa de la falla. Es más probable que suceda un PCR al hacer ejercicio o deportes, así que los atletas corren más riesgo. Estos síntomas pueden ser poco claros y confusos en los atletas. A menudo, las personas confunden estas señales de advertencia con el agotamiento físico. Si no se trata bien en minutos, el PCR es mortal en el 92% de los casos. En un distrito escolar, una escuela chárter, o una escuela privada que elige realizar actividades atléticas, el director atlético, entrenador, entrenador atlético o persona autorizada debe retirar de la participación a un alumno que se desmaya, o que se sabe que se ha desmayado, mientras participando en o inmediatamente después de una actividad atlética. Un alumno que exhibe cualquiera de los otros síntomas de PCR durante una actividad atlética puede ser removido de la participación si el entrenador atlético o persona autorizada razonablemente cree que los síntomas son relacionados con el corazón. Un alumno que es retirado del juego no puede volver a esa actividad hasta que sea evaluado por, y reciba autorización escrita de, un médico o cirujano. Cada año, un reconocimiento de recibo y revisión de información acerca de PCR debe ser firmado y devuelto por el alumno y el padre o tutor del alumno antes de que el alumno participe en actividades atléticas específicas que generalmente no se aplican a las actividades atléticas realizadas durante el día escolar o como parte de un curso de educación física.

Suicide Prevention Policies: EC 215

Políticas de prevención del suicidio: CE 215

Student suicide rates are of concern to all members of the school community. One child, ages 12 and older, dies by suicide every five days in California. Local Districts were required by California law to provide suicide prevention education, according to age-appropriate and sensitive local policies, for grades 7 to 12. Legislators have determined that training in mental health and coordination around improved services is extended to our elementary students. A shared goal by all staff educators is to keep a safe place to learn, free from harm to any of our students.

El índice de suicidio estudiantil preocupa a todos los miembros de la comunidad escolar. Un niño, de 12 años de edad o más, muere por suicidio cada cinco días en California. La ley de California exigía a los distritos locales que proporcionaran educación de prevención del suicidio, de acuerdo con las políticas locales apropiadas y apropiadas para la edad, para los grados de 7 al 12. Los legisladores han determinado que la capacitación en salud mental y coordinación en torno a servicios mejorados se extiende a nuestros estudiantes de primaria. Una meta compartida por

todo el personal capacitado de la escuela es mantener un lugar seguro para estudiar sin dañar a ninguno de nuestros estudiantes.

Surveys – EC 51513 and 51514
Encuestas – CE 51513 y 51514

Anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes and practices relating to sex, family life, morality, and religion may be administered to students if the parent is notified in writing that 1) this test, questionnaire, or survey is to be administered, 2) the student's parent is given the opportunity to review the test, questionnaire, or survey, and 3) the parent consents in writing. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them.

Los estudios e instrumentos de evaluación anónimos, voluntarios y confidenciales para medir los hábitos y riesgos de salud del estudiante, incluyendo pruebas, cuestionarios, y encuestas con preguntas apropiadas de acuerdo a la edad sobre las actitudes y prácticas del estudiante relacionadas a sexo, vida doméstica, moralidad, y religión se pueden administrar a los estudiantes si el padre está notificado por escrito que 1) esta prueba, cuestionario, o encuesta será administrada, 2) el padre del estudiante tiene la oportunidad de revisar la prueba, cuestionario, o encuesta, y 3) el padre consiente por escrito. Preguntas relacionadas a la orientación sexual y la identidad de género de un estudiante no se eliminarán de una encuesta que ya los incluya.

Title IX – EC 221.61
Título IX – CE 221.61

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Specifically, Title IX protects male and female pupils and employees, as well as transgender pupils and pupils who do not conform to sex stereotypes, against discrimination based on sex, including sexual harassment. California law also prohibits discrimination based on gender, gender expression, gender identity, and sexual orientation. Under Title IX, pupils may not be discriminated against based on their parental, family, or marital status, and pregnant and parenting pupils may not be excluded from participating in any educational program, including extracurricular activities, for which they qualify. For more information about Title IX, or how to file a complaint of noncompliance with Title IX, contact: Cindy Schreiner, Title IX Coordinator, 1900 18th Avenue, Kingsburg CA 93631; cschreiner@kingsburghigh.com ; Phone #: (559)897-7721 and or visit <http://kjuhsd.com/wp-content/uploads/2022/01/Title-IX-Website-Information.docx.pdf>

El Título IX de las Enmiendas a la Educación de 1972 es una de varias leyes federales y estatales contra la discriminación que garantizan la igualdad en los programas y actividades educativos que reciben fondos federales. Específicamente, el título IX protege a los alumnos y los empleados de sexo masculino y femenino, así como a los alumnos transgéneros y alumnos que no se conforman a los estereotipos sexuales, contra la discriminación por motivos de sexo, incluyendo el acoso sexual. La ley de California también prohíbe la discriminación basada en género, expresión de género, identidad de género y orientación sexual. Bajo Título IX, los alumnos no pueden ser discriminados a base de su estado paternal, familiar o matrimonial, y las alumnas embarazadas y los padres que son adolescentes no pueden ser excluidos de participar en ningún programa educativo, incluyendo actividades extracurriculares, para los que califican. Para obtener más información sobre el Título IX, o como presentar una queja por incumplimiento con el Título IX, comuníquese con Cindy Schreiner, Title IX Coordinator, 1900 18th Avenue, Kingsburg CA 93631; cschreiner@kingsburghigh.com ; Phone #: (559)897-7721 and or visit <http://kjuhsd.com/wp-content/uploads/2022/01/Title-IX-Website-Information.docx.pdf>

Tobacco-Free Campus – Health & Safety Code 104420 & 104495
Campus Libre de Tabaco – Código de Salud y Seguridad 104420 y 104495

The use of tobacco products is prohibited at any time in District owned or leased buildings, on District property, and in District vehicles. Prohibited tobacco/nicotine products include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, and nicotine delivery devices such as electronic cigarettes. Exceptions may be made for the use or possession of prescription nicotine products.

Health and Safety Code Section 104495 prohibits smoking a cigarette, cigar, or other tobacco-related product and disposal of cigarette butts, cigar butts, or any other tobacco-related waste within 25 feet of any playground or tot lot sandbox area. Any person who violates this section is guilty of an infraction and shall be punished by a fine of two hundred fifty dollars (\$250) for each violation of this section. The prohibitions do not apply to private property or a public sidewalk located within 25 feet of a playground or a tot lot sandbox area.

Se prohíbe el uso de productos de tabaco, en cualquier momento en los edificios o propiedades del Distrito, en los edificios o propiedades alquilado por el Distrito, y en los vehículos del Distrito. Productos de tabaco/nicotina prohibidos incluyen cualquier producto que contenga tabaco o nicotina, incluyendo, pero no limitado a, cigarrillos, cigarros, cigarros miniatura, tabaco sin humo, tabaco, mastique, cigarrillos de clavo, betel, y los dispositivos de suministro de nicotina, como los cigarrillos electrónicos. Se pueden hacer excepciones para el uso o posesión de productos de nicotina con receta.

Código de Salud y Seguridad Sección 104495 prohíbe fumar un cigarrillo, cigarro, o cualquier otro producto relacionado con el tabaco y la eliminación de colillas de cigarrillos, colillas de cigarro, o cualquier otro residuo relacionada con el tabaco dentro de 25 pies de cualquier parque o área de juegos infantiles arenoso. Cualquier persona que viole esta sección es culpable de una infracción y será sancionado con una multa de doscientos cincuenta dólares (\$ 250) por cada violación de esta sección. Las prohibiciones no se aplican a la propiedad privada o de una acera pública ubicada a 25 pies de un patio o una zona de recinto de seguridad de juegos infantiles.

Uniform Complaint Policy and Procedure – 5 CCR 4622, EC 234.1, 32289, and 49013
Norma y Procedimiento Uniforme para Presentar Quejas – 5 CRC 4622, CE 234.1, 32289 y 49013

The Uniform Complaint Procedures apply to the filing, investigation and resolution of complaints regarding alleged: 1) failure to comply with federal or state law or regulations governing adult education, consolidated categorical aid programs, migrant education, vocational education, child care and developmental programs, and child nutrition programs; 2) unlawful discrimination against any protected group as identified under Education Code (EC) sections 200 and 220 and Government Code section 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance; 3) failure to comply with school safety planning requirements as specified in Section 7114 of Title 20 of the United States Code; 4) unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics; 5) unlawful imposition of pupil fees for participation in educational activities in public schools; 6) failure to comply with the requirements established through the Local Control Funding Formula related to the Local Control and Accountability Plan as described in EC sections 52060 through 52076 or sections 47606.5 and 47607.3; 7) noncompliance with physical education instructional minutes at specified grade levels; 8) inappropriate assignment of a pupil to courses without educational content or previously completed and received a grade sufficient for satisfying the requirements for high school graduation and admission into post-secondary education; 9) noncompliance with education provisions for pupils in foster care, who are homeless, or who are former juvenile court school students; and 10) failure to reasonably accommodate lactating pupils.

A complaint must be filed no later than six months from the date the complainant first obtains knowledge of the concern. These uniform procedures require the complainant to submit a written complaint to Cindy Schreiner, Director Student Services/Title IX Coordinator (559)897-7721, who will coordinate an investigation and response within 60 calendar days of receipt of the written complaint, unless the complainant agrees in writing to extend the time line. If the District finds merit in a complaint, the District shall provide a remedy to all affected pupils, parents/guardians.

A complainant may appeal the District's decision to the California Department of Education (CDE) by filing a written appeal within 15 calendar days after receiving the District's decision. The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in Section 4650 of Title 5 of the California Code of Regulations exists, including cases in which the district has not taken action within 60 calendar days of the date the complaint was filed with the district. If a district is found to have violated a state or federal law and/or regulation,

and the District does not take corrective action to comply, then various civil remedies may be available. Contact Cindy Schreiner, Director Student Services/Title IX Coordinator at (559)897-7721 for additional information or assistance.

Los Procedimientos Uniformes para Presentar Quejas aplican a la iniciación, investigación y resolución de quejas sobre la supuesta: 1) falta de cumplimiento con leyes federales o estatales o regulaciones que gobiernan la educación de adultos, programas de ayuda categórica consolidada, educación para estudiantes migrantes, educación vocacional, cuidado de niños y programas de desarrollo, y programas de nutrición infantil; 2) discriminación ilegal contra cualquier grupo protegido identificado en las secciones del Código de Educación (CE) 200 y 220 y en la sección del Código de Gobierno 11135, incluyendo sexo actual o percibido, orientación sexual, género, identificación de grupo étnico, raza, ascendencia, origen nacional, religión, color o discapacidad mental o física, o edad, o basado sobre la asociación de la persona con una persona o grupo con una o más de éstas características actuales o percibidas, en cualquier programa o actividad llevada a cabo por una agencia local, cual es financiada directamente de, o que recibe o se beneficia de cualquier asistencia financiera estatal; 3) falta de cumplimiento con los requisitos de planificación de seguridad escolar como especificado en la Sección 7114 del Título 20 del Código de los Estados Unidos; 4) discriminación ilegal, hostigamiento, intimidación y acoso basados en características actuales o percibidas enunciadas en la Sección 455.55 del Código Penal y CE 220 y discapacidad, género, identidad de género, expresión de género, nacionalidad, raza o etnicidad, religión, orientación sexual, o asociación con una persona o grupo con una o más de estas características actuales o percibidas; 5) imposición ilegal de cuotas estudiantiles para la participación en actividades educativas en las escuelas públicas; 6) el incumplimiento con los requisitos establecidos a través de la Fórmula para Fondos y Control Local de Gastos relacionado con el Plan de Control Local y Rendimiento de Cuentas descrito en las secciones del CE 52060 al 52076 o secciones 47606.5 y 47607.3; 7) el incumplimiento con los minutos de instrucción de educación física en niveles de grado especificados; 8) asignación inapropiada de un alumno a cursos sin contenido educativo o previamente completados y recibido un grado suficiente para satisfacer los requisitos para la graduación de la escuela secundaria y la admisión en la educación postsecundaria; 9) el incumplimiento de las disposiciones educativas para los alumnos en cuidado de crianza temporal, los que no tienen hogar o los que eran alumnos de los tribunales de menores; y 10) incapacidad para acomodar razonablemente a los alumnos lactantes.

Se debe presentar una queja no más que seis meses del día que el querellante obtiene por primera vez el conocimiento de la preocupación. Estos procedimientos uniformes requieren que el querellante presente una queja escrita a Cindy Schreiner, Director Student Services/Title IX Coordinator (559)897-7721 quien coordinará una investigación y respuesta dentro de 60 días calendario al recibo de la queja escrita, a menos que el querellante está de acuerdo por escrito con prolongar la fecha tope. Si el Distrito encuentra mérito en una queja, el Distrito deberá proporcionar un remedio a todos los estudiantes, padres/tutores legales afectados.

Un querellante puede apelar la decisión del Distrito al Departamento de Educación de California (conocido en inglés como CDE) presentando una apelación escrita dentro de 15 días calendario después de haber recibido la decisión del Distrito. El CDE puede intervenir directamente en la queja sin esperar para la acción tomada por el distrito cuando existe una de las condiciones descritas en Sección 4650 del Título 5 del Código de Reglamentos de California, incluyendo casos donde el distrito no ha tomado acción dentro de los 60 días calendario del día que la queja fue presentada al distrito. Si encuentra que un distrito ha violado una ley y/o reglamento estatal o federal, y el distrito no toma la acción necesaria para corregirse, hay varios remedios civiles a los que puede recurrir. Comuníquese con Contact Cindy Schreiner, Director Student Services/Title IX Coordinator at (559)897-7721 para más información o asistencia.

Victim of a Violent Crime – 20 USC 7912
Víctima de un Crimen Violento – 20 CEEUU 7912

A pupil who becomes a victim of a violent crime while in or on the school grounds must be offered the opportunity to transfer to a safe public school within the school district, including a public charter school, within ten calendar days. If there is not another school within the area served by the district, the district is encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring school district to accept pupils through an interdistrict transfer. Primary examples of violent criminal offenses in the Penal Code include attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, and hate crimes. For more information, please contact Cindy Schreiner, Director of Student Services/Title IX Coordinator at (559)897-7721

Un alumno que llega a ser víctima de un crimen violento mientras se encuentre dentro o en el plantel escolar debe tener la oportunidad de trasladarse a una escuela pública segura dentro del distrito escolar, incluyendo una escuela charter pública, dentro

de los diez días calendarios. Si no hay otra escuela dentro del área servida por el distrito, se recomienda, pero no se requiere, que el distrito explore otras opciones apropiadas tales como un acuerdo con un distrito escolar vecino para aceptar a los alumnos mediante una transferencia interdistrital. Los ejemplos primarios de delitos violentos en el Código Penal incluyen la tentativa de asesinato, el asalto con un arma mortal, la violación, la violencia sexual, el robo, la extorsión y los crímenes de odio. Para más información, por favor comuníquese con For more information, please contact Cindy Schreiner, Director of Student Services/Title IX Coordinator at (559)897-7721

Williams Complaint Policy & Procedure – EC 35186

Norma y Procedimiento de Williams para Presentar Quejas – CE 35186

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or misassignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained from Cindy Schreiner, Director Student Services/Title IX Coordinator, District Office at 1900 18th Ave. Kingsburg CA 93631; (559)897-7721. Form is also located in the Student Parent Handbook and on the district website and school sites.

Parents, students, teachers or any member of the public may submit a complaint regarding these issues. However, it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns.

Cada escuela debe proporcionar suficientes textos y materiales educativos. Cada estudiante, incluyendo los aprendices de inglés, deberá tener textos o materiales educativos, o los dos, para usarlos en la casa o para usarlos después de la escuela. Las instalaciones de la escuela deberán estar limpias, seguras y mantenidas en buenas condiciones. No deben de haber posiciones vacantes o maestros enseñando fuera de sus áreas autorizadas. Si una escuela es encontrada con deficiencias en cualquiera de estas áreas, y la escuela no toma acción correctiva, entonces un formulario de queja deberá ser obtenida de Cindy Schreiner, Director Student Services/Title IX Coordinator, District Office at 1900 18th Ave. Kingsburg CA 93631; (559)897-7721

Padres, estudiantes, maestros o cualquier miembro del público pueden entregar una queja sobre cualquiera de estos asuntos. Sin embargo, está muy recomendado que los individuos expresen sus preocupaciones al director de la escuela antes de completar los formularios de queja para que la escuela pueda tomar acción a estas preocupaciones.

CALIFORNIA EDUCATION CODE SUSPENSION AND EXPULSION LAWS

California Education Codes (EC) 48900 et seq.

EC 48900—Grounds for Suspension and Expulsion

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person; (2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 8, inclusive, shall not be suspended for any of the acts enumerated in this subdivision, and this subdivision shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. Commencing July 1, 2020, these provisions will apply to charter schools. Commencing July 1, 2020, the bill would additionally prohibit the suspension of a pupil enrolled in a school district or charter school in grades 4 and 5 for disrupting school activities or otherwise willfully defying the valid authority of those school personnel engaged in the performance of their duties. The bill, from July 1, 2020, until July 1, 2025, would prohibit the suspension of a pupil enrolled in a school district or charter school in any of grades 6 to 8, inclusive, for those acts.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
- (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section

48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
- (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image.

(ii) A post on a social network Internet Web site, including, but not limited to:

(I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(iii) An act of cyber sexual bullying.

(I) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

(II) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's misbehavior as specified in Section 48900.5.

(w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

CE 48900—Razones para la Suspensión y Expulsión

Un alumno no podrá ser suspendido de la escuela o recomendado para la expulsión, a menos que el superintendente o el director de la escuela en la cual el alumno está matriculado determine que el alumno ha cometido un acto tal como se define conforme a cualquier de las subdivisiones (a) a (r), inclusivo:

(a) (1) Causó, intentó causar, o amenazó causar daño físico a otra persona; (2) Usó fuerza premeditada o violencia a una persona, excepto en defensa propia.

(b) Poseyó, vendió, o de otra manera equipó un arma de fuego, cuchillo, explosivo, u otro objeto peligroso, a menos que, en el caso de posesión de un objeto de este tipo, el alumno haya obtenido permiso por escrito de poseer el artículo de parte de un empleado escolar certificado, con lo cual haya concordado el director o el designado del director.

(c) Poseyó ilegalmente, usó, vendió, o de otra manera equipó, o estaba drogado con, una sustancia controlada indicada en el Capítulo 2 (comenzando con la Sección 11053) de la División 10 del Código de Salud y Seguridad, una bebida alcohólica, o un embriagante de cualquier tipo.

(d) Ofreció ilegalmente, arregló, o negoció vender una sustancia controlada indicada en Capítulo 2 (comenzando con la Sección 11053) de la División 10 del Código de Salud y Seguridad, una bebida alcohólica, o un embriagante de cualquier tipo, y después vendió, entregó, o de otra manera proporcionó a una persona otro líquido, sustancia, o materia y representó el líquido, sustancia, o materia como una sustancia controlada, una bebida alcohólica, o un embriagante.

(e) Cometió o intentó cometer robo o extorsión.

(f) Causó o intentó causar daño a propiedad escolar o propiedad privada.

(g) Robó o intentó robar propiedad escolar o propiedad privada.

(h) Poseyó o usó tabaco, o productos que contiene productos de tabaco o nicotina, incluyendo, pero no limitándose a, cigarros, puros, cigarrillos miniatura, cigarros de clavo, cigarro sin humo, rapé, paquetes masticables, y betel. Sin embargo, esta sección no prohíbe al alumno del uso o posesión de sus propios productos médicos de receta.

(i) Cometió un acto obsceno o se involucró en actos habituales de profanidad o vulgaridad.

(j) Poseyó ilegalmente u ofreció ilegalmente, arregló, o negocio vender bienes parafernales, como se define en la Sección 11014.5 del Código de Salud y Seguridad.

(k) (1) Interrumpió las actividades escolares o de otra manera desafió tercamente la autoridad válida de supervisores, maestros, administradores, oficiales escolares, u otro personal escolar envuelto en el desempeño de sus responsabilidades.

(2) Salvo a lo dispuesto en la Sección 48910, un alumno matriculado en kindergarten o en cualquiera de los grados 1 a 8, inclusive, no deberán ser suspendidos por cualquiera de los actos enumerados en esta subdivisión, y esta subdivisión no constituye una justificación para un alumno matriculado en el kinder o cualquiera de los grados 1 a 12, inclusive, a ser recomendado para la expulsión. Este párrafo dejará de tomar efecto el 1 de julio, 2018, a menos que una ley promulgada después de que entre en vigor, antes del 1 de julio, 2018, borre o extienda esa fecha. A partir del 1 de julio del 2020, se aplicarán esas disposiciones a las escuelas autónomas. A partir del 1 de julio del 2020, el proyecto de ley prohibiría adicionalmente la suspensión de un alumno inscrito en un distrito escolar o escuela autónoma en los grados 4 y 5 por interrumpir las actividades escolares o desafiar deliberadamente la autoridad válida del personal escolar involucrado en el desempeño de sus deberes. El proyecto de ley, desde el 1 de julio del 2020 hasta el 1 de julio del 2025, prohibiría la suspensión de un alumno inscrito en un distrito escolar o escuela autónoma en cualquiera de los grados 6 a 8, inclusive, para esos actos.

(l) Recibió a sabiendas propiedad escolar o propiedad privada que era robada.

(m) Poseyó un arma de fuego de imitación. Como se utiliza en esta sección, "arma de fuego de imitación" significa la réplica de un arma de fuego que es tan similar substancialmente en propiedades físicas a un arma de fuego real que da a pensar a una persona razonable que la réplica es un arma de fuego.

(n) Cometió o intentó cometer un asalto sexual como se define en la Sección 261, 266c, 286, 288, 288a, o 289 del Código Penal o cometió una agresión sexual como se define en la Sección 243.4 del Código Penal.

(o) Acosó, amenazó, o intimidó a un alumno quien es un testigo denunciante o un testigo en un proceso disciplinario escolar con el fin de o prevenir que el alumno sea testigo o tomar represalias contra ese alumno por ser un testigo, o ambos.

(p) Ofreció ilegalmente, arregló vender, negoció vender, o vendió la droga prescrita Soma.

(q) Tomó parte en, o intentó tomar parte en novatadas. Para el propósito de esta subdivisión, "novatada" significa un método de iniciación o preiniciación en una organización o grupo estudiantil, sea reconocido o no sea reconocido oficialmente la organización o grupo por una institución educativa, lo que es probable que cause daño grave corporal o degradación personal o deshonra que resulta en daño físico o mental a un alumno antiguo, de ahora, o futuro. Para el propósito de esta subdivisión, "novatada" no incluye eventos atléticos o eventos autorizados por la escuela.

(r) Tomó parte en un acto de acoso. Por el propósito de esta subdivisión, los términos siguientes tienen los significados siguientes:

(1) "Acoso" significa cualquier acto o conducta físico o verbal grave o dominante, incluyendo comunicaciones hechas por escrito o por medio de un acto electrónico, e incluyendo uno o más actos cometidos por un alumno o un grupo de alumnos según lo definido en la Sección 48900.2, 48900.3, o 48900.4, dirigido hacia uno o más alumnos que tiene o se puede razonablemente predecir el efecto de uno o más de lo siguiente:

(A) Poniendo a un alumno o alumnos razonable(s) en miedo de daño a la persona o la propiedad de ese alumno o esos alumnos.

(B) Causar un alumno razonable a sufrir un efecto substancialmente prejudicial sobre su salud física o mental.

(C) Causar un alumno razonable a sufrir interferencia substancial con su rendimiento académico.

(D) Causar un alumno razonable a sufrir interferencia substancial con su capacidad de participar en o beneficiar de los servicios, las actividades, o los privilegios proporcionados por una escuela.

(2) (A) "Acto Electrónico" significa la creación o transmisión que se originó dentro o fuera del plantel escolar, por medio de un aparato electrónico, incluyendo, pero no limitado a, un teléfono, un teléfono inalámbrico o comunicación por otro dispositivo inalámbrico, computadora, o buscapersona, de una comunicación, incluyendo, pero no limitado a, cualquiera de los siguientes:

(i) Un mensaje, texto, sonido, video, o imagen.

(ii) Un envío en una red social del sitio web, incluyendo, pero no limitado a:

(I) Publicando o creando una página de insultos. Una "página de insultos" significa un sitio en el Internet creado con el propósito de tener uno o más de los efectos enumerados en el párrafo (1).

(II) Creando una personificación creíble de otro estudiante actual con el propósito de tener uno o más de los efectos enumerados en el párrafo (1). "Personificación Creíble" significa hacerse pasar por un alumno adrede y sin consentimiento con el propósito de acosar al alumno y del tal manera que otro alumno razonablemente crea, o haya creído razonablemente, que el alumno fue o es el alumno que fue personificado.

(III) Creando un perfil falso con el propósito de tener uno o más de los efectos enumerados en el párrafo (1). "Perfil falso" significa un perfil de un alumno ficticio o un perfil utilizando la semejanza o atributos de un alumno actual que no es el alumno quien creó el perfil falso.

(iii) Un acto de intimidación sexual cibernética.

(I) Para los propósitos de esta cláusula, "intimidación sexual cibernética" significa la diseminación de, o la solicitud o incitación a difundir, una fotografía u otra grabación visual por parte de un alumno a otro alumno o al personal de la escuela mediante un acto electrónico que tiene o se puede predecir razonablemente que tendrá uno o más de los efectos descritos en los párrafos (A) a (D), inclusivo, del párrafo (1). Una fotografía u otra grabación visual, como se describió anteriormente, incluirá la representación de una fotografía desnuda, semi-desnuda o sexualmente explícita u otra grabación visual de un menor, donde el menor es identificable a partir de la fotografía, grabación visual u otro acto electrónico.

(II) Para propósitos de esta cláusula, "intimidación sexual cibernética" no incluye una representación, representación o imagen que tenga algún valor literario, artístico, educativo, político o científico serio o que implique eventos atléticos o actividades sancionadas por la escuela.

(B) No obstante al párrafo (1) y al subpárrafo (A), un acto electrónico no constituirá conducta penetrante únicamente basada en que se ha sido transmitido a través de Internet o corrientemente está publicada en el Internet.

(3) "Alumno razonable" significa un alumno, incluyendo, pero no limitado, a un alumno con necesidades excepcionales, que ejercita el cuidado, la habilidad, y el juicio medio en la conducta para una persona de su edad o para una persona de su edad con necesidades excepcionales.

(s) Un alumno no podrá ser suspendido ni expulsado por ninguno de los actos enumerados en esta sección, a menos que el acto esté relacionado a la actividad escolar o asistencia escolar que ocurra dentro una escuela bajo la jurisdicción del superintendente del distrito escolar o director o que ocurra dentro de cualquier otro distrito escolar. Un alumno podrá ser suspendido o expulsado por actos que son enumerados en esta sección y que están relacionados a la actividad o asistencia escolar que ocurra en cualquier momento, incluyendo, pero no limitándose a, cualquiera de los siguientes:

(1) Mientras esté en la propiedad escolar.

(2) Al ir y venir de la escuela.

(3) Durante el período de almuerzo sea dentro o sea fuera del plantel.

(4) Durante, o al ir o venir de, una actividad auspiciada por la escuela.

(t) Un alumno quien ayuda o instiga, como se define en la Sección 31 del Código Penal, el infligir o intentó el infligir de daño físico a otra persona podría ser sujeto a la suspensión, pero no una expulsión, conforme a esta sección, salvo que un alumno quien ha sido adjudicado por una corte de menores que ha cometido, como un ayudador o instigador, un crimen de violencia física en cual la víctima sufrió mucho daño físico o daño grave corporal será sujeto a disciplina conforme a la subdivisión (a).

(u) Tal como se utiliza en esta sección, "propiedad escolar" incluye, pero no limitándose a, expedientes electrónicos y base de datos.

(v) Para un alumno sujeto a disciplina bajo esta sección, el superintendente del distrito escolar o director puede usar su discreción para proveer alternativas a la suspensión o expulsión que son apropiadas para la edad del estudiante y diseñadas para atender y corregir el mal comportamiento del estudiante como se especifica en la Sección 48900.5.

(w) Es la intención de la Legislatura que alternativas a la suspensión o expulsión sea impuesto a un alumno quien está ausente sin justificación, que llega tarde, o de otra manera está ausente de las actividades escolares.

EC 48900.2—Sexual Harassment

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5.

For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

CE 48900.2—Acoso Sexual

Además de las razones descritas en la Sección 48900, un alumno podría ser suspendido de la escuela o recomendado para la expulsión si el superintendente o el director de la escuela en la cual el alumno está matriculado determina que el alumno ha cometido el acoso sexual como se define en Sección 212.5.

Para el propósito de este capítulo, la conducta descrita en la Sección 212.5 debe ser considerada por una persona razonable del sexo igual que la víctima lo suficientemente grave o dominante como tener un impacto negativo en el desempeño académico del individuo o para crear un ambiente educativo intimidante, hostil, u ofensivo.

EC 48900.3—Hate Violence

In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 233.

CE 48900.3—Violencia por Odio

Además de las razones descritas en las Secciones 48900 y 48900.2, un alumno en cualquier de los grados 4 a 12, inclusivo, podría ser suspendido de la escuela o recomendando para la expulsión si el superintendente o el director de la escuela en la cual el alumno está matriculada determina que el alumno ha causado, o intentado a causar, amenazado a causar, o participado en un acto de, violencia por odio, como se define en la subdivisión (e) de la Sección 233.

EC 48900.4—Harassment, Threats or Intimidation

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

CE 489004—Acoso, Amenazas o Intimidación

Además de las razones descritas en las Secciones 48900 y 48900.2, un alumno matriculado en cualquier de los grados 4 a 12, inclusivo, podría ser suspendido de la escuela o recomendado para la expulsión si el superintendente o el director de la escuela en la cual el alumno está matriculado determina que el alumno ha tomado parte adrede en el acoso, amenazas o intimidación, dirigido hacia personal o alumnos del distrito escolar, lo que es suficientemente grave o dominante como tener el efecto razonablemente esperado de interrumpir sustancialmente el trabajo de la clase, crear desorden considerable, y usurpar los derechos o del personal escolar o de los alumnos al crear un ambiente educativo intimidante u hostil.

EC 48900.5—Limitations on Imposing Suspension

Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons.

CE 48900.5—Limitaciones al Impuesto de la Suspensión

La suspensión, incluyendo suspensión supervisada como se describe en la Sección 48911.1, será impuesta solamente cuando otros medios de corrección fallan producir la conducta apropiada. Un distrito escolar puede documentar los otros medios de corrección usados y colocar la documentación en los archivos escolares del alumno, cuáles pueden ser accedidos en conformidad con la Sección 49069. Sin embargo, un alumno, incluyendo un individuo con necesidades excepcionales, como se define en Sección 56026, podría ser suspendido, sujeto a la Sección 1415 del Título 20 del Código de los Estados Unidos, por cualquiera de las razones enumeradas en la Sección 48900 tras la primera ofensa, si el director o superintendente de las escuelas determina que el alumno violó subdivisión (a), (b), (c), (d), o (e) de la Sección 48900 o que la presencia del alumno causa un peligro a las personas.

EC 48900.7—Terroristic Threats

- (a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.
- (b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

CE 48900.7—Amenazas Terroristas

- (a) *Además de las razones descritas en las Secciones 48900, 48900.2, 48900.3, y 48900.4, un alumno podría ser suspendido de la escuela o recomendado para la expulsión si el superintendente o el director de la escuela en la cual el alumno está matriculado determina que el alumno ha hecho amenazas terroristas contra los oficiales escolares o la propiedad escolar, o ambos.*
- (b) *Para el propósito de esta sección, "amenaza terrorista" incluirá cualquier declaración, sea escrita o sea oral, por una persona quien amenaza tercamente cometer un crimen que resultará en muerte, daño grave corporal a otra persona, o daño a la propiedad por una cifra superior a los mil dólares (\$1,000), con la intención específica que la declaración será tomada como una amenaza, aunque no hay la intención de realizarla, la cual, en su superficie y dadas las circunstancias en cual fue hecho, sea tan inequívoco, incondicional, inmediata, y específica que comunica a la persona amenazada, una gravedad del propósito y una posibilidad inmediata del ejecución de la amenaza, y de ese modo provoca que la persona razonablemente esté atemorizada constantemente por su propia seguridad o por la seguridad de su familia más cercana, o por la protección de la propiedad del distrito escolar, o la propiedad personal de la persona amenazada o de su familia más cercana.*
- (c)

EC 48915—Circumstances for Recommending Expulsion

- (a) (I) Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

- (A) Causing serious physical injury to another person, except in self-defense.
- (B) Possession of any knife or other dangerous object of no reasonable use to the pupil.
- (C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for either of the following:
 - (i) The first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
 - (ii) The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.
- (D) Robbery or extortion.
- (E) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.
 - (2) If the principal or the superintendent of schools makes a determination as described in paragraph (1), he or she is encouraged to do so as quickly as possible to ensure that the pupil does not lose instructional time.
- (b) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in paragraph (1) of subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of Section 48900. A decision to expel shall be based on a finding of one or both of the following:
 - (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
 - (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
- (c) The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:
 - (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed..
 - (2) Brandishing a knife at another person.
 - (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
 - (4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
 - (5) Possession of an explosive.
- (d) The governing board shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:
 - (1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.
 - (2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
 - (3) Is not housed at the schoolsite attended by the pupil at the time of suspension.
- (e) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds violated subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of Section 48900, or Section 48900.2, 48900.3, or 48900.4, and either of the following:
 - (1) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
 - (2) That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
- (f) The governing board shall refer a pupil who has been expelled pursuant to subdivision (b) or (e) to a program of study which meets all of the conditions specified in subdivision (d). Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (e), if the county superintendent of schools certifies that an alternative program of study is not available at a site away from a comprehensive middle, junior, or senior high school, or an elementary school, and that the only option for placement is at another comprehensive middle, junior, or senior high school, or another elementary school, the pupil may be referred to a program of study that is provided at a comprehensive middle, junior, or senior high school, or at an elementary school.
- (g) As used in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.
- (h) As used in this section, the term "explosive" means "destructive device" as described in Section 921 of Title 18 of the United States Code.

EC 48915—Circunstancias para Recomendar la Expulsión

- (a) (1) Excepto como proporcionado en las subdivisiones (c) y (e), el director o el superintendente de escuelas recomendará la expulsión de un alumno por cualesquiera de los siguientes actos cometidos en la escuela o en una actividad escolar fuera del plantel escolar, a menos que el director o el superintendente determina que la expulsión no debería ser recomendada bajo las circunstancias o que un medio alternativo de corrección atendería la conducta:
- (A) Causar herida física grave a otra persona, excepto en defensa propia.
 - (B) Posesión de cualquier cuchillo u otro objeto peligroso que no sirve razonablemente para nada al estudiante.
 - (C) Posesión ilegal de cualquier sustancia controlada descrita en el Capítulo 2 (comenzando con la Sección 11053) de la División 10 del Código de Salud y Seguridad, excepto cualquiera de los siguientes:
 - (i) La primera ofensa por la posesión de no más de una onza avoirdupois de marihuana, aparte de que sea cannabis concentrado.
 - (ii) La posesión de medicamentos de venta libre para uso del alumno con fines médicos o medicamentos prescritos para el alumno por un médico.
 - (D) Robo o extorsión.
 - (E) Asalto o agresión, como se define en las Secciones 240 y 242 del Código Penal, contra cualquier empleado de la escuela.
- (2) Si el director o el superintendente de las escuelas hace una determinación como se describe en el párrafo (1), él o ella es animado a que lo haga lo más pronto posible para asegurarse de que el alumno no pierda tiempo de instrucción.
- (b) Al recomendación por el director, superintendente de escuelas, o por un oficial de audiencia o jurado administrativo nombrado conforme a subdivisión (d) de la Sección 48918, la mesa directiva gobernante puede ordenar la expulsión de un alumno al encontrar que el alumno cometió un acto descrita en párrafo (1) de la subdivisión (a) o en subdivisión (a), (b), (c), (d), o (e) de la Sección 48900. Una decisión para expulsar estará basada en un descubrimiento de un o ambos de lo siguiente:
- (1) Otros modos de corrección no son factibles o no han dado resultados repetidamente para producir la conducta apropiada.
 - (2) Debido a la naturaleza de la acción, la presencia del estudiante causa un peligro irresoluto a la seguridad física del estudiante u otros.
- (c) El director o superintendente de escuelas suspenderá inmediatamente, conforme a la Sección 48911, y recomendará la expulsión del alumno que él o ella determine que ha cometido cualquier de los siguientes actos en la escuela o en una actividad escolar fuera del plantel escolar:
- (1) Poseer, vender, o de otra manera equipar un arma de fuego. Esta subdivisión no aplica a un acto de poseer un arma de fuego si el alumno ha obtenido permiso previo por escrito de un empleado certificado de la escuela para poseer el arma de fuego, lo cual ha sido acordado por el director o la persona designado por el director. Esta subdivisión aplica a un acto de poseer un arma de fuego solamente si posesión de una arma de fuego de imitación, tal como se define en la subdivisión (m) de la Sección 48900, no es un delito por cual la suspensión o la expulsión es obligatoria en conformidad a esta subdivisión y subdivisión (d), pero se trata de un delito por el que la suspensión o expulsión conforme a la subdivisión (e), podrá ser impuesta.
 - (2) Blandear un cuchillo a otra persona.
 - (3) Vender ilegalmente una sustancia controlada descrita en Capítulo 2 (comenzando con la Sección 11053) de la División 10 del Código de Salud y Seguridad.
 - (4) Cometer o intentar cometer un asalto sexual como se define en la subdivisión (n) de la Sección 48900 o cometer una agresión sexual como se define en la subdivisión (n) de la Sección 48900.
 - (5) Posesión de un explosivo.
- (d) La mesa directiva gobernante ordenará la expulsión de un alumno al encontrar que el alumno cometió un acto descrita en subdivisión (c), y mandará ese alumno a un programa de estudio que cumple con las siguientes condiciones:
- (1) Está preparado adecuadamente para acomodar alumnos que muestran problemas disciplinarios.
 - (2) No está proveído en una escuela de enseñanza intermedia, secundaria, o preparatoria, o en cualquiera escuela primaria.
 - (3) No está albergado en la escuela a la que asistió el alumno en el momento de suspensión.
- (e) Al recomendación por el director, superintendente de escuelas, o por un oficial de audiencia o jurado administrativo nombrado conforme a subdivisión (d) de la Sección 48918, la mesa directiva gobernante puede ordenar la expulsión de un alumno al encontrar que el alumno, en la escuela o en una actividad escolar fuera del plantel escolar violó la subdivisión (f), (g), (h), (i), (j), (k), (l), o (m) de la Sección 48900, o Sección 48900.2, 48900.3, o 48900.4, y uno u otro de los siguientes::
- (1) Otros modos de corrección no son factibles o no han dado resultados repetidamente para provocar conducta apropiada.

- (2) *Debido a la naturaleza de la acción, la presencia del estudiante causa un peligro irresoluto a la seguridad física del estudiante u otros.*
- (f) *La mesa directiva gobernante mandará un alumno que ha sido expulsado conforme a la subdivisión (b) o (e) a un programa de estudio que cumple con todas las condiciones especificadas en subdivisión (d). A pesar de esta subdivisión, con respecto al alumno expulsado conforme a la subdivisión (e), si el superintendente de escuelas del condado certifica que un programa de estudio alternativo no está disponible en un sitio lejos de una escuela de enseñanza intermedia, secundaria, o preparatoria, o una escuela primaria, y que la única opción para el emplazamiento es en otra escuela de enseñanza intermedia, secundaria, o preparatoria, o una escuela primaria, le mandará el alumno a un programa de estudio que está proveído en una escuela de enseñanza intermedia, secundaria, o preparatoria, o una escuela primaria.*
- (g) *Tal como se utiliza en esta sección, "cuchillo" significa cualquier puñal, daga, o otro arma con un filo inamovible, afilado para estar capacitado ante todo para apuñalar, un arma capacitado ante todo para apuñalar, un arma que tiene un filo más de 3½ pulgadas, un cuchillo plegable con un filo que traba en lugar, o una navaja con un filo sin protección.*
- (h) *Tal como se utiliza en esta sección, el término "explosivo" significa "artefacto destructivo" como descrito en la Sección 921 del Título 18 del Código de los Estados Unidos.*

STUDENT 1:1 HANDBOOK

Refer to the following pages:



Kingsburg Joint Union High School
Student 1:1 Handbook
2023-2024

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The Vision for Teaching and Learning in the *Kingsburg Joint Union HS District*

The *Kingsburg Joint Union High School District* (“*KJUHSD*”) is committed to making available to all students and staff members access to a wide range of electronic learning facilities, equipment, and software, including computers, computer network systems, and the Internet connection. The goal in providing this technology and access is to support the educational objectives and mission of the *Kingsburg Joint Union High School District* to ensure excellence in education for every student. *KJUHSD* has the right to place reasonable restriction on the material accessed and/or posted through the use of its computers, computer network, and/or Internet connection.

KJUHSD is taking innovative steps to dramatically transform teaching and learning by implementing a 1:1 initiative. This initiative will provide students the tools to have instant access to the world of information and also to become producers rather than just consumers of information. A sound technology foundation for each and every student needs to be based on continual professional development, and appropriate acquisition and maintenance of technological resources.

KJUHSD is undertaking an aggressive initiative to transform teaching and learning within the district. The 1:1 initiative allows several things to occur for the benefit of student learning. Some of these benefits:

- Promoting student engagement and enthusiasm for learning.
- Encouraging collaboration among students, teachers, parents/or legal guardians, community members, and people throughout the nation and world through interactive capabilities and opportunities.
- Reducing the use of worksheets and workbooks.
- Guiding students in their learning and production of knowledge.
- Allowing students access to information, along with an opportunity to connect it to their learning in a meaningful manner.

Opt in or Opt out

KJUHSD Technology Lease Program (optional). Devices will be issued to students to be used in textbook fashion. That said, *KJUHSD* has developed an optional Lease Program for each device. The annual fee to “opt in” to the program costs \$20 per student. Contained in the lease program is a protection plan against damage/repair to the device. This three-tiered plan helps establish copays for instances of damage:

1. First occurrence of damage: \$25
2. Second occurrence of damage: \$50
3. Third occurrence of damage: \$75
4. Fourth occurrence of damage: full cost of repair/replacement and removal from the Lease Program for the remainder of the school year.

Equipment Ownership

KJUHSD retains sole right of possession and ownership of all Devices utilized in the 1:1 initiative, and grants permission to the student to use the Device according to the rules and guidelines set forth in this document and the *KJUHSD Ethical Use policy (EUP)*. Failure to follow the terms of this policy will result in disciplinary action, including but not limited to confiscation of any and all Devices lent to the student and revocation of student access to *KJUHSD* technology, as well as any other disciplinary action deemed appropriate by *KJUHSD* policy. *KJUHSD* reserves the right to monitor and log the use of its technology and network by users and examine user files and materials as necessary. Moreover, *KJUHSD* administrative staff retains the right to collect and/or inspect the Device at any time, including via electronic remote access; and to alter, add, or delete installed software or hardware. **There is no reasonable expectation of privacy while using *KJUHSD* computers, networks, or technology.**

Equipment Provided

Each student will be issued the following items: *Laptop computer, protective case, AC charger, and software* (hereinafter collectively referred to as the “Device”). *KJUHSD* will retain records of the serial numbers and *KJUHSD* asset tags of provided equipment.

Issuing of Devices

All students enrolled at Kingsburg High School and Oasis High School will be issued a Device. Students and parents must read and sign the *KJUHSD Student Use/ Loan Agreement* and the *KJUHSD Ethical Use Policy* before they will receive their student schedules and their device. The Device will be assigned to an individual student and the serial number will be recorded. Students are permitted to take the Device home nightly. Students are responsible for the Device once it is issued

to them. Possession and use is limited to and conditioned upon full and complete compliance with this Handbook, the EUP and all KJUHSD Technology policies.

Student transfer/ withdrawal

Students withdrawing from the District will return the Device and all checked out equipment before their last day. If not returned, the family will be financially responsible for the replacement cost of the Device. Failure to return will result in school records not being released or civil and/or criminal liability under applicable laws.

Students transferring in: Upon transfer to KJUHSD, a student will receive this handbook and technology packet. Students and parents must complete the KJUHSD Student Use/ Loan Agreement and the KJUHSD Ethical Use Policy before being issued a device. Upon completing the handbook signature pages and the required technology orientation, a device will be issued to the student.

Responsibility for Electronic Data

It is the sole responsibility of the student to backup data as necessary.

Part One: Device Use and Conduct

The following is a list of rules and guidelines that govern the use of *KJUHSD's* Devices and network resources. Students must follow these rules and guidelines at all times when using *KJUHSD* technology.

Network Resources in this document refers to all aspects of the school's owned or leased equipment, including, but not limited to, computers, printers, scanners and other peripherals, as well as email, Internet services, servers, network files and folders, and all other technology-related equipment and services. **These rules apply to any use of the school's Network Resources whether this access occurs while on or off campus.**

Students will:

- Only access Network Resources for educational purposes during school hours (this includes the use of networked printers in the building).
- Use appropriate language and be respectful of others.
- Not use devices to engage in harassment, bullying, or cyberbullying of any individual as defined by *KJUHSD* Board Policy 5131.2 and California Ed. Code 48900r2
- Observe and respect license and copyright agreements.
- Keep usernames, passwords and personal information confidential (Student names, telephone numbers, and addresses should NEVER be revealed over the system).
- May be asked to return the Device to *KJUHSD* at the end of the school year for system updates

Students may not use network resources:

- For accessing, viewing, downloading, displaying, transmitting, creating, or otherwise possessing or disseminating material that contains pornography, child pornography, obscenity, or sexually explicit, pervasively lewd and vulgar, indecent or inappropriate language, text, sounds or visual depictions;
- To download, stream or listen to Internet-based music, video and large image files not for school work, as this slows the performance of the network for all users. *KJUHSD* will monitor the network for violations;
- To access Web sites or other content blocked by the District, via codes or any other method.
- To alter, add or delete any files that affect the configuration of a school Device other than the Device assigned for personal use.
- To conduct any commercial business that is not directly related to a course offered by *KJUHSD* in which the student is enrolled, e.g., Marketing, Entrepreneurship/Economics class;
- To conduct any activity that violates school rules, *KJUHSD* Board Policy, or the law (this includes adhering to copyright laws);
- To access the data or account of another user (altering files of another user is considered vandalism);
- To install any non-approved software onto *KJUHSD* Devices.
- To copy *KJUHSD* school software (copying school owned software programs is considered theft).

In addition, students may not:

- Bring in their own laptops from home to use at school.
- Attempt to change any *KJUHSD* network or server configuration or the configuration of the Device.

- Change or alter usernames or passwords that are assigned by *KJUHSD*.
- Record video or audio of staff or students without their consent or knowledge, this includes (but is not limited to):
 - Webcams.
 - Laptops.
 - Cameras.
 - Cell phones.
 - or any other digital devices.
- Forward email commonly known as “SPAM,” Unsolicited Commercial Email (UCE), or “junk email.”
- I.M. (instant message) or chat during class unless related to academic expectations set forth by the instructor.
- Attempt to, or install any software on the Device or repair, configure or modify the Device hardware or operating system software.

Content Filtering

KJUHSD monitors Devices, in compliance with the Children’s Internet Protection Act (“CIPA”), and will continue to do everything practicable to keep students safe when using technology. This includes installing content filtering on all Devices. Filtering technology is not perfect. It is possible that restricted content may not always be stopped by filtering technology. *KJUHSD* does not have control of content posted on the Internet, nor does it have control of incoming email. Sites and content accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of the *KJUHSD*. *KJUHSD* expects students to use technology appropriately and follow all policies when using the Internet, and believes that parent/or legal guardian supervision of technology use outside of school is of critical importance to ensuring student safety and compliance with District policies and federal, state, and local law.

Discipline

Use of the Device and any *KJUHSD* network resource is a privilege, not a right. Students found in violation of the *Ethical* Use Policy and or the expectations relative to this handbook and technology will be subject to disciplinary action up to and including suspension or expulsion from school. If there is evidence that a violation has occurred, then a *KJUHSD* administrator or designee will decide appropriate consequences in accordance with school policy and the law. Any student violations may also result in the student’s access to *KJUHSD* technology being limited or revoked, or students having their hard drives restored to original settings. The school will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the school’s electronic system or devices.

District Monitoring

KJUHSD has the right, but not the duty, to monitor any and all aspects of its computers, computer network systems, and Internet access. This includes, but is not limited to, monitoring sites students visit on the Internet and reviewing email. The Administration and technology staff shall have both the authority and the right to review or monitor, with or without prior notice, the content of electronic communication for any reason, including but not limited to retrieval of information, investigation or resolution of network or communications problems, prevention of system misuse, ensuring compliance with policies for use of third-party software and information, ensuring compliance with legal and regulatory requests and enforcement of this Policy. *KJUHSD* also reserves the right to review, inspect the content of, and monitor all information residing on all computers and file servers for such purposes.

Students waive any right to privacy in anything they create, store, send, disseminate or receive on *KJUHSD*’s computers and computer network systems, including the Internet.

Users may not engage in activities that consume excessive amounts of network bandwidth, such as downloading, uploading and/or live streaming non-school-related content. If network administrators suspect high utilization of bandwidth or inappropriate use of district technology resources, a user may be asked to turn over a device and any passwords needed to verify suspicions of misuse.

Disclaimer / No Warranties

KJUHSD account holders take full responsibility for their access to *KJUHSD*’s network resources and the Internet. Specifically, *KJUHSD* makes no representations or warranties with respect to school network resources nor does it take responsibility for:

- The content of any advice or information received by an account holder.
- The costs, liability or damages incurred as a result of access to school network resources or the Internet

- Any consequences of service interruptions, loss of data, or delivery failures/miss-deliveries, for whatever reason.

Parent/Guardian and Student agree to release, indemnify, and hold KJUHSD, its Governing Board, Officers, Agents, Employees, and Volunteers harmless from all claims, actions, proceedings, cost, damages and liabilities, including attorney's fees, arising out of, connected with, or resulting from use of the equipment both during the Agreement and any subsequent possession by Parent/Guardian or Student after the Agreement term. This provision shall survive the Agreement term.

Privileges & Responsibilities

Usage of *KJUHSD's* network and the Internet computer networking capabilities must be directly related to education consistent with the instructional objectives of this district. Access to these facilities imposes certain responsibilities and obligations. Users are expected to abide by the generally accepted rules of digital etiquette and district policies. Users are not to modify the standard configuration of any computer or other technologies. Users should report any malfunction, inappropriate material or improper usage to the appropriate staff. Users should not use technology in any way that disrupts use by others or creates a hostile learning environment. Examples of prohibited conduct include but are not limited to the following:

- Use of another user's account.
- Attempting to breach the desktop security of a computer.
- Attempting to break into password protected areas of a network or tampering with network systems.
- Use of technology to engage in behavior prohibited by *KJUHSD's* anti-harassment/bullying policy.
- Accessing *KJUHSD* blocked web sites.
- Activity that is likely to cause a substantial disruption to the orderly operation of the school and/or learning environment.
- Activity that is prohibited under state, federal, or local law. Examples may include but are not limited to:
 - Use of the technology infrastructure to obtain or distribute racially, religiously or sexually offensive material, pornographic or sexually explicit materials, to participate in hate groups or similar groups, or to engage or enable others to engage in gambling or any other illegal activity.

Any user who violates the ethical use policy may be denied access to the school's technology resources.

Digital Citizenship

Individuals who utilize *KJUHSD's* technology resources are expected to abide by the principles of digital citizenship, which are part of the *KJUHSD* curriculum. Users must respect the intellectual property of others by crediting sources and following all copyright laws.

Reasonable efforts will be made to make sure students will be under supervision while on the network. However, it is not possible to constantly monitor all individual network use at all times. Students may encounter information that may be inappropriate or illegal. If a student encounters such information, the student should notify supervisory personnel or other appropriate personnel of what occurred.

Privacy

Electronically Stored Data

Users shall not have a reasonable expectation of privacy while using district computers, networks, or technology. Examples of this include, but are not limited to the following:

- *KJUHSD* Google Apps domain
- Cloud technology such as files stored on third party servers
- Email
- District computers, devices, network, and servers

Education of Students in Safe and Appropriate Use of Technology

- Students will receive continuing instruction in safe, ethical, and appropriate use of technology. It is important that students are aware of safe and appropriate use of technology for their own protection, and to ensure the safety of others.

Student Access & Monitoring

- At school, students will have access to the Internet through the school network. When not at school, students can access the Internet on district Devices if they have Internet access available to them in their home or other locations.
- *KJUHSD* will not provide students with Internet access outside of school. The Device's content filter will also be in place when students access the Internet outside of the school. Therefore, sites that are "blocked" at school could also be "blocked" in other locations where students access the Internet. Students may access the Internet on their district Device at any time outside of school. As with any other Internet-enabled Device, ***KJUHSD* recommends that parents/or legal guardians monitor their student's time and activities on the Internet. Students should understand that their parent's/guardian's rules about Internet usage outside of school are applicable even when the student is using their district Device.**
- There is no reasonable expectation of privacy while using *KJUHSD* computers, networks, or technology. Ultimately the Device is the property of *KJUHSD*, and *KJUHSD* has the right to determine what is appropriate and to search the Device, if necessary, at any time.
- *KJUHSD*'s filtering software allows *KJUHSD* to block websites that are inappropriate for students whether they are accessing the web via *KJUHSD* wireless network or if they are connected to the Internet at other locations.
- Software also allows for screen monitoring while at school, which makes it possible for appointed *KJUHSD* personnel to monitor student Device screens.
- Students who access inappropriate sites, or are accessing sites during the school day that are not related to a class they are in will be subject to disciplinary action.
- If prohibited or inappropriate Web sites or content are accessed by accident, the student should immediately leave the site and report the incident to a staff member. NOTE: Kingsburg Joint Union High School District will continue to expand "digital citizenship" in which students are educated on acceptable standards of online behavior. **The best filtering software in the world cannot match the combination of education and supervision at school and home.**

Bringing the Device to School

- Students are expected to safely transport their Device between school and home. It is imperative students bring their Device and charging unit to school each day for their learning. Teachers will be designing their lessons and classrooms based on students having access to their fully charged Device.
- The Device must be kept in the protective case provided by *KJUHSD* at all times.
- Students who accidentally leave their Device at home will **NOT** have access to a Device that day.

Charging of Devices

- It is the students' responsibility to have their Devices charged each day when they come to school.
- Students should establish a routine at home for the charging of the Devices so that it can charge overnight. The charging time of the Device is very similar to the charging of a cell phone.
- It is the students' responsibility to maintain the power adapter and cord.
- The Device should only be charged with the issued charger.

Loss or Theft of Devices

- Devices that are lost, stolen, or vandalized need to be reported to the school's main office immediately. In addition, stolen or vandalized Devices should be reported to the police.
- **If a Device is lost or stolen the student will be financially responsible for its replacement.** If a Device is stolen or vandalized while not at an *KJUHSD* sponsored event, the parent/or legal guardian shall file a police report and notify the school's main office as soon as possible.
- The Device should never be taken into the locker rooms, bathrooms, or other changing areas. Special care of the Device should be taken when in areas where food or drink is being served.
- *KJUHSD* recognizes that there is no acceptable use for student Devices in locker rooms, bathrooms or other changing areas. The Device must remain stored in appropriate case and not be in use, while in these areas.

Downloading Programs & Personalizing the Device

- No student may download, install, or use any software in violation of applicable copyrights and license agreements.
- Only authorized district employees are allowed to repair, configure or modify the device hardware or operating system software.
- Only previously approved software may be installed on the Device. Requests for software approval should be initiated with the district technology support department and approved by the district technology Committee
- Any items used to personalize the Device must be appropriate and not violate any *KJUHSD* policy or rule.
- Only removable decals or silicone type “grip” or skins will be allowed on the outside of the Device. Each Device is easily identified by a specific numbering system (“Asset Tag”) that is placed on the Device by the Technology Department and may NOT be removed.

Personal Devices from Home

- Students are not allowed to bring their own computers from home to use or connect to *KJUHSD*'s network. Devices at *KJUHSD* are all provisioned with the same basic programs and structures.

Ear Buds/Headphones

- The uses of ear buds/headphones in class and/or during study times are at the teacher/supervisor's discretion.
- Ear buds/Headphones will not be provided by the *KJUHSD*.

Student Printer Use

- Students Devices will not have access to printers on campus.
- *KJUHSD* expects that the need to print materials on paper will be reduced as a result of students' ability to send assignments and other materials to their teachers through their Device.

Legal Issues and Jurisdiction

- Because the *KJUHSD* owns and operates the equipment and software that compose our network resources, the school is obligated to take steps to ensure that all equipment and facilities are used legally. Any illegal use of network resources is prohibited. All content created, sent, accessed or downloaded using any part of *KJUHSD*'s network resources is subject to the rules stated in this policy. *KJUHSD* monitors its network and may investigate electronic incidents even if they happen after school hours and outside of school. *KJUHSD* reserves the right, if needed, and at its sole discretion, to remotely access, open, examine, and/or delete electronic files that violate this or any other District Policy.

Read all Safety Warnings and Information

- Students and their parents/or legal guardians are strongly encouraged to review any user information for the laptop Device to understand more about, its capabilities, and required care.

Part Two: Device Damages and Consequences

Device Damages

If a Device is damaged (either accidental or intentional), the school must be notified immediately. *KJUHSD* administration will determine if the damages were due to accidental or intentional conduct as well as the severity of the incident.

Negligence may be considered intentional conduct. The examples listed include but are not limited to the following:

- Leaving equipment unattended and unlocked. This includes damage or loss resulting from an unattended and unlocked Device while at school.
- Lending equipment to others other than one's parents/or legal guardians.
- Using equipment in an unsafe environment.
- Using the equipment in an unsafe manner.
- Not adhering to the care reminders listed in Part III of this handbook

A student whose Device is being repaired will have access to a loaner Device if possible. If it is determined that the Device was damaged intentionally, *the student will NOT be able to take the loaner Device home. If the student leaves the school district and does not turn in the Device, KJUHSD will make a reasonable effort to obtain the Device. If those efforts are unsuccessful, KJUHSD will treat it like a stolen Device and will notify the appropriate authorities.*

Discipline

Any student who violates the rules and expectations relative to this Handbook, and/or *KJUHSD* Ethical Use Policy, and/or

their school's Student Handbook, will be subject to disciplinary action. If there is evidence that a violation has occurred, then a *KJUHSD* administrator or designee will decide appropriate consequences in accordance with school policy and the law. Disciplinary action could include but is not limited to, verbal warnings, loss of technology privileges, and up to and including suspension or expulsion from school. In addition, inappropriate use of the machine may result in the user losing his/her right to use the device and/or take it home and/or fine(s) assessed due to intentional/negligent damage or lost/stolen devices or accessories. The school will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the school's electronic system or Devices. The interpretation, application, and modification of this policy are within the sole discretion of *KJUHSD*. Any questions or issues regarding this policy should be directed to the building principal.

If either Parent/Guardian or Student violates any term of this Handbook, *KJUHSD* may declare an early termination of this Agreement and require the immediate return of the Device to District with no refund of any payments made as part of the Technology Lease Program. Alternatively, *KJUHSD*, at its sole option, may allow Student's continued use of the Device on a restricted basis, as determined by *KJUHSD* (for example: Student may be required to leave the Device at school and may only be allowed to use it during the instructional day while on campus).

Fines for Damages or Repair

Students and/or parent/guardian(s) will have the ability to purchase *KJUHSD* Technology Lease Program at the beginning of the year, or when they transfer in to *KJUHSD*. This optional program is good for the school year in which it was purchased, and will end when the Device is turned in at the end of the year. In the event of a damaged, lost, or stolen Device within the student's control, it will be at the administration's discretion to determine if the damage was intentional or accidental. If the damage or repair was determined to be intentional, the student will incur full cost of the repair or replacement of the device. If the student has chosen not to purchase the *KJUHSD* Technology Lease Program, then they are liable for the full cost of the repair or replacement of the device. If the student chooses to purchase the *KJUHSD* Technology Lease Program, the following 2022-23 fee schedule will apply

- Family cost per student: \$20

The following are the repair cost benefits of the optional yearly repair insurance program

- First repair – \$25 co-pay
- Second repair – \$50 co-pay
- Third repair – \$75 co-pay
- Fourth repair- Full Cost of repair or replacement of Device and removal from Lease Program for remainder of school year

*If any damage happens to the device either during the removal of the hard shell case or while the hard shell case is off of the device, students will be responsible for the full cost of the repair or replacement and will be unable to use their insurance to pay for the damage.

Part Three: Device Care Reminders

Students are expected to follow all the specific guidelines listed in this document and take any additional common sense precautions to protect their assigned Device. Loss or damage resulting from failure to abide by the details below may result in limited use of the Device. Please refer to the **Device Damages and Consequences** section.

General Care

- Treat this equipment with as much care as you would your own property.
- Do not attempt to remove or change the physical structure of the Device, including the keys, screen cover or plastic casing.
- Do not remove or interfere with the serial number or any identification placed on the Device.
- Keep the equipment clean. For example, don't eat or drink while using the Device.
- Do not do anything to the Device that will permanently alter it in any way.
- Backup your data. Never consider any electronic information safe when stored on only one device.
- Do not put stickers or use any type of markers on the Device.
- Close the lid of the computer when it is not in use, in order to save battery life and protect the screen.

- NEVER walk from one location to another with an open computer. This is applicable at school and at home.

Keep the Device in a Safe Place

- It is required to keep the Device in your *possession*.
- The Device should not be left on the floor where it might be stepped on, or within reach of small children or pets.
- The Device should not be left in a car or anywhere it might be exposed to extreme temperatures.
- Devices left in bags in unattended classrooms or other areas are considered “unattended” and will be confiscated by faculty or staff as a protection against theft. If confiscated, the student will receive a warning before getting the Device back. If the Device is confiscated a second time, the student may be subject to consequences detailed in “Consequences for Damages.” Unattended and unlocked equipment, if stolen – including at school – will be the student’s responsibility.
- If a student participates in an after-school program like athletics, your Device must be secured appropriately. Do not leave it unattended.
- Avoid storing the Device in a car other than in a locked trunk. The locked trunk of a car would be an acceptable storage place as long as the **Device completely powered off and it’s not excessively hot or cold.**

Keep the Device Away from All Liquids.

- Exposure to liquids will severely damage a Device and will result in large repair costs. Water, soda, juice, power drinks, coffee, etc. can all ruin your Device completely. Open cans of soda and cups of coffee (even those with lids) are especially dangerous. Do not put a bottle of water/soda/etc. in your backpack with your Device—even if it is sealed.

Device Case

- Each student will be given a protective case that they are required to use on their Device in during the school day and outside of school. The case should not be removed.

Device Problems

- If the Device is not working properly the student needs to first talk to the teacher in the class to determine if minor troubleshooting will take care of the problem. If the problem still exists, the student must take the Device to the appointed technical support location as soon as possible after discovery of the problem. If the Device cannot be fixed immediately, the student may be issued a different Device to use on a temporary basis.
- Even though response may not be immediate, district personnel capable of finding a solution will be notified and the problem will be taken care of in as timely a manner as possible.
- Do not attempt to remove or change the physical structure of the computer, including keys, screen cover or protective case.
- When in doubt, ask for help.

Only One User

- NEVER allow anyone else to use your Device. Parents or guardians may utilize the Device for the sole purpose of monitoring a student’s use or classwork; personal or business use of a Device by a parent or guardian is prohibited.

Cleaning the Device

- Device screens show fingerprints and smudges easily, but be sure to follow proper cleaning procedures to keep your screen looking new. **Never use a chemical to clean the screen.** Use a soft, dry, lint-free cloth in cleaning the Device.
- Correct cleaning measures will be addressed during the rollout process.
- If you are not able to completely clean the machine using the above methods please contact the *KJUHSD* Technology Department and they can assist with the cleaning.

Shutting Down the Device

- Fully shutdown the Device when it won't be used for an extended duration. Simply putting your Device to sleep and not using it for several days can drain the battery to a point where it may no longer accept a charge.

- It is best practice to shut down your computer at night, connect the charger, and then power on again in the morning when needed.

Carrying the Device

- The Device should remain in the protective case at all times.
- No books should be placed on your Device.
- Never carry your Device by the screen.
- Do not grab and squeeze the Device, as this can damage the screen and other components.

Personal Health and Safety

- Avoid extended use of the computer resting directly on your lap. The bottom of the laptop can generate significant heat and therefore cause temporary or permanent injury. Use a barrier, such as a book or devices made specifically for this purpose, when working on your lap. Also, avoid lap--based computing while connected to the power adapter as this will significantly increase heat production.
- Parents/or legal guardians and students should review any safety warnings

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT ETHICAL USE POLICY/STUDENT HARDWARE AGREEMENT

This agreement (“Agreement”) is entered into for the 2022-2023 school year between Kingsburg Joint Union High School District (“District”) and Parent/Guardian, on behalf of Student, regarding a laptop computer, including a charger, and case.

KJUHS is providing the laptop computer and accessories described above (the “Equipment”) to Parent/Guardian to facilitate Student’s access to the KJUHS’s educational computer network. Parent/Guardian take possession of the Equipment under the terms of this Agreement. This Agreement shall be effective as of the date signed, and it shall terminate the last day of school for the current school year (“Termination Date”), unless otherwise terminated earlier. On or before the Termination Date or earlier termination of this Agreement, Parent/Guardian shall return the Equipment in good working order to the KJUHS as directed by the KJUHS. Parent/Guardian will be charged the actual full cost of any portion of the Equipment that is lost, stolen, or damaged. (See BP/AR 3515.4.) This liability may be reduced by Parent/Guardian enrolling in the Equipment Lease Program. The Lease Program is available to students whose Parent/Guardian enrolls in the program by completing the separate Lease Program form.

Agreement Terms

Parent/Guardian and Student understand, acknowledge, and agree:

- Use of the Equipment is a privilege and not a right. The KJUHS may terminate this Agreement and require the return of the Equipment at any time with no prior notice and without cause, with no refund of any payments made as part of the Lease Program. The Equipment shall remain the sole property of the KJUHS throughout the term of this Agreement. Insurance coverage or ownership is not expressed, implied, or transferred through the lease of the Equipment.
- Student is expected to safely transport Equipment between school and home and bring the Equipment charged, clean, and in working order every day that Student is in attendance.
- Nothing done with or saved to the Equipment on or off KJUHS property or on or off the KJUHS computer network is private.
- The KJUHS has the right, but not the obligation, to monitor and review everything done with and saved to the Equipment, whether or not done or saved while the Equipment is on KJUHS property or on the KJUHS computer network.
- Student shall be responsible for maintaining the Equipment in Student’s possession and care at all times unless otherwise directed by a KJUHS employee.
- KJUHS retains the right to inspect the Equipment, and to alter, add, delete, or remove software or hardware from the Equipment, at any time with no prior notice to Parent/Guardian or Student, including the substitution of Equipment. Parent/Guardian and Student may not remove or install programs or apps on the Equipment, or alter or repair the Equipment in any manner.
- KJUHS reserves the right to limit or prohibit access to the Equipment at any time.
- Parent/Guardian shall immediately report any damage to or loss of the Equipment to KJUHS Technology staff.
- Parent/Guardian shall be financially responsible for any damage to or loss of the Equipment as set forth in this Agreement, up to the full replacement cost of the Equipment, as modified by Parent/Guardian’s participation, if any, in the Lease Program. This provision shall survive the Agreement term.
- The Equipment shall only be used by Student and Parent/Guardian. Student and Parent/Guardian shall both be responsible for all usage of Equipment.
- While KJUHS is including an Internet filter on the device that will be in place when the Equipment is online outside of the KJUHS computer network, Parent/Guardian and Student acknowledge that the Equipment may still be capable of unfiltered and unmonitored access to the Internet when going online outside of the KJUHS computer network. This means that Internet access may be unfiltered when the Equipment is not on KJUHS property and not connected to KJUHS WiFi. Parent/Guardian shall be responsible for monitoring all Internet activity on the Equipment when it is online outside of the KJUHS computer network. Any attempt to disable or circumvent KJUHS Internet filters is a violation of this Agreement, and may subject Student to discipline.
- The Equipment shall be used at all times, including off of KJUHS property and outside of the KJUHS computer network, in

keeping with applicable law and KJUHS D policies and regulations. For example, the Equipment must be used consistent with KJUHS D policies regarding technology use, and student conduct and discipline, as they may be amended from time to time. The most recent version of KJUHS D policies and regulations are accessible on the KJUHS D's website at: <http://www.kjuhsd.com/board-policy/>.

- Any violation of this Agreement, including conduct off KJUHS D property and outside of the KJUHS D computer network, may result in disciplinary actions being taken against Student and the termination of this Agreement by KJUHS D. Parent/Guardian and Student acknowledge prior receipt of KJUHS D's current policies applicable to the use of the Equipment, including the Acceptable Use Agreement – E 6163.4.
- If either Parent/Guardian or Student violates any term of this Agreement, KJUHS D may declare an early termination of this Agreement and require the immediate return of the Equipment to KJUHS D with no refund of any payments made as part of the Lease Program. Alternatively, KJUHS D, at its sole option, may allow Student's continued use of the Equipment on a restricted basis, as determined by KJUHS D (for example: Student may be required to leave the Equipment at school and may only be allowed to use it during the instructional day while on campus).
- If Student ceases to be enrolled in KJUHS D, for any reason, the Equipment shall immediately be returned to KJUHS D and the Agreement shall terminate early with no refund of any payments made as part of the Lease Program.
- Parent/Guardian and Student agree to release, indemnify, and hold KJUHS D, its governing board, officers, agents, employees and volunteers harmless from all claims, actions, proceedings, costs, damages and liabilities, including attorneys' fees, arising out of, connected with, or resulting from the use of the Equipment. This provision shall survive the Agreement term.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

**LEASE PROGRAM OPTION
1:1 STUDENT HARDWARE AGREEMENT
(Ed. Code § 17453.1)**

This lease program option (“Option”) is entered into for the 2022-2023 school year between Kingsburg Joint Union High School District (“KJUHSD”) and Parent/Guardian on behalf of Student regarding a laptop computer, including a charger, and case.

KJUHSD is providing the personal computer and accessories described above (“Equipment”) to Parent/Guardian to facilitate Student’s access to the KJUHSD’s educational computer network. The provision of the Equipment by KJUHSD is governed by the separate 1:1 Student Hardware Agreement executed by Parent/Guardian, which is modified by this Option. By executing this Option and making the required payments, Parent/Guardian and Student will be participating in the KJUHSD lease program (“Lease Program” or “Program”) as described below.

Agreement Terms and Protection Plan

For \$20.00 per school year (\$20 per student) (“Rent”), Parent/Guardian may choose to take possession of the Equipment as part of the Lease Program. The Lease Program does not cover accidental loss of Equipment. If Parent/Guardian participates in the Lease Program, and there is an “Occurrence”, Parent/Guardian shall only be responsible for the following amounts: First Occurrence: \$25.00; Second Occurrence: \$50.00; Third Occurrence: \$75.00. After any third Occurrence, Parent/Guardian and Student will not be eligible to participate in the Lease Program and this Option shall be terminated.

If participating in the Lease Program, upon execution of this Option, Parent/Guardian shall pay the nonrefundable Rent payment to the KJUHSD in the amount listed above. This Option shall be subject to all the terms of the Student Computer Equipment Agreement executed by Parent/Guardian, and may be terminated by KJUHSD with no notice on the same grounds. Insurance coverage or ownership is not expressed, implied, or transferred through the lease of the Equipment. **This agreement must be completed, signed and returned to the Kingsburg Joint Union High School office prior to a student receiving his/her Device.**

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
1:1 STUDENT HARDWARE AGREEMENT
LEASE PROGRAM OPTION – 2022/2023
(Ed. Code § 17453.1)**

I am participating in the Lease Option Program
(Must include payment to activate)

I am NOT participating in the Lease Option Program

Signatures required below by student and parent(s) or legal guardian(s).

Student’s Name (Printed): _____ Grade: _____

Student’s Signature: _____ Date: _____

Parent/Guardia’s Name (Printed): _____

Address of Parent(s)/Guardian(s): _____ City _____

Signature(s) of Parent(s)/Guardian(s): _____ Date: _____

_____ Date: _____